

**Minutes of the Regular Meeting  
of the South Park Township**

**Board of Supervisors**

**December 9, 2019**

**Pledge of Allegiance**

**Roll Call**

Walt Sackinsky presiding. Board members Edward Snee and Dave Buchewicz were present. Also in attendance were: Karen Fosbaugh, Township Manager; Dennis McDonough, Chief of Police; Irving Firman, Solicitor; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which are executive sessions, informational meetings, or Township-related events:

Monday, November 11, 2019 – After the regular meeting to discuss issues of litigation.

Wednesday, November 13, 2019 – Interviews for the Position of Recreation Director.

Sunday, November 17, 2019 – Montour Trail Council 30th Anniversary Dinner.

Tuesday, December 3, 2019 – Tucker Arensberg Holiday Event.

Friday, December 6, 2019 – Boards and Commission Dinner.

Saturday, December 7, 2019 – Lunch with Santa event.

Monday, December 9, 2019 – Township Light-Up Night.

Monday, December 9, 2019 – Prior to the regular meeting to discuss matters of litigation.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

- Call on the People** There were no public comments.
- Action on Minutes** Mr. Buchewicz requested a change to the minutes under “Appoint Chairman and Vice-Chairman.” In the last sentence, it should read “...to have served in this capacity since **2002**.” Motion by Mr. Snee, seconded Mr. Buchewicz, to approve the minutes of the regular meeting of the Board of Supervisors which was held on November 11, 2019. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Snee, seconded Mr. Buchewicz, to approve payment of invoices for the month of November, 2019. All members voted aye. Motion carried.
- Action to Declare Public Nuisance – 1301 Wilson Road – Clyde Leonard Revocable Living Trust** Motion by Mr. Snee, seconded Mr. Buchewicz, to approve declaring the following property a public nuisance and proceeding with the abatement of said nuisance and/or the appropriate fines and penalties as outlined in the Code of the Township of South Park, as the condition negatively impacts the health, safety and welfare of the residents of the Township. This issue was continued from the regular meeting of November 11, 2019:

<u>Owner(s):</u> Clyde Leonard Revocable Trust	<u>Location:</u> 1301 Wilson Road Pittsburgh, PA 15236 Lot/Block No. 663-D-60
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**Daniel Flynn** – Mr. Flynn stated that he is one of the co-trustees of the Clyde Leonard Revocable Trust. He provided his address as 2777 Park Road, Bethel Park, PA 15102. Mr. Flynn commented that since the last Board of Supervisors meeting, an appraisal has been done on the property, and they are undergoing remediation efforts with a company to demolish a building that is falling down. Equipment is in place, and they are clearing out the debris. Mr. Flynn was told that they should complete the project by Friday, December 13th. He added that they will be listing the property for sale, based on the appraisal, in the immediate future. Mr. Sackinsky inquired about the unsecured building behind the building being demolished, and Mr. Flynn replied that securing that building was part of the bid and should be done by Friday. Mr. Snee requested that Mr. Flynn attend the next Board of Supervisors meeting on January 13th to provide an update on the property. All members voted aye. Motion carried.

- Action on Easement Agreement – Gregory & Natalie Smay – 2532 Bonnie Dell Drive** Motion by Mr. Snee, seconded Mr. Buchewicz, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Gregory & Natalie Smay (Grantees), to permit the construction of a six-foot (6’) fence and shed over a storm sewer easement located on Lot No. 222 of the Bonnie Dell Plan No. 1, Lot and Block No. 884-B-18, being 2532 Bonnie Dell Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials

to execute said Agreement. Mr. Sackinsky explained to the Smay's and the Cheesebrough's that by signing the agreement, they are giving permission to the Township to gain access to the easement, if needed; and the Township will not be responsible for any reimbursement cost to the Grantees. All members voted aye. Motion carried.

**Action on Easement Agreement – David & Karen Cheesebrough – 3585 Falmouth Drive**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and David & Karen Cheesebrough (Grantees), to permit the construction of a six-foot (6') fence and an existing three-foot (3') wall over a public utilities easement located on Lot No. 150 of the Village of Knothole Plan No. 1, Lot and Block No. 1008-S-79, being 3585 Falmouth Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried

**Action on Snow Removal Agreement – Summit Station Phase 1 – Crown Drive to Lot No. 3 on Summit Drive**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve the Salting and/or Snow Plowing Services Agreement by and between the Township of South Park and Mero South Park Ventures LLC, which provides for winter maintenance services to the Transit Oriented Development identified as Summit Station Phase 1, by Township Public Works forces at a specific cost to the Developer, the streets being the unaccepted portion of Crown Drive and Summit Station Drive to Lot No. 3; and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

**Action on Minor Subdivision – Berlich Plan of Lots Revised – 1987 and 1991 Ridge Road**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve granting preliminary and final approval on the minor subdivision identified as the Berlich Plan of Lots Revised, to be located at 1987 and 1991 Ridge Road, as submitted by the Developers, William M. & Dana M. Collins, and Michael J. & Jean M. Parazino, as recommended by the Township Engineer, Planning Consultant and Planning Commission. All members voted aye. Motion carried.

**Action on Preparation and Advertisement of Ordinance – Distributed Antenna System (DAS), Small Wireless Communications Facilities and Micro-Wireless Communications Facilities**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve authorizing the preparation and advertisement of an Ordinance amending Ordinance No. 556, as amended, entitled, "South Park Township Zoning Ordinance," with regard to the definition of "Distributed Antenna System (DAS)" and stealth technology, establishing conditions for "Small Wireless Communications Facilities" and Micro-Wireless Communications Facilities;" scheduling a Public Hearing for Monday, February 10, 2020, at 6:30 p.m., with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors immediately following. All members voted aye. Motion carried.

**Action on**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve authorizing

**Preparation and Advertisement of Ordinance – Electronic Billboard Signs**

the preparation and advertisement of an Ordinance amending Ordinance No. 556, as amended, entitled, “South Park Township Zoning Ordinance,” specifically “Signs,” being Article XXII, Section 2200, as it pertains to electronic billboard signs, and regulating same; scheduling a Public Hearing for Monday February 10, 2020, at 6:45 p.m., with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors immediately following. All members voted aye. Motion carried.

**Resolution No. 14-19**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve Resolution No. 14-19: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, SETTING MEMBER CONTRIBUTIONS INTO THE POLICE PENSION FUND FOR THE TOWNSHIP OF SOUTH PARK. All Members voted aye. Motion carried.

**Resolution No. 15-19**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve Resolution No. 15-19: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH DURING THE YEAR 2020, SETTING REVENUES AT \$7,348,635.00, AND SETTING EXPENDITURES AT \$7,348,635.00. All members voted aye. Motion carried.

**Resolution No. 16-19**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve Resolution No. 16-19: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING THE TAX RATE FOR THE YEAR 2020 AT 3.062 MILLS. All members voted aye. Motion carried.

**Resolution No. 17-19**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve Resolution No. 17-19: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTED PURSUANT TO ORDINANCE NO. 295 OF THE TOWNSHIP OF SOUTH PARK KNOWN AS THE PERSONNEL CODE OF THE TOWNSHIP OF SOUTH PARK, SETTING THE COMPENSATION AND BENEFITS OF THE BOARD OF SUPERVISORS AND AUDITORS AND THE COMPENSATION RANGES AND BENEFITS OF CERTAIN FULL-TIME ADMINISTRATIVE PERSONNEL AND CERTAIN OTHER PERSONNEL. All members voted aye. Motion carried.

**Action on Resignation – Recreation Director Colleen Dominick**

Motion by Mr. Snee, seconded Mr. Buchewicz, to accept the resignation of Colleen Dominick from her position as Recreation Director with South Park Township, retroactive to November 1, 2019. All members voted aye. Motion carried. Mr. Sackinsky expressed his appreciation to Mrs. Dominick for her 30 years of service to the South Park Township community.

**Action on Employment –**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve the employment of Devon Serena, Hertford Drive, to fill the position of Part-Time Recreation

**Recreation Director  
Position – Devon  
Serena**

Director at the rate of \$17.00 per hour, effective January 6, 2020. All members voted aye. Motion carried.

**Action on Proposal –  
Middle Department  
Inspection Agency,  
Inc. – Residential  
Building Inspections**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve the Code Enforcement Proposal by and between the Township of South Park and the Middle Department Inspection Agency, Inc., the purpose of which is to provide residential inspection services restricted to the Pennsylvania Construction Code (Act 45 of 1999, and subsequent updates), and enforcing the Uniform Construction Code (UCC); and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

**Resolution  
No. 18-19**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve Resolution No. 18-19: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBER 564-B-62, LOCATED ON BROWNSVILLE ROAD, WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY. All members voted aye. Motion carried.

**Action on Auditing  
Proposal – Annual  
Township and  
Library Audits –  
Hosack, Specht,  
Muetzel & Wood**

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve the Proposal submitted by the firm Hosack, Specht, Muetzel & Wood, LLP with regard to performing the annual audit of the 2019 financial statements as follows:

South Park Township	\$11,500.00
South Park Township Library	<u>\$ 1,475.00</u>
Total	\$12,975.00

and authorizing the appropriate Township officials to execute said Proposal. All members voted aye. Motion carried.

**Action on Payment  
Request – Jet Jack,  
Inc. – Snee Drive**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve the Payment Request No. 1 and Final in the amount of \$3,150.00 as submitted by Jet Jack, Inc. for the work completed to date on the project identified as Snee Drive Tank Restoration, as recommended by the Project Engineer. All members voted aye. Motion carried.

**Action on  
Assessment Change  
Reimbursements –  
Lawrence P. Arrigo,  
Tax Collector**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve the Township real estate tax refunds for the calendar years 2015-2019, as a result of successful appeals at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated November 11, 2019. All members voted aye. Motion carried.

**Action on Refunds –  
Overpayments of**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve the Township per capita tax refunds as requested by Lawrence P. Arrigo, Tax Collector, as

**South Park  
Township Per Capita  
Tax – Lawrence P.  
Arrigo, Tax  
Collector**

a result of overpayment, in correspondence dated November 14, 2019. All members voted aye. Motion carried.

**Action on Refunds –  
Overpayment of  
South Park  
Township Real  
Estate Taxes –  
Lawrence P. Arrigo,  
Tax Collector**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve granting Township real estate tax refunds as requested by Lawrence P. Arrigo, Tax Collector, as a result of overpayment, in correspondence dated November 14, 2019. All members voted aye. Motion carried.

**Action on  
Reimbursement of  
Training Expenses –  
Officer Richard  
Griffith**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve the reimbursement of expenses in the amount of \$155.30 to Officer Richard Griffith, that were incurred during his attendance to a seminar entitled, “Crash Reconstruction Recertification,” sponsored by the Pennsylvania State Police on November 4-7, 2019, in Harrisburg, PA. All members voted aye. Motion carried.

**Action on Training  
Request – Police  
Supervisor In-  
Service Training  
Program – Officer  
Joshua Indof**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to approve the attendance of Officer Joshua Indof to a training session sponsored by the Penn State Justice & Safety Institute entitled, “Police Supervisor In-Service Training (POSIT) Program, which will be held at the Allegheny County Police Training Academy on March 16-20, 2019, at a total cost to the Township of \$745.00. All members voted aye. Motion carried.

**Action to Schedule  
Reorganization  
Meeting Date and  
Time**

Motion by Mr. Snee, seconded by Mr. Buchewicz, to schedule Monday, January 6, 2020, at 6:30 p.m., as the date and time for the Reorganization Meeting of the South Park Township Board of Supervisors. All members voted aye. Motion carried.

**Monthly MS4  
Report**

Mrs. Fosbaugh stated that the following is the MS4 Report for November, dated December 9, 2019. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System.

1. The litter collection employee continued with his duties along the Township’s streets. The focus at this time is on keeping the inlets free of leaves.
2. The Manager, Public Works Director, and the Project Manager will be meeting with Gateway Engineers on Tuesday to discuss the reconfigured retention pond design in the Broughton area of the Township. The ponds will be located on County property in the vicinity of the golf course.
3. The sanitary sewer project in the vicinity of Brandis Avenue, Wood Street, and Edgewood Street was completed. 65% of the project cost in the

amount of \$20,000 will be paid out of grant funding the Township obtained from Community Development year 45.

4. South Park Township submitted a \$40,000 community development grant application to the South Hills Area Council of Governments for CD Year 46. The project involves the relining of sanitary sewer lines in the vicinity of Brownsville Road and Wood Street. The Township is again seeking approximately \$20,000 in grant funding. We will not be notified until 2020 as to whether or not the project was approved.

5. As part of the Joint Project with the Bethel Park Sewer Authority, manhole protection streambank stabilization were completed in South Park Township's area of the Piney Fork, Lick Run and Catfish Run tributaries.

6. The Public Works Director and the Project Manager are in the process of evaluating the stormwater inlets for the 2020 Roads Program.

7. The Public Works Department recently rebuilt five (5) storm sewer inlets in November.

Motion by Mr. Snee, seconded Mr. Buchewicz, to approve the November, 2019 MS4 Report. All members voted aye. Motion carried.

**Police Chief's Report** The Police Chief's report for the month of November, 2019:

Calls for Service	664
Arrests	8
Traffic Citations	22
Parking Citations	2
Warnings Issued	26
Reportable Accidents	4
Non-Reportable Accidents	12
Fire Calls	8
Emergency Medical Assists to Tri-Community EMS	53
Deer Struck by Vehicles	3

Motion by Mr. Snee, seconded Mr. Buchewicz, to accept the Police Chief's Report for November, 2019. All members voted aye. Motion carried.

**Supervisors'  
Comments**

**Mr. Snee** – Mr. Snee commented that this evening is Mr. Buchewicz's last meeting. He has known Mr. Buchewicz for many years, and it has been a pleasure to serve with him as a Township Supervisor. He mentioned improvements made during their time together on the Board, which include: the extension of the Montour Trail, the Summit Station, the bingo lots on Pleasant Street, the future development of the Villas of South Park, and the

future improvements to the Brownsville Road and Rt. 88 intersection. Mr. Snee congratulated Mr. Buchewicz, and expressed his hope that he and Joan enjoy their retirement years.

**Mr. Buchewicz** – Mr. Buchewicz commented that he gave up a lucrative real estate tax collector job to become a Township Supervisor, mainly because of the 300 bingo lots that he had to lien for many years. Recently, the Allegheny County Redevelopment Authority spent a million dollars to consolidate that property, and the 60 acres will soon be up for bid. Mr. Buchewicz mentioned the improvements to the Broughton Road intersection that were made during his terms in office. He enjoyed working with Mrs. Fosbaugh and the other Supervisors, as well as the Boards and Commission. He wished Mr. Lucot the best of luck and success. He also wished the Library Volunteer Fire Company luck and success. Afterward, pictures were taken.

**Mr. Sackinsky** – Mr. Sackinsky commented that he and Mr. Buchewicz have been neighbors for 40+ years, and he and John Innocenti convinced him to run for supervisor. Mr. Sackinsky expressed his appreciation to Mr. Buchewicz for his total involvement in promoting South Park Township. Mr. Buchewicz and Mr. Sackinsky mentioned that for every project, there has been a segment of people opposed, mainly because it would be too close to their residence.

#### **Adjournment**

Motion by Mr. Snee, seconded Mr. Buchewicz to adjourn the meeting. All members voted aye. Motion carried.

**Time: 7:43 p.m.**