

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

November 14, 2022

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Dennis McDonough; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, October 10, 2022 – Prior to the regular meeting to discuss employee issues.

Sunday, October 23, 2022 – Children’s Halloween Party.

Monday, October 24, 2022 – Annual meeting with the various athletic associations.

Monday, November 14, 2022 – Prior to the regular meeting to discuss employee issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no comments or questions were submitted.

Presentation of Proclamation – South Park Golf Team

Mr. Lucot read and presented a Proclamation to the South Park High School Golf Team recognizing the members for their perseverance and hard work which contributed to the team’s winning season. Afterward, pictures were taken.

Call on the People

Thomas Barkand, 2867 Amy Dr. – Mr. Barkand commented that he and some of his neighbors attended a former meeting to express their concerns relative to a rental property located on Amy Drive. He thanked the Police Department and the Code Enforcement Office for their efforts in helping to improve the situation. Mr. Barkand mentioned that the issue has not been completely alleviated, and they have contacted the Police for various incidences. He added that they will continue to contact the Police when any issue occurs.

James Campalong, 3000 Burber Blvd. – Mr. Campalong expressed his frustration regarding the sewer work being done on the Montour Trail. He commented that there is damage to the trail and mud on the road. Mrs. Fosbaugh explained that the project is moving ahead and was necessary to disturb the trail in order to line the interceptor line from the Trolley Stop to the Bethel Park Sewage Treatment Plant on Piney Fork Road. It is necessary in order to limit infiltration going into the system. The Montour Trail granted their permission, and they will be restoring the trail upon completion. Mrs. Fosbaugh added that the Township has two members that sit on the Bethel Park Municipal Authority that represent our interests, and they are aware of the situation.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the informational meeting regarding MS4 held on October 10, 2022. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on October 10, 2022. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of October, 2022. All members voted aye. Motion carried.

Action on Minor Subdivision – Summit Station Phase 2 – Subdivision and Parcel No. 209 – Preliminary and Final Approval

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 2 – Subdivision of Parcel No. 209, as submitted by NVR, Inc., to be located at 3033-3037 Penbrook Drive (886-N-290), as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – 2529 Bonnie Dell Drive – James & Ellen Hancovsky

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and James & Ellen Hancovsky (Grantees), to permit the construction of a four-foot (4') wooden fence over an existing storm sewer easement located on Lot No. 215 of the Bonnie Dell Plan No. 2, Lot & Block No. 884-B-24, being 2529 Bonnie Dell Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

Action on Minor Subdivision – Villas of South Park LP – Snowden Ridge Plan of Lots – Snowden Road – Preliminary and Final Approval

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor land development identified as the Snowden Ridge Plan of Lots, to be located on Snowden Road between Connor Road and Station Street, as submitted by the Developer, Villas of South Park, LP, with the following contingencies:

A. The Developer shall obtain approval from PennDOT for the Highway Occupancy Permits required to service the lots within the development, prior to the onset of construction activities;

B. A fully executed Developer's Agreement, accompanied by the appropriate bonds and fees, must be in place prior to the onset of construction activities; and

C. Approval of the sanitary sewer planning module by the PA DEP must be granted prior to the onset of construction activities;

as recommended by the Township Engineer, Planning Consultant and Planning Commission members. All members voted aye. Motion carried.

Action on Snow Removal Agreement – Bonnie Dell Acres Phase 3 – Decker Drive

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between the Township of South Park and the Estate of Arthur C. Fedorek (Quality Rentals) which provides for winter maintenance services, to the subdivision identified as Bonnie Dell Acres Phase 3, by Township Public Works forces at a specific cost to the Developer, the street being the unaccepted, developed portion of Decker Drive, and accompanying lots, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Bids – 2023 Roads Program

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of bids for the project identified as the 2023 Roads Program, scheduling the bid opening for Wednesday, February 8, 2023, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for February 13, 2023. All members voted aye. Motion carried.

Action on Proposal – Engineering Services for the 2023 Township-Wide Sanitary Sewer Rehabilitation Project – MS Consultants, Inc.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by MS Consultants, Inc. in the amount of \$12,500.00, which provides for professional engineering services related to the project identified as the 2023 Township-Wide Sanitary Sewer Rehabilitation Project, and authorizing the appropriate Township officials to execute said Proposal. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Bids – 2023 Township-Wide Sanitary Sewer Program

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of bids for the project identified as the 2023 Township-Wide Sanitary Sewer Program, scheduling the bid opening for Wednesday, January 5, 2023, at 11:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, January 9, 2023. All members voted aye. Motion carried.

Action on Payment Request No. 3 – 2022 Township-Wide Sanitary Sewer Rehabilitation Project – Insight Pipe Contracting, LLC

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 3 as submitted by Insight Pipe Contracting, LLC, in the amount of \$38,540.55, for the project identified as the 2022 Township-Wide Sanitary Sewer Rehabilitation Project, as recommended by the Project Engineer and Project Manager. All members voted aye. Motion carried.

Action on Payment Request No. 4 – 2022 Township-Wide Sanitary Sewer Rehabilitation Project – Insight Pipe Contracting, LLC

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 4 as submitted by Insight Pipe Contracting, LLC, in the amount of \$32,306.29, for the project identified as the 2022 Township-Wide Sanitary Sewer Rehabilitation Project, as recommended by the Project Engineer and Project Manager. All members voted aye. Motion carried.

- Action to Ratify Resolution No. 13-22** Motion by Mr. Snee, seconded by Mr. Lucot, to ratify Resolution No. 13-22: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR CDBG FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT (POINT REPAIR AND MANHOLE REHABILITATION). All members voted aye. Motion carried.
- Action on Resolution No. 14-22** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 14-22: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, WHEREBY THE TOWNSHIP AGREES TO ACCEPT \$25,000 IN GRANT FUNDING PROVIDED BY THE ALLEGHENY COUNTY CHIEFS OF POLICE ASSOCIATION, IN CONJUNCTION WITH THE DEPARTMENT OF JUSTICE, TO BE USED FOR THE PURCHASE OF BODY WORN CAMERAS BY THE MEMBERS OF THE SOUTH PARK TOWNSHIP POLICE DEPARTMENT. All members voted aye. Motion carried.
- Action on Resolution No. 15-22** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 15-22: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, PROVIDING FOR A REVISION TO THE “OFFICIAL PLAN” OF THE TOWNSHIP OF SOUTH PARK FOR THE DEVELOPMENT IDENTIFIED AS SNOWDEN RIDGE PLAN OF LOTS, AS SUBMITTED BY THE DEVELOPER, VILLAS OF SOUTH PARK LP. All members voted aye. Motion Carried.
- Action on Resolution No. 16-22** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 16-22: A RESOLUTION OF THE BOARD OF SUPERVISORS, TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, TO IMPLEMENT ACT 57 OF 2022, AMENDING THE LOCAL TAX COLLECTION LAW. All members voted aye. Motion carried.
- Action on Retirement – Sgt. David Starzynski – South Park Township Police Department** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the retirement of David Starzynski from his position as a Sergeant with the South Park Township Police Department, with an effective date being Tuesday, January 3, 2023, at the close of the business day. All members voted aye. Motion carried
- Action on Blanket Insurance Policy – Provident Insurance Co. – Broughton Volunteer Fire Department and** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the premium in the amount of \$12,398.80 as submitted by Provident Insurance Co. which provides blanket insurance coverage for the members of Broughton Volunteer Fire Department and Library Volunteer Fire Company. All members voted aye. Motion carried.

**Library Volunteer
Fire Company**

**Action on Auditing
Proposal – Annual
Township and
Library Audits –
Hosack, Specht,
Muetzel & Wood**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by the firm Hosack, Specht, Muetzel & Wood LLP with regard to performing the annual audit of the 2023 financial statements as follows:

South Park Township	\$11,750.00
South Park Township Library	<u>1,500.00</u>
Total	\$13,250.00

and further authorizing the appropriate Township officials to execute said Proposal. All members voted aye. Motion carried.

**Action on Bids – Fall
Commodities –
South Hills Area
Council of
Governments
(SHACOG)
Purchasing Alliance**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the bids received by the South Hills Area Council of Governments (SHACOG) on October 6, 2022, for the purchase of Fall Commodities through its cooperative purchasing program from the suppliers listed on Attachment A. All members voted aye. Motion carried.

**Action on MS4
Report – October,
2022**

Mrs. Fosbaugh explained that MS4 is the acronym for Municipal Separate Storm Sewer System, which is a series of mandates from DEP that all communities in Pennsylvania are required to follow in order to protect the fresh water system.

1. The part-time litter collection employee continued his duties on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Public Works Department rebuilt four inlets in October.
3. The SHACOG truck returned to the Township to flush problematic areas in accordance with the Township's maintenance schedule during the week of October 17-21, 2022.
4. Insight Pipe Co. completed the repairs to the storm line in the Robinwood Drive retention pond. Work is presently underway on the final component of the 2022 Township-Wide Sanitary Sewer Program, which is the repair of the stormwater line in the vicinity of Cardox and Brownsville Roads.
5. The joint project with Bethel Park Municipal Authority that involves the interceptor line is continuing. Lining activities are underway, and it is already apparent that infiltration is being significantly controlled.

6. The Public Works Department is actively engaged in cleaning the stormwater catch basins of leaves to ensure that they are functioning properly.

7. Action to bid the 2023 Township-Wide Sanitary Sewer Program and the corresponding engineering proposal to prepare the appropriate documents is on the agenda this evening.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of October, 2022, dated November 14, 2022. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's Report for September, 2022:

Calls for Service	678
Arrests	6
Traffic Citations	27
Warnings Issued	116
Reportable Accidents	1
Non-Reportable Accidents	4
Fire Calls	8
Emergency Medical Assists to Tri-Community EMS	76
Deer Struck by Vehicles	4

The Police Chief's Report for October, 2022:

Calls for Service	670
Arrests	4
Traffic Citations	15
Warnings Issued	33
Reportable Accidents	5
Non-Reportable Accidents	10
Fire Calls	10
Emergency Medical Assists to Tri-Community EMS	100
Deer Struck by Vehicles	5

Chief McDonough commented that the Township Police Department participated in the National Drug Take-Back Program with the DEA. On November 22, 2022, the Police Department collected 168 pounds of discarded prescription drugs and over-the-counter drugs, which were delivered to the DEA for disposal.

Chief McDonough mentioned that the Township Police Department received the AAA 2022 Platinum Award for traffic safety. It is the 15th year that the department has received the Platinum Award.

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's reports for the months of September and October, 2022. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Lucot – Mr. Lucot thanked everyone for attending. He commented that he is happy to hear of the progress made relative to the rental home on Amy Drive. He encouraged the residents to continue contacting the police when any issue occurs. Mr. Lucot congratulated the South Park High School Golf Team. He expressed his appreciation to Mrs. Fosbaugh and the Recreation Department for the wonderful Halloween Party.

Mr. Snee – Mr. Snee also congratulated the South Park High School Golf Team. Mr. Snee encouraged the Amy Drive residents to be vigilant and contact the Police with any problems. Mr. Snee thanked Chief McDonough for the extra patrols on Amy Drive. He mentioned that the Township Police have been monitoring the speeding and the stop sign at Sebolt Road and Ajay Drive area, and he has received positive feedback from the residents. Mr. Snee wished everyone a happy Thanksgiving.

Mr. Sackinsky – Mr. Sackinsky echoed the previous comments by his fellow supervisors. He added that they appreciate being acknowledged for accomplishing some of the issues that need taken care of and thanked the Amy Drive residents for their cooperation.

Adjournment

Motion by Mr. Snee, seconded Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:37 p.m.

ATTACHMENT “A” – 2022 FALL COMMODITIES

Liquid Calcium Chloride - (SAL Chemical Co.)

2,000 – 3,000 Gallons	\$2.35/Per Gallon (Delivered) (Minimum of 2,000 Gallons)
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Calcium Chloride (SAL Chemical Co.)

Pellet 100 – 250 Bags	\$16.45/Per 50 Pound Bag (Delivered) (Minimum 55 Bags, 1 Pallet)
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Carbide Blades (Chemung Supply Corporation)

3/4” x 6” Standard	\$76.40/Price Per Foot (Delivered)
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Steel Blades (Chemung Supply Corporation)

5/8” x 6” Standard	\$14.00/Price Per Foot (Delivered)
5/8” x 6” Standard	\$14.00/Price Per Foot (FOB)

87 Octane – Unleaded Regular Gasoline - Delivered - (Glassmere Fuel Service, Inc.)

7,500 – 8,500 Gallons	\$2.9514/Per Gallon (Delivered) Variable Price Base Bid (Based on OPIS 9/29/22)
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Diesel Fuel (ULSD) – Delivered – (Glassmere Fuel Service, Inc.)

6,000 – 7,500 Gallons	\$3.7034/Per Gallon (Delivered) Variable Price Base Bid (Based on OPIS 9/29/22)
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