

**Minutes of the Regular Meeting**

**of the South Park Township**

**Board of Supervisors**

**January 10, 2022**

**Pledge of Allegiance**

**Roll Call**

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Chief Dennis McDonough Karen Fosbaugh, Township Manager; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, December 13, 2021 – After the regular meeting to discuss personnel issues.

Thursday, December 16, 2021 – Possibly during the employees' Christmas luncheon at the Community Center.

Saturday, December 18, 2021 – Possibly during the Broughton Volunteer Fire Department Christmas Party.

Tuesday, January 4, 2022 – Prior to the Reorganization meeting to discuss safety concerns.

Tuesday, January 4, 2022 – After the Reorganization meeting to discuss personnel issues.

Monday, January 10, 2022 – Prior to the regular meeting to address collective bargaining negotiations.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

**THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.**

Mrs. Fosbaugh stated for the record that no emails or comments were received.

**Call on the People**

There were no public comments.

**Action on Minutes**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Public Hearing held on December 13, 2021, to determine if the property located at 3114 Southern Drive should be declared a public nuisance and subject to the appropriate abatement procedures and/or fines and penalties as outlined in the Code of the Township of South Park. All members voted aye. Motion carried.

**Action on Minutes**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors held on December 13, 2021. All members voted aye. Motion carried.

**Action on Minutes**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Reorganization Meeting held on January 4, 2022. All members voted aye. Motion carried.

**Action on Invoices**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month December, 2021. All members voted aye. Motion carried.

**Action on Bond Reduction Request – Summit Station Phase 1 – Bond Reduction Request No. 3 – Brownsville Road AKA the Flats of Summit Station LLC (Mero South Park Ventures LLC)**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Request No. 3 submitted by Mero South Park Ventures LLC for the purpose of reducing the bond posted by the Developer to guarantee the completion of the public improvements within the Development identified as Summit Station Phase 1, the area in question is located on Brownsville Road and identified as the Flats of Summit Station LLC, as follows:

Original Bond	\$1,059,604.00
Reduction	( 608,091.40)
Remaining Balance	\$ 451,512.60

as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Bond Reduction Request – Summit Station Phase 2 – Pinnacle**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the request submitted by T&R Properties for the purpose of reducing the bond posted by the Developer to guarantee the completion of the public improvements within the Development identified as Summit Station Phase 2,

**Drive, Peak Drive  
and Zenith Lane –  
T&R Properties**

specifically in the vicinity of Pinnacle Way, Peak Drive and Zenith Lane,  
as follows:

Original Bond	\$1,458,171.00
Reduction	<u>(1,040,695.35)</u>
Remaining Balance	\$ 417,475.65

as recommended by the Township Engineer. All members voted aye.  
Motion carried.

**Action on Bond  
Reduction Request –  
Villas of South Park  
– Villas of South  
Park, LP**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the request  
submitted by the Villas of South Park, L.P. for the purpose of reducing  
the bond posted by the Developer in the form of a Sequestered Funds  
Agreement to guarantee the completion of the public improvements  
within the Development identified as the Villas of South Park, located in  
the vicinity of Snowden Road, as follows:

Original Sequestered Funds Agreement	\$2,230,321.00
Reduction	<u>(1,845,020.32)</u>
Remaining Balance	\$ 385,300.68

as recommended by the Township Engineer. All members voted aye.  
Motion carried.

**Action on 2022  
Junkyard License –  
Louis Pane, Jr.**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the application  
of Louis Pane, Jr., representing Advanced Auto Recyclers, Inc., 3100  
Ridgeway Drive, for a 2022 Junkyard License. All members voted aye.  
Motion carried.

**Action on Payment  
Request No. 2 –  
Evans Park  
Restroom Facility  
Project – TBI  
Contracting, Inc.**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment  
Request No. 2 in the amount of \$42,527.43, as submitted by TBI  
Contracting, Inc., for the work completed to date on the project identified  
as the Evans Park Restroom Facility, as recommended by the Project  
Architect. All members voted aye. Motion carried.

**Action on Resolution  
No. 1-22**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No.  
1-22: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK,  
ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE  
TOWNSHIP MANAGER TO SUBMIT A TRAFFIC SIGNAL  
MAINTENANCE AGREEMENT REGARDING FUTURE  
MODIFICATIONS TO SAID AGREEMENT, AND TO SUBMIT  
FUTURE APPLICATIONS FOR TRAFFIC SIGNAL APPROVAL TO  
PENNDOT ON BEHALF OF SOUTH PARK TOWNSHIP. All  
members voted aye. Motion carried

**Action on Resolution No. 2-22**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 2-22: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTED PURSUANT TO ORDINANCE NO. 295 OF THE TOWNSHIP OF SOUTH PARK KNOWN AS THE PERSONNEL CODE OF THE TOWNSHIP OF SOUTH PARK, SETTING THE COMPENSATION AND BENEFITS OF THE BOARD OF SUPERVISORS AND AUDITORS, AND THE COMPENSATION RANGES AND BENEFITS OF CERTAIN FULL-TIME ADMINISTRATIVE PERSONNEL AND CERTAIN OTHER PERSONNEL. All members voted aye. Motion carried.

**Action to Ratify Insurance Proposal – American Public Risk, LLC – AmGUARD Insurance Co. – 2022 Insurance Package**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the insurance proposal submitted by general managing agent American Public Risk, on behalf of AmGUARD Insurance Co., to provide insurance coverage to South Park Township for the calendar year 2022, including but not limited to the following:

- |                                |                                  |
|--------------------------------|----------------------------------|
| A. Property                    | G. Public Officials Liability    |
| B. Boiler and Machinery        | H. Employment Practice Liability |
| C. Inland Marine               | I. Law Enforcement Liability     |
| D. Crime                       | J. Automobile Liability          |
| E. General Liability           | K. Umbrella                      |
| F. Employee Benefits Liability | L. Terrorism/Cyber Liability     |

at a total premium cost of \$84,019.00. All members voted aye. Motion carried.

**Action to Authorize the Purchase of Police Vehicle – SHACOG Purchasing Alliance – 2022 Ford Police Utility Vehicle – Laurel Ford Group**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the purchase of one (1) 2022 Ford Utility Vehicle and extended warranty from the firm Laurel Ford Group under the umbrella of the South Hills Area Council of Governments (SHACOG) Purchasing Alliance as follows:

One (1) 2022 Ford Utility Vehicle	\$33,115.00
Extended Warranty – 72 Months/100K Miles	<u>\$ 2,690.00</u>
<b>TOTAL PURCHASE PRICE</b>	<b>\$35,805.00</b>

All members voted aye. Motion carried.

**Action on Reimbursement of Expenses for 2021 – Lawrence P. Arrigo, Tax Collector**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the reimbursement of expenses in the amount of \$3,133.70 associated with the operation of the real estate tax office for the calendar year 2021, as requested by Lawrence P. Arrigo in correspondence dated December 9, 2021. All members voted aye. Motion carried.

**Action to Establish  
the 2022 IRS  
Reimbursement Rate  
for Mileage**

Motion by Mr. Snee, seconded by Mr. Lucot, to establish the IRS rate for mileage reimbursement at \$0.585 cents per mile in 2022. All members voted aye. Motion carried.

**Action on MS4  
Report – December,  
2021**

Mrs. Fosbaugh stated that the following is the MS4 Report for December, dated January 10, 2022. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued with his duties on Township streets to prevent trash from impacting the function of the stormwater inlets, particularly during the winter season.
2. The Public Works Department rebuilt one inlet in December.
3. Engineering design work is underway for the 2022 Township-Wide Sewer Program. The projects include the storm sewer repair at Cardox and Brownsville Roads, and the Robinwood Pond 36" inlet pipe repair. The bid opening is scheduled for February 9, 2022.
4. The CD Year 47 grant project is underway. The location is Victory Drive and Brownsville Road. The project, when completed, will eliminate infiltration in this area. The cost of the project is \$33,815.00, with 50% of the projected costs funded through a community development grant.
5. The SHACOG flusher truck and the Jet Jack flusher truck were flushing problematic areas in December, 2021.
6. The inspection of storm water outfalls continues, with 80% of the outfalls being completed. Water sampling was completed at the end of December.
7. A grant application was submitted to the Redevelopment Authority of Allegheny County in the amount of \$500,000 to assist with costs associated with the proposed retention ponds in the Broughton area of the Township.
8. The Public Works Department continues to focus on clearing inlets of leaves and snow.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of December, 2021. All members voted aye. Motion carried.

**Police Chief's Report** The Police Chief's report for the month of December, 2021:

Calls for Service	629
Arrests	4
Traffic Citations	10
Warnings Issued	31
Reportable Accidents	7
Non-Reportable Accidents	5
Fire Calls	4
Emergency Medical Assists to Tri-Community EMS	78
Deer Struck By Vehicle	5

The Police Chief's report for the year 2021:

Calls for Service	8,336
Arrests	76
Traffic Citations	245
Parking Citations	3
Warnings Issued	484
Reportable Accidents	53
Non-Reportable Accidents	84
Fire Calls	109
Emergency Medical Assists to Tri-Community EMS	817
Deer Struck By Vehicle	46

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's reports for the month of December, 2021, and for the year 2021. All members voted aye. Motion carried.

**Supervisors' Comments**

**Mr. Lucot** – Mr. Lucot thanked everyone for attending.

**Mr. Snee** – Mr. Snee expressed his appreciation to the Public Works Department on their recent snow removal efforts.

**Mr. Sackinsky** – Mr. Sackinsky thanked all the Township employees for a very productive year. He mentioned that there is no tax increase this year. Mr. Sackinsky commented that South Park Township is one of the best communities in the South Hills area.

**Adjournment**

Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

**Time: 7:18 p.m.**

