

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

January 9, 2023

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Dennis McDonough; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, December 12, 2022 – After the regular meeting to discuss personnel issues.

Tuesday, January 3, 2023 – Prior to the reorganization meeting to discuss personnel issues.

Tuesday, January 3, 2023 – After the reorganization meeting to discuss personnel issues.

Monday, January 9, 2023 – Prior to the regular meeting to discuss security issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no comments or questions were submitted.

Call on the People	There were no public comments.
Action on Minutes	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on December 12, 2022. All members voted aye. Motion carried.
Action on Minutes	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the reorganization meeting of the Board of Supervisors held on January 3, 2023. All members voted aye. Motion carried.
Action on Invoices	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of December, 2022. All members voted aye. Motion carried.
Action on Bids – 2023 Township-Wide Sanitary Sewer Project	Motion by Mr. Snee, seconded by Mr. Lucot, to accept the bids received on January 5, 2023, with regard to the project identified as the 2023 Township-Wide Sanitary Sewer Project, and awarding the bid to the lowest responsible bidder being Jet Jack, Inc., in the amount of \$363,597.00 for the Base Bid, as recommended by the Project Engineer, contingent upon the receipt of the appropriate bonds prior to the onset of the project. All members voted aye. Motion carried.
Action on Extension of Conditional Use Application – Mero South Park Ventures LLC – Summit Station Development	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the request submitted by Mero South Park Ventures LLC for a 5-year extension of the conditional use granted to the developer on February 20, 2018, to allow for the continued completion of the remaining development phases of the project identified as Summit Station, as recommended by the Planning Consultant. All members voted aye. Motion carried.
Action on Grinder Pump Agreement – 2530 Bonnie Dell Drive – Matthew & Kristen McNally	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Grinder Pump Agreement by and between Matthew & Kristen McNally, and South Park Township, the purpose of which is to outline the terms and conditions regarding the installation of a grinder pump at 2530 Bonnie Dell Drive, and further clarifying the Owners and all successors and assigns shall be solely responsible for the purchase, installation, maintenance activities, related costs, liability of the Grinder Pump System, and the connection of same to the Township’s public sanitary sewer system, and authorizing the appropriate Township official to execute said Agreement which shall be subsequently recorded at the Recorder of Deeds Office by the Township. All members voted aye. Motion carried.
Action on 2023 Junkyard License – Louis Pane, Jr.	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the application of Louis Pane, Jr., representing Advanced Auto Recyclers, Inc., 3100 Ridgeway Drive, for a 2023 Junkyard License. All members voted aye. Motion carried.

**Action to Ratify
Insurance Proposal –
American Public
Risk, LLC -
AmGuard Insurance
and NorGuard
Insurance Co. – 2023
Insurance Package**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the insurance proposal submitted by general managing agent American Public Risk, on behalf of AmGuard Insurance Co. and NorGuard Insurance Co., to provide insurance coverage to South Park Township for the calendar year 2023, including but not limited to the following:

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|--------------------------------|----------------------------------|
| A. Property | G. Public Officials Liability |
| B. Boiler and Machinery | H. Employment Practice Liability |
| C. Inland Marine | I. Law Enforcement Liability |
| D. Crime | J. Automobile Liability |
| E. General Liability | K. Umbrella |
| F. Employee Benefits Liability | L. Terrorism/Cyber Liability |

at a total premium of \$92,571.00. All members voted aye. Motion carried.

**Action on Resolution
No. 1-23**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 1-23: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTED PURSUANT TO ORDINANCE NO. 295 OF THE TOWNSHIP OF SOUTH PARK KNOWN AS THE PERSONNEL CODE OF THE TOWNSHIP OF SOUTH PARK, SETTING THE COMPENSATION AND BENEFITS OF THE BOARD OF SUPERVISORS AND AUDITORS, AND THE COMPENSATION RANGES AND BENEFITS OF CERTAIN FULL-TIME ADMINISTRATIVE PERSONNEL AND CERTAIN OTHER PERSONNEL. All members voted aye. Motion carried.

**Action to Ratify
Payment Request
No. 6 and Final –
2022 Township-Wide
Sanitary Sewer
Rehabilitation
Project – Insight
Pipe Contracting,
LLC**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify Payment Request No. 6 and Final as submitted by Insight Pipe Contracting, LLC, in the amount of \$76,913.68, for the project identified as the 2022 Township-Wide Sanitary Sewer Rehabilitation Project, as recommended by the Project Engineer and the Project Manager. All members voted aye. Motion carried.

**Action on Proposal –
Assured
Investigation
Services – Police
Hiring Process**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by Assured Investigation Services, dated January 3, 2023, which outlines the terms and conditions for the firm to conduct background investigations relative to potential South Park Township Police candidates, in accordance with the Proposal dated January 3, 2023. All members voted aye. Motion carried.

**Action on
Resignation – South
Park Township
Recreation Board –
Joe Parris**

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the resignation of Joe Parris from his position on the South Park Township Recreation Board, effective December 15, 2022. All members voted aye. Motion carried.

**Action on
Appointment –
South Park
Township
Recreation Board –
Stephanie Taylor**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the appointment of Stephanie Taylor, Maple Drive, to the South Park Township Recreation Board with a term to expire the first Monday of the year 2027. All members voted aye. Motion carried.

**Action on Training
Request – Field
Training Officer –
Officer Raymond
Dugan**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the attendance of Officer Raymond Dugan to a training session sponsored by the Penn State Justice and Safety Institute entitled, “Field Training Officer,” which will be held at the Allegheny County Police Training Academy on February 22-24, 2023, at a total cost to the Township of \$517.00. All members voted aye. Motion carried.

**Action on Training
Request – Air BNBs,
Short-Term Rentals
and Rental of
Recreational Cabins
– Building Code
Official Tom Bonidie**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the attendance of Building Code Official Tom Bonidie to a training session sponsored by the Pennsylvania Construction Codes Academy entitled, “Air BNBs, Short-Term Rentals and Rental of Recreational Cabins,” which is a virtual class on March 3, 2023, at a total cost to the Township of \$20.00. All members voted aye. Motion Carried.

**Action to Establish
the 2023 IRS
Reimbursement Rate
for Mileage**

Motion by Mr. Snee, seconded by Mr. Lucot, to establish the IRS rate for mileage reimbursement at \$0.655 cents per mile in 2023. All members voted aye. Motion carried.

**Action on MS4
Report – December,
2022**

Mrs. Fosbaugh explained that following is the MS4 report for December, dated January 9, 2023. MS4 is the acronym for Municipal Separate Storm Sewer System, and it is required for all municipalities by the Pennsylvania Department of Environmental Protection.

1. The part-time litter collection employee continued his duties on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Public Works Department did not rebuild any inlets in December due to weather conditions.
3. The Public Works Department raised three (3) manholes in December. The purpose of raising manholes under MS4 is to comply with access requirements.

4. The proposed 2023 maintenance schedule for the flusher truck and sewer camera has been submitted to the South Hills Area Council of governments (SHACOG).
5. Insight Pipe Co. completed the 2022 Township-Wide Sanitary Sewer Project. Bids were opened for the 2023 program on Thursday and awarded this evening to Jet Jack, Inc.
6. The joint project with Bethel Park Municipal Authority that involves relining the interceptor line is completed; however, the lining of interceptor manholes is continuing. Clean-up and restoration are now underway and will continue into the spring of 2023.
7. The Public Works Department continues to clean the stormwater catch basins of leaves to ensure that they are functioning properly. This is typically completed prior to and after inclement weather.
8. The Public Works Department also is continuing with mapping the storm and sanitary sewers throughout the Township. The goal is to map 100% of the Township's facilities under the ESRI software program.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of December, 2022. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's Report for December, 2022:

Calls for Service	509
Arrests	7
Traffic Citations	20
Parking Citations	1
Warnings Issued	38
Reportable Accidents	5
Non-Reportable Accidents	5
Fire Calls	8
Emergency Medical Assists to Tri-Community EMS	73
Deer Struck by Vehicles	6

The Police Chief's Report for the year 2022:

Calls for Service	7,598
Arrests	67
Traffic Citations	229
Parking Citations	4
Warnings Issued	587
Reportable Accidents	42
Non-Reportable Accidents	81
Fire Calls	116
Emergency Medical Assists to Tri-Community EMS	853
Deer Struck by Vehicles	53

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Police Chief's reports for the month of December, 2022 and for the year 2022. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Lucot – Mr. Lucot thanked everyone for attending. He wished everyone a healthy, prosperous year.

Mr. Snee – Mr. Snee thanked everyone for attending.

Mr. Sackinsky – Mr. Sackinsky expressed his appreciation for those in attendance.

Adjournment

Motion by Mr. Snee, seconded Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:18 p.m.