

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

October 11, 2021

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor. Absent: Chief Dennis McDonough.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, September 13, 2021 – After the regular meeting to discuss employee issues.

Saturday, September 18, 2021 – Community Day.

Monday, October 11, 2021 – Discussion relative to terms of litigation, including the Township of South Park v. Caroline Vozzak and Emily Binakowsky v. the Township of South Park.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no emails or comments were received.

Call on the People

There were no public comments made.

- Action on Minutes** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors held on September 13, 2021. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month September, 2021. All members voted aye. Motion carried.
- Action on Bids – South Park Township – Evans Park Restroom Facility** Motion by Mr. Snee, seconded by Mr. Lucot, to accept the bids received on September 28, 2021, for the project identified as South Park Township – Evans Park Restroom Facility; and awarding the bid in the amount of \$243,000.00 to the lowest responsible bidder, being TBI Contracting, Inc., as recommended by the Project Architect, Mark Edelmann, representing EPM Architecture. All members voted aye. Motion carried.
- Action on Bids – Community Development Year 47 – Victory Drive and Highland Avenue – Sanitary Sewer Rehabilitation Project** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the bids received by the South Hills Area Council of Governments (SHACOG) on September 23, 2021, for the community development project identified as CD 47 7.5, Victory Drive and Highland Avenue Sanitary Sewer Rehabilitation Project; and awarding the bid to the lowest responsible bidder being Insight Pipe Contracting, LLC, in the amount of \$33,815.50, as recommended by the Project Engineer. Fifty percent (50%) of the projected costs in the amount of \$16,907.50 will be funded with CD grant monies at no cost to the Township. All members voted aye. Motion carried.
- Action on Bid – 1992 Chevy Cheyenne 3500 HD/ Bucket Truck with ALTEC Boom** Motion by Mr. Snee, seconded by Mr. Lucot, to accept the bid received on October 7, 2021, for the sale of the vehicle identified as a 1992 Chevy Cheyenne 3500 HD/ Bucket Truck with ALTEC Boom, and awarding the bid to the highest bidder, being Gary Raymond, in the amount of \$3,300.00. All members voted aye. Motion carried.
- Action on Bid – 2013 Ford Taurus Sedan Interceptor – Ringwood Motors Inc.** Motion by Mr. Snee, seconded by Mr. Lucot, to reject the bid received on October 7, 2021, for the sale of the vehicle identified as a 2013 Ford Taurus Sedan Interceptor, because the bid submitted by the sole bidder, Ringwood Motors Inc., in the amount of \$2,500.00, did not meet the minimum bid requirement of \$8,200.00. All members voted aye. Motion carried.
- Action on Bid – 2015 Ford Taurus Sedan Interceptor – Ringwood Motors Inc.** Motion by Mr. Snee, seconded by Mr. Lucot, to reject the bid received on October 7, 2021, for the sale of the vehicle identified as a 2015 Ford Taurus Sedan Interceptor, because the bid submitted by the sole bidder, Ringwood Motors Inc., in the amount of \$3,000.00, did not meet the minimum bid requirement of \$8,700.00. All members voted aye. Motion carried.

Action to Authorize Sale of Township Vehicles

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the sale of the following Township vehicles by engaging the formal public bid process to establish minimum bid amounts, scheduling the bid opening for Thursday, November 4, 2021, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, November 8, 2021:

	Vehicle:	Minimum Bid Amount:
A.	2013 Ford Taurus Sedan Interceptor VIN 1FAHP2MK4DG201781	\$8,200.00
B.	2015 Ford Taurus Sedan Interceptor VIN 1FAHP2MK2FG148999	\$8,700.00
C.	2006 Ford Explorer VIN 1FMEU72E06UB19367	\$2,900.00
	No bid received on October 7, 2021.	

All vehicles are being sold “as is – where is.” All members voted aye. Motion carried.

Action on Minor Subdivision – Dilorio Subdivision Plan – 3500 Brownsville Road – Preliminary and Final Approval

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as the Dilorio Subdivision Plan, for the property located at the intersection of Brownsville Road and Stewart Road, being 3500 Brownsville Road, as recommended by the Township Engineer, Planning Consultant, and Planning Commission. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – 2228 Maureen Drive – Jason and Kristen Styer

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor) and Jason and Kristen Styer (Grantees), to permit the installation of an electric line that will service an above-ground pool which will cross over a ten foot (10’) sanitary sewer easement located on Lot No. 407 of the Rose-Villa Acres Plan of Lots No. 4, Lot & Block No. 771-J-82, being 2228 Maureen Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The approval will be subject to the installation of the appropriate electrical warning tape. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any

and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on to
Authorize the
Preparation and
Advertisement of
Ordinance – Code of
the Township of
South Park – Unused
Vehicles**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of an Ordinance amending the Code of the Township of South Park, specifically, “Chapter 92 – Nuisances,” with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, December 13, 2021. All members voted aye. Motion carried.

**Action on
Resignation –
Assistant Library
Director Jeff
Connelly**

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the resignation of Jeff Connelly from his full-time position as the Assistant Director with the South Park Township Library, effective Wednesday, October 13, 2021, at the close of the business day. All members voted aye. Motion carried.

**Action to Ratify
Resignation –
Recreation Board
Member Kim
Amodeo**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the resignation of Kim Amodeo from her position on the Recreation Board after 17 years of service, retroactive to October 1, 2021. All members voted aye. Motion carried.

**Action to Ratify
Resignation – Part-
Time Intern Alex
Romeo**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the resignation of Alex Romeo from his position as a part-time intern with South Park Township as he secured a full-time position, retroactive to September 29, 2021. All members voted aye. Motion carried.

**Action to Ratify
Employment – Part-
Time Page – Erica
Thomas – Bideford
Drive**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the employment of Erica Thomas, Bideford Drive, to fill the part-time position of Page with the South Park Township Library, at the rate of \$7.25 per hour, and an effective date of hire being September 20, 2021. All members voted aye. Motion carried.

Resolution No. 10-21

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 10-21: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, SETTING FORTH IN FORMAL RESOLUTION FORM THE ALLOCATION OF STATE AID PENSION FUNDS RECEIVED UNDER ACT 205, THE GENERAL MUNICIPAL PENSION SYSTEM STATE AID PROGRAM, AND AUTHORIZING OTHER AND FURTHER ACTION THERETO. All members voted aye. Motion carried.

Action on Disbursement of Volunteer Fire Relief Association Funds – 2021 Commonwealth of Pennsylvania Allocation Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the equal distribution of the Commonwealth of Pennsylvania Allocation in the amount of \$62,349.31 designated to support the two (2) Volunteer Fire Relief Associations located within the confines of South Park Township: Broughton Volunteer Fire Department (\$31,174.65) and Library Volunteer Fire Company (\$31,174.66). All members voted aye. Motion carried.

Action on Training Request – PABCO Chapter Benefit 2018 IRC Update – Building Code Official Tom Bonidie Motion by Mr. Snee, seconded by Mr. Lucot, to approve the virtual training request submitted by Building Code Official Tom Bonidie entitled, “PABCO Chapter Benefit Training 2018 IRC Update,” which will be conducted as a Zoom meeting on Tuesday, October 26, 2021, at a total cost of \$39.00. All members voted aye. Motion Carried.

Action on Assessment Change Reimbursements – Lawrence P. Arrigo, Tax Collector Motion by Mr. Snee, seconded by Mr. Lucot, to approve Township real estate tax refunds for the calendar years 2019 and 2020, as a result of successful appeals at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated September 22, 2021. All members voted aye. Motion carried.

Police Chief’s Report Chief McDonough was not in attendance.

Supervisors’ Comments **Mr. Lucot** – Mr. Lucot thanked everyone for attending. He expressed his appreciation for the people who organized and worked at the Community Day event. Mr. Lucot commented that he is pleased that the Evans Park Restroom Facility project is moving ahead. He also thanked Mrs. Fosbaugh for her Annual MS4 Report.

Mr. Snee – Mr. Snee informed the audience that Environmental Day, which include e-waste, document destruction, and prescription medication take-back, will be held at the Township Complex on Saturday, October 16th. He added that on October 24th, the Township will hold the annual Halloween Party from 2:00 p.m.–4:00 p.m. in the Community Center. Mr. Snee expressed his appreciation to Mrs. Fosbaugh for obtaining grant funding relative to the Victory Drive and Highland Avenue Sanitary Sewer Rehabilitation Project.

Mr. Sackinsky – Mr. Sackinsky expressed his appreciation to the Recreation Board, Mrs. Fosbaugh, and everyone who participated in the Community Day event.

Adjournment Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:19 p.m.