

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

January 13, 2020

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were: Karen Fosbaugh, Township Manager; Dennis McDonough, Chief of Police; Irving Firman, Solicitor; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which are executive sessions, informational meetings, or Township-related events:

Monday, December 9, 2019 – After the regular meeting to discuss public safety issues.

Monday, December 16, 2019 – Interviews for Zoning Hearing Board candidates.

Thursday, December 19, 2019 – Employee Christmas Luncheon – no Township business was discussed.

Saturday, December 21, 2019 – Broughton Volunteer Fire Department Christmas Party – no Township business was discussed.

Monday, January 13, 2020 – Prior to the regular meeting to discuss items of litigation.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

Call on the People

There were no public comments.

**Proclamation –
Commemorating the
100th Year
Anniversary of the
Respirator**

Heather Reed – Ms. Reed stated that she is representing NIOSH (National Institute for Occupational Safety and Health). They are part of the Centers for Disease Control and Prevention, and one of their sites is located in South Park Township. She commented that they are celebrating 100 years of respiratory protection and explained its history. She mentioned that Mr. Sackinsky, Ms. Fosbaugh, and Chief McDonough will be representing South Park Township on Wednesday at the 100 Year Celebration. Ms. Reed added that they are honored to be receiving the Proclamation this evening. Mr. Lucot read and presented the Proclamation.

Action on Minutes

Motion by Mr. Snee, seconded Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors which was held on December 9, 2019. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Reorganization Meeting of the Board of Supervisors held on January 6, 2020.

Action on Invoices

Motion by Mr. Snee, seconded Mr. Lucot, to approve payment of invoices for the month of December, 2019. All members voted aye. Motion carried.

**Action to Declare
Public Nuisance –
1301 Wilson Road –
Clyde Leonard
Revocable Living
Trust**

Mr. Bonidie: Mr. Bonidie explained that on January 7, 2020, the attorney representing the property provided a letter to the Code Enforcement Office stating that they have rectified all the code violations. An inspection was performed on January 7, 2020, and all junk vehicles had been removed, the trees that were cut down had been removed, and the buildings were boarded and secured. The only item remaining were piles of logs. Mr. Sackinsky inquired about two small tanks near the driveway. Mr. Bonidie replied that he will investigate as to the contents of the tanks.

Motion by Mr. Snee, seconded Mr. Lucot, to table declaring the following property a public nuisance until April 13, 2020:

Owner(s):

Clyde Leonard Revocable Trust

Location:

1301 Wilson Road
Pittsburgh, PA 15236
Lot/Block No. 663-D-60

All members voted aye. Motion carried.

**Action on 2020
Junkyard License –
Louis Pane, Jr.**

Motion by Mr. Snee, seconded Mr. Lucot, to approve the application of Louis Pane, Jr., representing Advanced Auto Recyclers, Inc., 3100 Ridgeway Drive, for a 2020 Junkyard License. All members voted aye. Motion carried.

**Action to Ratify
Insurance Proposal –
American Public
Risk, LLC –
AmGUARD
Insurance Co. – 2020
Insurance Package**

Motion by Mr. Snee, seconded Mr. Lucot, to ratify the insurance proposal submitted by general managing agent American Public Risk on behalf of AmGUARD Insurance Co., to provide insurance coverage to South Park Township for the calendar year 2020, including but not limited to the following:

- | | |
|--------------------------------|----------------------------------|
| A. Property | G. Public Officials Liability |
| B. Boiler and Machinery | H. Employment Practice Liability |
| C. Inland Marine | I. Law Enforcement Liability |
| D. Crime | J. Automobile Liability |
| E. General Liability | K. Umbrella |
| F. Employee Benefits Liability | L. Terrorism/Cyber Liability |

at a total premium cost of \$80,517.00. All members voted aye. Motion carried

**Action on Letter of
Intent – Broughton
Volunteer Fire
Department and
Library Volunteer
Fire Company –
Department of
Community &
Economic
Development**

Motion by Mr. Snee, seconded Mr. Lucot, to approve the Letter of Intent by and between the Department of Community & Economic Development and South Park Township, the purpose of which is to provide technical assistance to conduct a study to assess fire and emergency services relative to the Township's two (2) volunteer fire departments: Broughton Volunteer Fire Department and Library Volunteer Fire Company; and further authorizing the appropriate Township officials to execute said Letter of Intent. All members voted aye. Motion carried.

**Action to Authorize
the Preparation and
Advertisement of an
Ordinance – Adopt
Pre-Treatment
Standards –
Industrial Users –
Pleasant Hills
Authority**

Motion by Mr. Snee, seconded Mr. Lucot, to approve authorizing the preparation and advertisement of an Ordinance for the purpose of adopting revised pre-treatment standards for existing and future industrial users for the discharge of wastewater into the collection system operated by the Township of South Park with regard to the interceptor system and sewage treatment plant operated by the Pleasant Hills Authority; with adoption anticipated at the regular meeting of the Board of Supervisors scheduled for February 10, 2020. All members voted aye. Motion carried.

**Action to Authorize
the Preparation and
Advertisement of
Bids –
Administration
Courtyard
Replacement**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of bids for the project identified as the Administration Courtyard Replacement and Military Memorial Installation and scheduling the bid opening for March 4, 2020, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors to be held on March 9, 2020. All members voted aye. Motion carried.

Action to Authorize the Purchase of a Dell R340 Server for the Code Enforcement and Finance Departments

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the purchase of a new Dell PowerEdge R340 server to accommodate the needs of the Code Enforcement and Finance Departments in the amount of \$10,518.99. All members voted aye. Motion carried.

Action on Training Request – Standardized Field Sobriety Testing (SFST) Refresher Course – Officer Brian Jesionowski

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the attendance of Officer Brian Jesionowski to a training session sponsored by the PA DUI Association, entitled, “Standardized Field Sobriety Testing (SFST) Refresher Course,” which will be held in Collier Township on January 24, 2020, at a total cost to the Township of \$6.00. All members voted aye. Motion carried.

Action on Training Request – Confronting the Armed Subject – Officer Brian Jesionowski

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the attendance of Officer Brian Jesionowski to a training session sponsored by the Pennsylvania State Police entitled, “Confronting the Armed Subject,” which will be held at the Southwest Training Center in Greensburg, PA, on January 29, 2020, at a total cost to the Township of \$6.00. All members voted aye. Motion carried.

Action on Training Request – Investigative Techniques Using Social Networking Sites – Sgt. Shannon Henrich and Officer Joshua Indof

Motion by Mr. Snee, seconded Mr. Lucot, to approve authorizing the attendance of Sgt. Shannon Henrich and Officer Joshua Indof to a training session sponsored by the Public Training Council entitled, “Investigative Techniques Using Social Network,” which will be held in Mt. Lebanon, PA, on February 18, 2020, at a total cost to the Township of \$724.00. All Members voted aye. Motion carried.

Action on Training Request – Perception of Danger – Officer Brian Jesionowski and Officer Raymond Dugan

Motion by Mr. Snee, seconded Mr. Lucot, to approve authorizing the attendance of Officer Brian Jesionowski and Officer Raymond Dugan to a training session sponsored by the Pennsylvania State Police entitled, “Class #4549 – Perception of Danger,” which will be held at the Allegheny County Police Academy on May 28, 2020, at a total cost to the Township of \$12.00. All members voted aye. Motion carried.

Action to Establish the 2020 IRS Reimbursement Rate for Mileage

Motion by Mr. Snee, seconded Mr. Lucot, to establish the IRS rate for mileage reimbursement at \$0.575 cents per mile in 2020. All members voted aye. Motion carried.

Monthly MS4 Report

Mrs. Fosbaugh stated that the following is the MS4 Report for December, dated January 13, 2020. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System:

1. The litter collection employee continued with his duties along the Township's streets. The focus at this time is on keeping the inlets free of leaves.
2. The Manager, Public Works Director, and the Project Manager met with Gateway Engineers to discuss the reconfigured retention pond design in the Broughton area of the Township. The reconfigured design has been forwarded to Allegheny County for review and comment.
3. South Park Township will be submitting an application to the Local Government Academy for the Municipal Intern Program. The program allows for college students to work with local municipalities on various projects. The Township's project involves MS4 mapping and Minimum Control Measure #3 which involves illicit discharge, detection and elimination at the various outfall locations.
4. The Township is also working on monitoring, reporting and record keeping with regard to the outfall samples that were previously collected.
5. The Public Works Director, the Project Manager and the Administrative Assistant will be attending a workshop on Wednesday that will address Stream Bank Restoration in order to meet sediment requirements for the Township's Pollution Reduction Plan (PRP).
6. The Public Works Department recently rebuilt two (2) storm sewer inlets in December.

Motion by Mr. Snee, seconded Mr. Lucot, to approve the December, 2019 MS4 Report. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's report for the month of December, 2019:

Calls for Service	604
Arrests	7
Traffic Citations	15
Parking Citations	1
Warnings Issued	27
Reportable Accidents	8
Non-Reportable Accidents	4
Fire Calls	11
Emergency Medical Assists to Tri-Community EMS	69
Deer Struck by Vehicles	5

The Police Chief's report for the year 2019:

Calls for Service	8,781
Arrests	82
Traffic Citations	453
Parking Citations	20
Warnings Issued	941
Reportable Accidents	49
Non-Reportable Accidents	90
Fire Calls	130
Emergency Medical Assists to Tri-Community EMS	767
Deer Struck by Vehicles	40

Motion by Mr. Snee, seconded Mr. Lucot, to accept the Police Chief's Reports for December, 2019 and the Year 2019. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Lucot – Mr. Lucot congratulated NIOSH on the acceptance of their Proclamation. He commented that his first week in office was good, and he has a good working relationship with the other Township officials.

Mr. Snee – Mr. Snee congratulated Ms. Reed and NIOSH. He commented that he is glad that Mr. Lucot's first week went well.

Mr. Sackinsky – Mr. Sackinsky also congratulated NIOSH. He expressed his appreciation for the people in the audience taking an interest in the Township's business.

Adjournment

Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:27 p.m.