

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

December 12, 2022

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Dennis McDonough; Tom Bonidie, Code Enforcement Officer; and Ashley Puchalski, Tucker Arensberg, PC. Absent: Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, November 14, 2022 – After the regular meeting to address personnel issues.

Tuesday, November 15, 2022 – Police Pension meeting.

Thursday, December 1, 2022 – Meeting to discuss preliminary 2023 Budget; informational purposes only.

Friday, December 2, 2022 – Annual Boards and Commissions Night.

Monday, December 5, 2022 – Meeting to discuss 2023 Budget with the department heads and annual Light Up Night Ceremony.

Tuesday, December 6, 2022 – Event presented by Tucker Arensberg.

Thursday, December 8, 2022 – Friends of the Library Christmas Party.

Sunday, December 11, 2022 – Children’s Christmas Party.

Monday, December 12, 2022 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no comments or questions were submitted.

Call on the People

There were no public comments.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on November 14, 2022. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of November, 2022. All members voted aye. Motion carried.

Action on Snow Removal Agreement – Summit Station Phase I and Summit Station Phase II

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between the Township of South Park and Mero South Park Ventures LLC, which provides for winter maintenance services to all streets in the subdivisions identified as Summit Station Phase I and Summit Station Phase II by Township Public Works forces at a specific cost to the Developer, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Action on Grinder Pump Agreement – 2301 Ridge Road – Janine Brenneman

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Grinder Pump Agreement by and between Janine Brenneman and South Park Township, the purpose of which is to outline the terms and conditions regarding the installation of a grinder pump at 2301 Ridge Road, and further clarifying the Owner, and all successors and assigns, shall be solely responsible for the purchase, installation, maintenance activities, related costs, liability of the Grinder Pump System, and the connection of same to the Township's public sanitary sewer system, and authorizing the appropriate Township official to execute said Agreement which shall be subsequently recorded at the Recorder of Deeds Office by the Township. All members voted aye. Motion carried.

Action on Release of Grading Bond – Montour Trail Phase #35D – Montour Trail Council

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the request submitted by the Montour Trail Council for the release of the bond posted in the amount of \$19,085.00, for the grading permit related to the project identified as the Montour Trail Phase #35D, as recommended by the Township Engineer, contingent upon the receipt of the required 2-year maintenance bond in the amount of \$5,725.50 prior to the release of said bond. All members voted aye. Motion carried.

Action on Release of Retention – 2022 Restoration of Various Streets – Mele & Mele & Sons, Inc.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the release of retainage in the amount of \$19,451.62, to Mele & Mele & Sons, Inc., for the project identified as the 2022 Restoration of Various Streets, as recommended by the Director of Public Works and Project Manager. All members voted aye. Motion carried.

Action on Payment Request No. 5 – 2022 Township-Wide Sanitary Sewer Rehabilitation Project – Insight Pipe Contracting, LLC

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 5 as submitted by Insight Pipe Contracting, LLC, in the amount of \$41,681.23, for the project identified as the 2022 Township-Wide Sanitary Sewer Rehabilitation Project, as recommended by the Project Engineer and Project Manager. All members voted aye. Motion carried.

Action on Proposal – Carpeting for the Board Room – Floor Designs Unlimited, LLC

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by Floor Designs Unlimited, LLC, in the amount of \$6,993.46, to replace the carpeting in the Board Room of the Administration Building. All members voted aye. Motion carried.

Action on Proposal – Purchase of New Phone System for Municipal Complex – Midnight Blue Technology Services

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by Midnight Blue Technology Services for the purchase of a new Sangoma phone system, in the amount of \$15,592.02, which is to be utilized by the various departments throughout the Municipal Complex.

Mr. Sackinsky inquired about a \$900 monthly charge for the system. Mrs. Fosbaugh explained that the Township is currently paying \$1,800 a month, and the new system will be half the cost of the current monthly payment. All members voted aye. Motion carried.

Action on Resolution No. 17-22

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 17-22: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH DURING THE YEAR 2023, SETTING REVENUES AT \$7,412,762.00, AND SETTING EXPENDITURES AT \$7,412,762.00. All members voted aye. Motion carried.

- Action on Resolution No. 18-22** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 18-22: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING THE TAX RATE FOR THE YEAR 2023 AT 3.062 MILLS. All members voted aye. Motion carried.
- Action on Resolution No. 19-22** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 19-22: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, SETTING MEMBER CONTRIBUTIONS INTO THE POLICE PENSION FUND FOR THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.
- Action on 2023 Workers' Compensation Insurance Proposal – AmTrust Insurance Company** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the insurance proposal submitted by AmTrust Insurance Company which outlines the terms and conditions for the provision of Workers' Compensation Insurance to South Park Township for the period January 1, 2023 – January 1, 2024, at a total premium cost of \$106,197.00. All members voted aye. Motion carried.
- Action on Refund – Allegheny County Official Change Order for Property Located in Jefferson Hills – Lawrence P. Arrigo, Tax Collector** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the refund of the 2022 real estate tax payment for the property located at 700 Cochrans Mills Road which was incorrectly designated by Allegheny County as being located in South Park Township, but is within the border of Jefferson Hills, PA. All members voted aye. Motion Carried.
- Action on Refunds – 2022 Per Capita Tax Payments – Lawrence P. Arrigo, Tax Collector** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the refund of 2022 Township per capita tax payments as a result of overpayments, as requested by Lawrence P. Arrigo, Tax Collector, in correspondence dated November 17, 2022. All members voted aye. Motion carried.
- Action on Refunds – 2022 Real Estate Tax Payments – Lawrence P. Arrigo, Tax Collector** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the refund of 2022 Township real estate tax payments as a result of overpayments, as requested by Lawrence P. Arrigo, Tax Collector, in correspondence dated November 17, 2022. All members voted aye. Motion carried.
- Action to Schedule Reorganization Meeting Date and Time** Motion by Mr. Snee, seconded by Mr. Lucot, to schedule Tuesday, January 3, 2023, at 7:00 p.m., as the date and time for the Reorganization Meeting of the South Park Township Board of Supervisors. All members voted aye. Motion carried.

**Action to Hire
Basketball Monitor –
Cindy Klein –
Queens Drive**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve hiring Cindy Klein, Queens Drive, as the Basketball Monitor for South Park Township's 2022-2023 Recreational Basketball season, at the rate of \$10.00/hour, effective December 15, 2022. All members voted aye. Motion carried.

**Action on MS4
Report – November,
2022**

Mrs. Fosbaugh explained that following is the MS4 report for November, dated December 12, 2022. MS4 is the acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued his duties on Township streets to prevent trash from impacting the function of the stormwater inlets.
2. The Public Works Department rebuilt one (1) inlet in November.
3. The proposed 2023 maintenance schedule for the flusher truck and sewer camera has been submitted to the South Hills Area Council of Governments (SHACOG).
4. Insight Pipe Co. completed 99% of the work on the 2022 Township-Wide Sanitary Sewer Project. The remainder will be completed this week.
5. The joint project with Bethel Park Municipal Authority that involves relining the interceptor is completed. Clean-up and restoration are now underway and will continue into the spring of 2023. The project was an overwhelming success and quantifiable amounts of infiltration have been removed from the system.
6. The Public Works Department is actively engaged in cleaning the stormwater catch basins of leaves to ensure that they are functioning properly.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of November, 2022. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's Report for November, 2022:

Calls for Service	533
Arrests	2
Traffic Citations	18
Warnings Issued	31
Reportable Accidents	7
Non-Reportable Accidents	8
Fire Calls	8
Emergency Medical Assists to Tri-Community EMS	48
Deer Struck by Vehicles	11

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's reports for the month of November, 2022. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Lucot – Mr. Lucot thanked everyone for their hard work during the year. He mentioned that the 2023 budget is less than last year, and the tax millage has not increased. Mr. Lucot commended the Library, Recreation Board and Mrs. Fosbaugh for the various Christmas events. He is happy that the new restrooms at Evans Park are now open. Mr. Lucot expressed his appreciation to Broughton VFD and Library VFC who will be chauffeuring Santa Claus throughout the Township this Saturday. He wished everyone a good and prosperous 2023.

Mr. Snee – Mr. Snee stated that the tax rate millage of 3.062 has not changed since approximately 1993. He congratulated Mrs. Fosbaugh on gathering the information needed for the approval of the budget. Mr. Snee wished everyone a Merry Christmas.

Mr. Sackinsky – Mr. Sackinsky echoed the previous comments by his fellow supervisors. He wished everyone a Merry Christmas and Happy New Year. Mr. Sackinsky mentioned that between the Board and Township Manager, they have been very conservative; and it shows by keeping the millage rate at 3.062 for many years. Also, the bond issue has been paid in full this year.

Adjournment

Motion by Mr. Snee, seconded Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:20 p.m.