

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

December 13, 2021

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Chief Dennis McDonough Karen Fosbaugh, Township Manager; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, November 8, 2021 – After the regular meeting to discuss personnel issues.

Tuesday, November 16, 2021 – Possibly during the police pension meeting; and the subsequent meeting with the athletic associations.

Monday, November 29, 2021 – Meeting with Mt. Lebanon Fire Chief Nick Sohyda to discuss volunteer fire department issues.

Tuesday, November 30, 2021 – 2022 Budget discussion.

Friday, December 3, 2021 – Possibly during the Boards and Commission Night.

Sunday, December 5, 2021 – Possibly during the Santa event for children at the Community Center.

Monday, December 6, 2021 – Possibly during the Light-Up Night event held in the Library courtyard.

Thursday, December 9, 2021 – Possibly during the Library's Christmas Party.

Monday, December 13, 2021 – Prior to the regular meeting to discuss items of litigation.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no emails or comments were received.

Call on the People

There were no public comments.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors held on November 8, 2021. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month November, 2021. All members voted aye. Motion carried.

**Action to Ratify
Hiring – Part-Time
Administrative
Clerk – Donna
Gimigliano –
Perimeter Boulevard**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify hiring Donna Gimigliano, Perimeter Boulevard, as a Part-Time Administrative Clerk with South Park Township at the rate of \$14.80 per hour, retroactive to December 8, 2021. All members voted aye. Motion carried.

**Action to Determine
Public Nuisance –
Samuel R. and Lisa
Broudy – 3114
Southern Drive –
Lot/Block No.
1008-J-257**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve declaring the following property a public nuisance and proceeding with the abatement of said nuisance and/or the appropriate fines and penalties as outlined in the Code of the Township of South Park, as the property is a threat to the health, safety, and welfare of the residents of South Park Township:

Owner(s):

Samuel R. and Lisa Broudy

Location:

3114 Southern Drive
South Park, PA 15129
Lot/Block No. 1008-J-257

All members voted aye. Motion carried.

Action on Release of Fire Bond – 800 Horning Road – Dale Garlick – Lot/Block No. 390-N-100

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the release of the bond in the amount of \$34,456.22, forwarded by Erie Insurance Co. in accordance with Act 98 (Fire Escrow Act), to guarantee the completion of the clean-up and restoration activities related to the fire damage that occurred at 800 Horning Road, Lot/Block No. 390-N-100. All members voted aye. Motion carried.

Action on Minor Subdivision – Summit Station Phase 1 – Subdivision of Parcel No. 9 – Preliminary and Final Approval

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 1 – Subdivision of Parcel No. 9, as submitted by NVR, Inc., to be located at 5001-5005 Summit Drive, as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – 6217 Pleasant Street – Christine J. Needham

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Christine J. Needham (Grantee), to permit the installation of a six-foot (6') fence over an existing public utilities easement located on Lot No. 107 of the South Park Heights Plan of Lots No. 2 Revised, Lot & Block No. 887-G-220, being 6217 Pleasant Street, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

Action on Snow Removal Agreement – Bonnie Dell Acres Phase 3 – Decker Drive

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between the Township of South Park and the Estate of Arthur C. Fedorek (Quality Rentals) which provides for winter maintenance services to the subdivision identified as Bonnie Dell Acres Phase 3 by Township Public Works forces at a specific cost to the Developer, the street being the unaccepted, developed portion of Decker Drive, and further authorizing the appropriate township officials to execute said Agreement. All members voted aye. Motion carried

Ordinance No. 705

Motion by Mr. Snee, seconded by Mr. Lucot, to table Ordinance No. 705: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING: (1) CHAPTER 72, ARTICLE V (“DUMPING AND TRANSPORTATION”) OF THE CODE OF THE TOWNSHIP OF SOUTH PARK, TO MOVE THE DEFINITION OF “NOTICE OF

REMOVAL” FROM CHAPTER 72 TO CHAPTER 92 (“NUISANCES”) OF THE CODE OF THE TOWNSHIP OF SOUTH PARK, AND TO REDUCE THE TIMEFRAME REQUIRED THERIN FOR REMOVAL OF UNUSED MOTOR VEHICLES AND MOTOR VEHICLE ACCESSORIES FROM PRIVATE PROPERTY FROM THIRTY (30) DAYS TO TEN (10) DAYS; AND (2) CHAPTER 92 (“NUISANCES”) OF THE CODE OF THE TOWNSHIP OF SOUTH PARK TO CONFIRM THE RIGHT TO APPEAL A DECLARATION OF NUISANCE BY THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.

Resolution No. 13-21 Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 13-21: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH DURING THE YEAR 2022, SETTING REVENUES AT \$7,628,565.00, AND SETTING EXPENDITURES AT \$7,628,565.00. All members voted aye. Motion carried.

Resolution No. 14-21 Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution NO. 14-21: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING THE TAX RATE FOR THE YEAR 2022 AT 3.062 MILLS. All members voted aye. Motion carried.

Resolution No. 15-21 Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 15-21: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, SETTING MEMBER CONTRIBUTIONS INTO THE POLICE PENSION FUND FOR THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.

Action on Payment Request No. 2 and Final – 2021 Restoration of Various Streets – Alex E. Paris Contracting Co., Inc. Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 2 and Final in the amount of \$40,587.09, as submitted by Alex E. Paris Contracting Co., Inc. for the work completed to date on the project identified as the 2021 Restoration of Various Streets, as recommended by the Project Engineer and Project Manager. All members voted aye. Motion carried.

Action on Payment Request No. 3 and Final – 2021 Township-Wide Sanitary Sewer Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 3 and Final in the amount of \$9,165.07, as submitted by Jet Jack Inc., for the work completed to date on the project identified as the 2021 Township-Wide Sanitary Sewer Program, as recommended by the Project Engineer. All members voted aye. Motion carried.

Program – Jet Jack Inc.

Action on Payment Request No. 1 – Evans Park Restroom Facility Project – TBI Contracting

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 1 in the amount of \$41,672.25, as submitted by TBI Contracting, Inc. for the work completed to date on the project identified as the Evans Park Restroom Facility, as recommended by the Project Architect. All members voted aye. Motion carried.

Action on Bids – Fall Commodities – South Hills Area Council of Governments (SHACOG) Purchasing

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the bids received by the South Hills Area Council of Governments (SHACOG) on October 7, 2021, for the purchase of Fall Commodities through its cooperative purchasing program from the suppliers listed on Attachment A. All members voted aye. Motion carried.

Resolution No. 16-21

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 16-21: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE MASTER FEE SCHEDULE, AS AUTHORIZED BY ORDINANCE NO. 466 OF THE CODE OF THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.

Action on Resignation – Police Pension Committee – Carolyn Savikas

Motion by Mr. Snee, seconded by Mr. Lucot, to approved to accept the resignation of Carolyn Savikas from her position on the Police Pension Committee, effective December 13, 2021. All members voted aye. Motion Carried.

Action on 2022 Workers Compensation Insurance Proposal – Am Trust Insurance Company

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the insurance proposal submitted by Am Trust Insurance Company which outlines the terms and conditions for the provision of Workers Compensation Insurance to South Park Township for the period January 1, 2022 – January 1, 2023, at a total premium cost of \$100,404.00. All members voted aye. Motion carried.

Resolution No. 17-21

Motion by Mr. Snee, seconded by Mr. Lucot, to approved Resolution No. 17-21: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, PENNSYLVANIA, APPROVING THE AUTHORIZATION TO SIGN AN AGREEMENT WITH PENNDOT RELATIVE TO THREE (3) MANHOLE ADJUSTMENTS ON S.R. 2040/BROUGHTON ROAD. All members voted aye. Motion carried.

Action on Subdivision Distributor Settlement Participation Form –

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Subdivision Distributor Settlement Participation Form which allows for the participation of South Park Township in the Settlement Agreement with McKesson Corporation, Cardinal Health, Inc., and Amerisource Bergen Corporation (collectively “Settling Distributors”) concerning the

Opioid Settlement Agreement	distribution of opioid medications. All members voted aye. Motion carried.
Action on Training Expense Reimbursement Request – Officer Richard Griffith	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the training expense reimbursement request submitted by Chief McDonough in the amount of \$182.60, relative to the expenses incurred by Officer Richard Griffith during his participation in the Reconstruction PSP Training recently held in Harrisburg, PA. All members voted aye. Motion carried.
Action on Assessment Change Reimbursements – Lawrence P. Arrigo, Tax Collector	Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing assessment change reimbursements for the 2021 Township tax year due to successful appeals at the County level, as requested by Lawrence P. Arrigo, Tax Collector. All members voted aye. Motion carried.
Action on Refunds – 2021 Real Estate Tax Payments – Lawrence P. Arrigo, Tax Collector	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the refund of 2021 Township real estate tax payments as a result of overpayments, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated March 8, 2021. All members voted aye. Motion carried.
Action on Refunds – 2021 Per Capita Tax Payments – Lawrence P. Arrigo, Tax Collector	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the refund of 2021 Township per capita tax payments as a result of overpayments, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated March 8, 2021. All members voted aye. Motion carried.
Action to Schedule Reorganization Meeting Date and Time	Motion by Mr. Snee, seconded by Mr. Lucot, to schedule Tuesday, January 4, 2022, at 7:00 p.m., as the date and time for the Reorganization Meeting of the South Park Township Board of Supervisors. All members voted aye. Motion carried.
Action to Hire Basketball Monitor – Cindy Klein – Queens Drive	Motion by Mr. Snee, seconded by Mr. Lucot, to approve hiring Cindy Klein, Queens Drive, as the Basketball Monitor for the 2021-2022 South Park Township’s basketball season at the rate of \$10.00 per hour, effective December 1, 2021. All members voted aye. Motion carried.
Action on MS4 Report – November, 2021	<p>Mrs. Fosbaugh stated that the following is the MS4 Report for November, dated December 13, 2021. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System.</p> <ol style="list-style-type: none"> 1. The part-time litter collection employee continued with his duties on Township streets to prevent trash from impacting the function of the stormwater inlets. 2. The Public Works Department rebuilt two inlets in November.

3. Engineering design work is underway for the 2022 Township-Wide Sewer Program. The projects include the storm sewer repair at Cardox and Brownsville Roads, and the Robinwood Pond 36" inlet pipe repair.
4. The SHACOG flusher truck was used to flush problematic areas for one week being November 8-12, 2021.
5. Fall inspection of storm water outfalls is underway. Water sampling will be completed prior to the end of the year.
6. A grant application was submitted to the Redevelopment Authority of Allegheny County in the amount of \$500,000 to assist with costs associated with the proposed retention ponds in the Broughton area of the Township.
7. The Public Works Department continues to focus on clearing inlets of leaves because of the fall season.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for November, 2021. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's report for the month of November, 2021:

Calls for Service	663
Arrests	5
Traffic Citations	2
Warnings Issued	7
Reportable Accidents	2
Non-Reportable Accidents	7
Fire Calls	8
Emergency Medical Assists to Tri-Community EMS	70
Deer Struck By Vehicle	5

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's report for the month of November, 2021. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Lucot – Mr. Lucot thanked everyone for attending and wished everyone a Merry Christmas and Happy New Year.

Mr. Snee – Mr. Snee expressed his appreciation to the Recreation Board the Women's Club, the Library and Library Board for the successful Christmas events recently held.

Mr. Sackinsky – Mr. Sackinsky thanked all who participated in the holiday events and wished everyone a good holiday and a prosperous New Year.

Adjournment

Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:25 p.m.