

**Minutes of the Regular Meeting  
of the South Park Township**

**Board of Supervisors**

**November 9, 2020**

**Pledge of Allegiance**

**Roll Call**

Walt Sackinsky presiding. Board member Edward Snee and Brian Lucot were present. Also in attendance were: Karen Fosbaugh, Township Manager; Irving Firman, Solicitor; Dennis McDonough, Chief of Police; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, October 12, 2020 – After the regular meeting to discuss personnel issues.

Wednesday, October 21, 2020 – Dedication of Stream Bank Stabilization Project at Pleasant Hills Authority.

Wednesday, October 28, 2020 – Ribbon Cutting Ceremony for new section of Montour Trail.

Wednesday, November 4, 2020 – Meeting with the Township's athletic associations to discuss budgeting requests for 2021.

Monday, November 9, 2020 – Prior to the regular meeting to discuss potential issues of litigation.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

**THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:00 P.M. TODAY.**

**Mrs. Fosbaugh stated for the record that no questions or comments were submitted.**

**Call on the People**

There were no public comments.

**Action on Minutes**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Public Informational Hearing addressing MS4 (Municipal Separate Storm Sewer System) held on October 12, 2020. All members voted aye. Motion carried.

**Action on Minutes**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors held on October 12, 2020. All members voted aye. Motion carried.

**Action on Invoices**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month October, 2020. All members voted aye. Motion carried.

**Action on Ordinance No. 701**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Ordinance No. 701: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, VACATING LANDS ON THE UNOPENED PORTION OF VENTURA DRIVE AND DEDICATING ANY OWNERSHIP INTEREST OF THE TOWNSHIP IN THE LANDS TO THE ADJOINING PROPERTY OWNERS, AND SETTING THE EFFECTIVE DATE OF VACATION. All members voted aye. Motion carried.

**Action on Minor Subdivision – Summit Station Phase 1 – Subdivision of Parcel No. 17 – Preliminary and Final Approval**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 1 – Subdivision of Parcel No. 17, as submitted by NVR, Inc. to be located at 4054-4058 Crown Drive, as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.

**Action on Minor Land Development – Montour Trail Phase 35 – Located Between Wood Street and Stewart Road**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor land development identified as Montour Trail Phase 35, as submitted by the Montour Trail Council, to be located between Wood Street and Stewart Road, with the following contingencies:

- a. A Highway Occupancy Permit must be received from PennDOT and a copy submitted to South Park Township prior to the onset of construction activities;
- b. A cost estimate for site amenities bonding must be submitted for review with the final plan;

c. Fully executed Developer's and Stormwater Management Agreements must be fully executed and accompanied by the appropriate bonds and fees prior to the onset of construction activities;

as recommended by the Planning Commission, Township Engineer and Planning Consultant. All members voted aye. Motion carried.

**Action on Non-Exclusive License Agreement – 3001 Ridge Road – Damian Goralski**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor) and Damian Goralski (Grantee), to permit the construction of a four-foot (4') fence over an existing sanitary sewer easement located on Lot No. 101 of the Della Strada Phase 1 Plan of Lots, Lot & Block No. 884-N-154, being 3001 Ridge Road, as recommended by the Director of Public Works; and further authorizing the appropriate Township officials to execute said Agreement. The Grantee is to understand and acknowledge that by executing the Agreement, he agrees that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee is to further understand and acknowledges that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee at his cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Non-Exclusive License Agreement – 6309 Pleasant Street – Nasser & Natalie Lauren Basher**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Nasser & Natalie Lauren Basher (Grantees), to permit the construction of a five-foot (5') fence over an existing public utility easement located on Lot No. 4 of the South Park Trails Plan of Lots, Lot & Block No. 887-L-252, being 6309 Pleasant Street, as recommended by the Director of Public Works; and further authorizing the appropriate Township officials to execute said Agreement. The Grantees are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantees are to further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantees at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Grinder Pump Agreement – 5032 Summit Drive – Ryan Homes and Deidra & Zachary Stepko**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Grinder Pump Agreement by and between NVR Inc. of Pittsburgh and South Park Township, the purpose of which is to outline the terms and conditions regarding the installation of a grinder pump at 5032 Summit Drive, and further clarifying the Owner, and all successors and assigns, Deidra & Zachary Stepko, shall be solely responsible for the purchase, installation, maintenance activities, related costs, liability of the Grinder Pump System,

and the connection of same to the Township's public sanitary sewer system; and authorizing the appropriate Township officials to execute said Agreement which shall be subsequently recorded at the Recorder of Deeds Office by the Township. All members voted aye. Motion carried.

**Action on Resolution  
No. 19-20**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 18-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR CDBG FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT (VICTORY DRIVE AND HIGHLAND AVENUE SANITARY SEWER PROJECT). All members voted aye. Motion carried.

**Action on Purchase  
of Vehicle – 2013  
Ford F550 Super  
Duty Truck with  
Boom – Trucksmart  
Inc.**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the purchase of a 2013 Ford F550 Super Duty Truck with Boom, for use by the Public Works Department, from the firm Trucksmart, in the amount of \$52,086.00. All members voted aye. Motion carried.

**Action on 2021  
Workers  
Compensation  
Insurance Proposal –  
Am Trust North  
America**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the insurance proposal submitted by Am Trust North America which outlines the terms and conditions for the provision of Workers Compensation Insurance to South Park Township during the period January 1, 2021 – January 1, 2022, at a total premium cost of \$96,960.00. All members voted aye. Motion carried.

**Action on  
Appointment to  
Clairton Municipal  
Authority Oversight  
Committee – Bruce  
Beaver**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve appointing Bruce Beaver, Princess Lane, to serve as South Park Township's representative on the newly created Clairton Municipal Authority Oversight Committee, with a term that will expire upon completion of the Phase II Upgrade Project at the Clairton Treatment Plant. All members voted aye. Motion carried.

**Action on  
Retirement –  
Township  
Bookkeeper Deborah  
Petrovich**

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the retirement of Deborah Petrovich from her position as Bookkeeper with South Park Township, effective Friday, December 11, 2020, at the close of the business day. All members voted aye. Motion carried.

**Acton on Resolution  
No. 20-20**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 20-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF NUMEROUS PARCELS OF VACANT PROPERTY KNOWN AS LOT AND BLOCK NUMBERS: 887-B-43 AND 887-B-46

WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY. All members voted aye. Motion carried.

**Action on Bids – Fall Commodities – South Hills Area Council of Governments (SHACOG) Purchasing**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the bids received by the South Hills Area Council of Governments (SHACOG) on September 30, 2020, for the purchase of Fall Commodities through its cooperative purchasing program, from the suppliers listed on Attachment A. All members voted aye. Motion carried.

**Action on Payment Request No. 4 – Municipal Courtyard Renovation Project**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 4 in the amount of \$27,967.09, as submitted by Baiano Construction, Inc., for the work completed to date on the project identified as the Municipal Courtyard Renovation Project, as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Auditing Proposal – Annual Township and Library Audits – Hosack, Specht, Muetzel & Wood**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by the firm Hosack, Specht, Muetzel & Wood LLP with regard to performing the annual audit of the 2020 financial statements as follows:

South Park Township	\$11,500.00
South Park Township Library	<u>\$ 1,475.00</u>
Total	\$12,975.00

All members voted aye. Motion carried.

**Action on Assessment Change Reimbursements – Lawrence P. Arrigo, Tax Collector**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing assessment change reimbursements for the 2019 and 2020 tax years due to successful appeals at the County level, as requested by Lawrence P. Arrigo, Tax Collector. All members voted aye. Motion carried.

**Action on Reimbursement of Expenses – Property Tax Collector Lawrence P. Arrigo**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the reimbursement of costs in the amount of \$1,756.13, associated with the operation of the Real Estate Tax Office for the calendar year 2020, as submitted by Lawrence P. Arrigo, Tax Collector, in correspondence dated October 20, 2020. All members voted aye. Motion carried.

**Monthly MS4 Report – October 2020**

Mrs. Fosbaugh stated that the following is the MS4 Report for October, dated November 9, 2020. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System:

1. The Public Works Department is keeping the inlets free of leaves and debris, particularly since we are in the fall months.

2. The Township held the annual public informational meeting with regard to MS4 on October 12, 2020. Additional information is available to the public at the MS4 kiosk in the Administration Building lobby.
3. The Public Works Department rebuilt (23) storm sewer inlets in September and October.
4. The SHACOG flusher truck and camera dedicated one week to flush and camera problematic lines. The equipment will be returning in November for the final week of the SHACOG contract.
5. The intern associated with Local Government Academy's Municipal Intern Program, the Administrative Assistant, and several members of the Public Works Department continue to conduct field activities to plot existing manholes in the Piney Fork Watershed. ESRI software and the new GPS data mapping device are being used for this purpose.
6. The Annual MS4 Report was submitted to DEP. The report provides the progress made relative to the mandated tasks under MS4, including but not limited to, public education/outreach, various inspection plans for the stormwater infrastructure including inlets and detention ponds, annual training activities, the Township's current operational and maintenance plans, and future projects.
7. One project of particular importance that will be included in the 2021 Township-Wide Sewer Project bid as an alternative involves the replacement of an 18" corrugated metal pipe that is deteriorated and causing erosion issues on Piney Fork Road.
8. The Overlook Sanitary Sewer project in Union Township, adjacent to South Park Township, is nearing completion. The project will tie in 28 homes, a number of which have failing on lot sewage systems, that are polluting the waters of Piney Fork Creek.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of October 2020. All members voted aye. Motion carried.

**Police Chief's Report** The Police Chief's report for the month of September, 2020:

Calls for Service	671
Arrests	3
Traffic Citations	33
Warnings Issued	53
Reportable Accidents	5
Non-Reportable Accidents	5
Fire Calls	14

Emergency Medical Assists to Tri-Community EMS	54
Deer Struck By Vehicle	3

The Police Chief's report for the month of October, 2020:

Calls for Service	645
Arrests	10
Traffic Citations	28
Warnings Issued	51
Reportable Accidents	3
Non-Reportable Accidents	8
Fire Calls	10
Emergency Medical Assists to Tri-Community EMS	67
Deer Struck By Vehicle	3

Chief McDonough commented that on October 17, 2020, during Environmental Day, the Police Department collected 219 pounds of unused pharmaceuticals. He added that nationwide, 493 tons were collected on that same date.

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's reports for the months of September and October, 2020. All members voted aye. Motion carried.

**Supervisors'  
Comments**

**Mr. Lucot** – Mr. Lucot thanked everyone for attending the meeting and wished Mr. Snee a happy birthday. He thanked Mrs. Fosbaugh, Devon Serena, the Recreation Board, and all the volunteers for their help in making the Halloween Party a success.

**Mr. Snee** – Mr. Snee also expressed his appreciation for the successful Halloween Party.

**Mr. Sackinsky** – Mr. Sackinsky inquired about the property at 3102 Southern Drive. Mr. Bonidie replied that since the property is still in violation of the code, he will be submitting a citation through the magistrate's office. Mr. Sackinsky encouraged everyone to view the mural on the outside of the Library and mentioned that the railing has been installed in the courtyard. He added that the Veteran's Monument and benches will be installed next and commented that Mrs. Fosbaugh has spearheaded the newly improved courtyard project.

**Adjournment**

Motion by Mr. Lucot, seconded Mr. Sackinsky to adjourn the meeting. All members voted aye. Motion carried.

**Time: 7:26 p.m.**

