

**Minutes of the Regular Meeting  
of the South Park Township**

**Board of Supervisors**

**December 14, 2020**

**Pledge of Allegiance**

**Roll Call**

Walt Sackinsky presiding. Board member Edward Snee and Brian Lucot were present. Also in attendance were: Karen Fosbaugh, Township Manager; Irving Firman, Solicitor; Dennis McDonough, Chief of Police; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, November 9, 2020 – After the regular meeting to discuss personnel issues.

Monday, November 16, 2020 – Budget meeting with department heads and personnel issues.

Sunday, December 6, 2020 – Virtual Light-Up Night Ceremony.

Tuesday, December 8, 2020 – Personnel issues.

Monday, December 14, 2020 – Prior to the regular meeting to discuss potential issues of litigation.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

**THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:00 P.M. TODAY. Mrs. Fosbaugh stated for the record that no questions or comments were submitted.**

<b>Call on the People</b>	There were no public comments.
<b>Action on Minutes</b>	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors held on November 9, 2020. All members voted aye. Motion carried.
<b>Action on Invoices</b>	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month November, 2020. All members voted aye. Motion carried.
<b>Action on Ordinance No. 702</b>	Motion by Mr. Snee, seconded by Mr. Lucot, to approve Ordinance No. 702: AN ORDINANCE AMENDING THE TOWNSHIP OF SOUTH PARK ZONING ORDINANCE, NO. 556, TO PROVIDE DEFINITIONS FOR CANNABIDIOL (CBD) STORE, MEDICAL MARIJUANA, MEDICAL MARIJUANA DISPENSARY AND MEDICAL MARIJUANA GROWER/PROCESSOR FACILITIES; TO REFINE DEFINITIONS FOR LIGHT MANUFACTURING, DRUG STORE AND PHARMACY USES; TO CHANGE THE STATUS OF DRUG STORE, PHARMACY AND LIGHT MANUFACTURING USES FROM PERMITTED USES TO CONDITIONAL USES IN THE I-1, I-2, C-1, C-2, C-3 ZONING DISTRICTS; AND TO ESTABLISH CERTAIN OTHER REQUIREMENTS PERTAINING TO SUCH USES. All members voted aye. Motion carried.
<b>Action on Minor Subdivision – Summit Station Phase 1 – Subdivision of Parcel No. 21 – Preliminary and Final Approval</b>	Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 1 – Subdivision of Parcel No. 21, as submitted by NVR, Inc., to be located at 4026-4032 Crown Drive, as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.
<b>Action to Schedule Public Hearing – Conditional Use Request – Allegheny County – Establishing a Public Utility Maintenance Building (Type 2) – Intersection of McConkey Road and Corrigan Drive</b>	Motion by Mr. Snee, seconded by Mr. Lucot, to approve scheduling a Public Hearing on January 11, 2021, at 6:30 p.m. for the purpose of considering the Conditional Use Request submitted by Allegheny County with regard to the property located at the intersection of McConkey and Corrigan Drive, being Lot and Block No. 475-L-300, for the purpose of constructing a public Utility Maintenance Building (Type 2). All members voted aye. Motion carried.
<b>Action on Non-Exclusive License Agreement – 4113 High Street – Eric and Kristen Roche</b>	Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Eric and Kristen Roche (Grantees), to permit the construction of a six-foot (6’) fence over an existing storm sewer easement located on Lot No. 8 of the South Park Trails Plan of Lots, Lot

& Block No. 887-L-256, being 4113 High Street, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) are to further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Non-Exclusive License Agreement – 1006 Peak Drive – Jacob and Jennifer Weidman**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Jacob & Jennifer Weidman (Grantees), to permit the construction of a four-foot (4') fence over a public utility easement located on Lot No. 21 of the Summit Station Phase 1 Subdivision, Lot & Block No. 887-S-108, being 1006 Peak Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) are to further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Snow Removal Agreement – Bonnie Dell Acres Phase 3 – Decker Drive**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between the Township of South Park and the Estate of Arthur C. Fedorek (Quality Rentals) which provides for winter maintenance services to the subdivision identified as Bonnie Dell Acres Phase 3 by Township Public Works forces at a specific cost to the Developer, the street being the unaccepted, developed portion of Decker Drive, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

**Action on Snow Removal Agreement – Summit Station Phase 1**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between the Township of South Park and Mero South Park Ventures LLC which provides for winter maintenance services to the subdivision identified as the Summit Station Phase 1 Plan by Township Public Works forces at a specific cost to the Developer, and further authorized the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

**Action to Authorize the Preparation and**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of bids for the project identified as the 2021

**Advertisement of Bids – 2021 Road Program**

Road Program, scheduling the bid opening for Wednesday, February 3, 2021, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for February 8, 2021. All members voted aye. Motion carried.

**Action to Authorize the Preparation and Advertisement of Bids – 2021 Township-Wide Sanitary Sewer Program**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of bids for the project identified as the 2021 Township-Wide Sanitary Sewer Program, scheduling the bid opening for Wednesday, February 3, 2021, at 11:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, February 8, 2021. All members voted aye. Motion carried.

**Resolution No. 21-20**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 21-20: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBER 887-B-43, LOCATED ON WASHINGTON AVENUE, WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY. All members voted aye. Motion carried.

**Resolution No. 22-20**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 22-20: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBER 887-B-46, LOCATED ON WASHINGTON AVENUE, WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY. All members voted aye. Motion carried.

**Resolution No. 23-20**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 23-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH DURING THE YEAR 2021, SETTING REVENUES AT \$7,455,985.00, AND SETTING EXPENDITURES AT \$7,455,985.00. All members voted aye. Motion carried.

**Resolution No. 24-20**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 24-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING THE TAX RATE FOR THE YEAR 2021 AT 3.062 MILLS. All members voted aye. Motion carried.

- Resolution No. 25-20** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 25-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, SETTING MEMBER CONTRIBUTIONS INTO THE POLICE PENSION FUND FOR THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.
- Resolution No. 26-20** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 26-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTED PURSUANT TO ORDINANCE NO. 295 OF THE TOWNSHIP OF SOUTH PARK KNOWN AS THE PERSONNEL CODE OF THE TOWNSHIP OF SOUTH PARK, SETTING THE COMPENSATION AND BENEFITS OF THE BOARD OF SUPERVISORS AND AUDITORS AND THE COMPENSATION RANGES AND BENEFITS OF CERTAIN FULL-TIME ADMINISTRATIVE PERSONNEL AND CERTAIN OTHER PERSONNEL. All members voted aye. Motion carried.
- Action to Hire Township Bookkeeper – Becky Dixon – Nantucket Drive** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the employment of Becky Dixon, Nantucket Drive, to fill the position of Bookkeeper with South Park Township at the rate of \$23.15 per hour, with a date of hire being Thursday, December 10, 2020, contingent upon the successful completion of a physical examination by a Township-approved physician. All members voted aye. Motion carried.
- Action on Proposal – Public Works Building Addition – Gateway Engineers** Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Proposal in the amount of \$16,000.00, as submitted by Gateway Engineers, which provides for the completion of the civil engineering services needed to produce plans relative to the project identified as the Public Works Building Addition. All members voted aye. Motion carried.
- Action on Bids – CD 46 7.5 – Brownsville Road Sanitary Sewer Rehabilitation Project** Motion by Mr. Snee, seconded by Mr. Lucot, to accept the bids received by the South Hills Area Council of Government (SHACOG) on November 13, 2020 for the project identified as the Brownsville Road Sanitary Sewer, being CD 46 7.5, and awarding the bid to the lowest responsible bidder being Jet Jack Inc. in the amount of \$33,946.00, which shall be financed through the Community Development Grant Program and economic stimulus funding at no cost to South Park Township. All members voted aye. Motion carried.
- Action on Blanket Insurance Policy – Provident Insurance Co. – Broughton Volunteer Fire Department and Library Volunteer Fire Company** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the premium in the amount of \$12,294.60 as submitted by Provident Insurance Co. which provides blanket insurance coverage for the members of Broughton Volunteer Fire Department and Library Volunteer Fire Company. All members voted aye. Motion carried.

**Action on Refunds –  
Overpayment of  
South Park  
Township Real  
Estate Taxes and  
South Park  
Township Per Capita  
Taxes**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the refund of South Park Township real estate and per capita taxes as requested by Lawrence P. Arrigo, as a result of overpayment, in correspondence dated November 15, 2020. All members voted aye. Motion carried.

**Action to Schedule  
Reorganization  
Meeting Date and  
Time**

Motion by Mr. Snee, seconded by Mr. Lucot, to schedule Monday, January 4, 2021, at 7:00 p.m., as the date and time for the Reorganization Meeting of the South Park Township Board of Supervisors. All members voted aye. Motion carried.

**Monthly MS4  
Report – November  
2020**

Mrs. Fosbaugh stated that the following is the MS4 Report for November, dated December 14, 2020. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System:

1. The Public Works Department is keeping the inlets free of leaves and debris, particularly since we are in the winter months.
2. The Public Works Department rebuilt four (4) storm sewer inlets in November.
3. The SHACOG flusher truck completed the final week of flushing of historically problematic areas. The Township scheduled the SHACOG flusher and camera truck for five (5) weeks in 2021.
4. The intern associated with Local Government Academy's Municipal Intern Program, the Administrative Assistant, and several members of the Public Works Department continue to conduct field activities to plot existing manholes in the Piney Fork Watershed. ESRI software and the new GPS data mapping device are being used for this purpose.
5. The Annual MS4 Report was submitted to DEP. The report provides the progress made relative to the mandated tasks under MS4, including but not limited to, public education/outreach, various inspection plans for the stormwater infrastructure including inlets and detention ponds, annual training activities, the Township's current operational and maintenance plans, and future projects.
6. The stormwater inlets were identified for the 2021 Road Program that may be affected by the milling process. Silt sacks will be placed in the inlets to prevent the migration of milled asphalt into the storm sewer system.

7. The Overlook Sanitary Sewer project in Union Township, adjacent to South Park Township, is nearing completion. The project will tie in 28 homes, a number of which have failing on lot sewage systems, that are polluting the waters of Piney Fork Creek.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of November, 2020. All members voted aye. Motion carried.

**Police Chief's Report** The Police Chief's report for the month of November, 2020:

Calls for Service	577
Arrests	2
Warnings Issued	13
Reportable Accidents	5
Non-Reportable Accidents	7
Fire Calls	26
Emergency Medical Assists to Tri-Community EMS	61
Deer Struck By Vehicle	4

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's report for the month of November, 2020. All members voted aye. Motion carried.

**Supervisors' Comments**

**Mr. Lucot** – Mr. Lucot thanked everyone for attending the meeting. With it being the last meeting of the year, he expressed his appreciation to the Board of Supervisors, Mr. Firman, Township employees and volunteers, the fire departments, and Tri-Community South EMS, and stated that everyone works well together. Mr. Lucot mentioned the Pandemic making 2020 a very difficult year. He thanked Mrs. Fosbaugh and the Recreation Board for the successful Christmas events, as well as the other events held throughout the year. Mr. Lucot stated that he is proud of the achievements made this year, such as: implementing more technology, working on placing the Township Code online, upgrades to our infrastructure, residential developments, working to attract businesses, and improving our parks. He thanked Representative Puskaric and former District Officer Manager Harry Faulk for helping the Township to possibly acquire a grant opportunity to help finance the proposed restrooms at Evans Park. He mentioned the approved budget for 2021 with an increase of \$100,000 and no tax increase to our citizens. Mr. Lucot wished everyone a Merry Christmas and Happy Holidays.

**Mr. Snee** – Mr. Snee commented that the Township worked well through the Pandemic, adhering to the various stipulations and rules. He thanked the Recreation Director, Recreation Board, and the Library for the virtual

Light-Up Night Event. Mr. Snee wished everyone a Merry Christmas and Happy New Year.

**Mr. Sackinsky** – Mr. Sackinsky stated that by balancing the budget this year there will not be a tax increase. He added that it has been 20+ years without a tax increase. Mr. Sackinsky commented that the Township is very efficient with the tax dollars, enabling improvements to the infrastructure, recreation, and maintenance to the Township vehicles and equipment. He also wished everyone a Merry Christmas and Happy New Year.

**Adjournment**

Motion by Mr. Lucot, seconded Mr. Sackinsky to adjourn the meeting. All members voted aye. Motion carried.

**Time: 7:28 p.m.**