

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

February 14, 2022

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor. Absent: Chief Dennis McDonough

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, January 10, 2022 – After the regular meeting to address collective bargaining negotiations.

Monday, January 31, 2022 – Preparation of collective bargaining strategy.

Monday, February 14, 2022 – Prior to the regular meeting to address employee issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no emails or comments were received.

Call on the People

There were no public comments.

- Action on Minutes** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on January 10, 2022. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month January, 2022. All members voted aye. Motion carried.
- Action on Bids –
2022 Restoration of
Various Streets** Motion by Mr. Snee, seconded by Mr. Lucot, to accept the bids that were received on Wednesday, February 9, 2022, with regard to the project identified as the 2022 Restoration of Various Streets, and awarding the bid to the lowest responsible bidder, being Mele & Mele & Sons, Inc., in the amount of \$411,538.67, contingent upon the receipt of the appropriate bonding and insurance certificates prior to the onset of the project, as recommended by the Project Engineers. All members voted aye. Motion carried.
- Action on Bids –
2022 Township-Wide
Sanitary Sewer
Project** Motion by Mr. Snee, seconded by Mr. Lucot, to accept the bids received on February 9, 2022, with regard to the project identified as the 2022 Township-Wide Sanitary Sewer Project, and awarding the bid to the lowest responsible bidder being Insight Pipe Contracting, in the amount of \$355,087.00 for the Base Bid, and \$76,419.00 for Alternates 1 and 2, at a total cost of \$431,506.00, and as recommended by the Project Engineer, contingent upon the receipt of the appropriate bonds and fees prior to the onset of the project. All members voted aye. Motion carried.
- Action on
Retirement – Sgt.
Sean F. Costa –
South Park
Township Police
Department** Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the retirement of Sgt. Sean F. Costa from his position as a Sergeant with the South Park Township Police Department retroactive to February 2, 2022. All members voted aye. Motion carried.
- Action on Payment
Request No. 3 –
Evans Park
Restroom Facility
Project – TBI
Contracting, Inc.** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 3 in the amount of \$30,802.50, as submitted by TBI Contracting, Inc., for the work completed to date on the project identified as the Evans Park Restroom Facility, as recommended by the Project Architect. All members voted aye. Motion carried.
- Action on Change
Order No. 1 – Evans
Park Restroom
Facility Project –
TBI Contracting,
Inc.** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Change Order No. 1 in the amount of \$7,542.30, which provides for the addition of a new underground conduit run installation required by West Penn Power Company/First Energy, for the purpose of providing electrical service to the project identified as the Evans Park Restroom Facility, as recommended by the Project Architect. All members voted aye. Motion carried.

Action on Purchase of Hydraulic Lift – Mohawk Lifts – Public Works Department

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the purchase of a hydraulic lift from the firm Mohawk Lifts, in the amount of \$22,414.33, for use by the Public Works Department. All members voted aye.
Motion carried

Action to Authorize Sale of Township Vehicle

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the sale of the following Township vehicle by engaging the formal bid process to establish a minimum bid amount, scheduling the bid opening for Thursday, March 10, 2022, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, March 14, 2022.

Vehicle:

2007 Ford Expedition 4 x 4
VIN: 1FMFU16547LA92385

Minimum Bid Amount:

\$1,500.00

The vehicle is being sold “as is – where is.” All members voted aye.
Motion carried.

Action to Schedule Nuisance Hearing – 2956 Sebolt Road – Elizabeth L. and Joseph E. Blaner

Motion by Mr. Snee, seconded by Mr. Lucot, to approve scheduling a Public Hearing on Monday, March 14, 2022, at 6:30 p.m., for the purpose of pursuing the demolition process for the following property, which was declared a public nuisance by the Board of Supervisors at a public meeting held on May 10, 2021:

Owner(s):

Elizabeth L. and Joseph E. Blaner

Location:

2956 Sebolt Road
South Park, PA 15129
Lot/Block No. 1009-G-4

All members voted aye. Motion carried.

Action to Schedule Nuisance Hearing – 3114 Southern Drive – Samuel R. and Lisa Broudy

Motion by Mr. Snee, seconded by Mr. Lucot, to approve scheduling a Public Hearing on Monday, March 14, 2022, at 6:45 p.m., for the purpose of pursuing the demolition process for the following property, which was declared a public nuisance by the Board of Supervisors at a public meeting held on December 13, 2021:

Owner(s):

Samuel R. and Lisa Broudy

Location:

3114 Southern Drive
South Park, PA 15129
Lot/Block No. 1008-J-257

All members voted aye. Motion carried.

Action on West Penn Power Easement Agreement – Evans Park Restrooms Project

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the West Penn Power Easement, Work Request No. 61797509, by and between South Park Township and West Penn Power Company, the purpose of which is for the conveyance of a permanent easement to West Penn Power Company by the Township for the installation of an underground electrical line and transformer to service the Evans Park Restrooms Project, as well as the removal of the existing poles and overhead wires, and authorizing the appropriate Township officials to execute said Easement. All members voted aye. Motion carried.

Resolution No. 3-22

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 3-22: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK, COUNTY OF ALLEGHENY, AND COMMONWEALTH OF PENNSYLVANIA, ACCEPTING THE RIGHT-OF-WAY AND EASEMENTS ACQUIRED BY ALLEGHENY COUNTY TO REPLACE THE BRIDGE OVER LICK RUN LOCATED ON WALLACE ROAD FOR THE PORTION OF THE BRIDGE SITUATED IN SOUTH PARK TOWNSHIP. All members voted aye. Motion carried.

Action on Reimbursement Agreement – Commonwealth of Pennsylvania and the Township of South Park – Broughton Road

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Utility Relocation Abbreviated Incorporated Work Reimbursement Agreement by and between the Commonwealth of Pennsylvania (Department) and the Township of South Park (Utility), which provides for the reimbursement to the Utility by the Department for the costs associated with the materials needed for the adjustment of three (3) manhole covers by the Department for the proposed project to be located on Broughton Road, and authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Action on Auditing Proposal – Annual Township and Library Audits – Hosack, Specht, Muetzel & Wood

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposal submitted by the firm Hosack, Specht, Muetzel & Wood LLP with regard to performing the annual audit of the 2021 financial statements as follows:

South Park Township	\$11,750.00
South Park Township Library	<u>\$ 1,500.00</u>
TOTAL	\$13,250.00

All members voted aye. Motion carried.

Action on Allegheny League of Municipalities Conference Attendance – Township

Motion by Mr. Sackinsky, seconded by Mr. Lucot, to authorize the attendance of Township Supervisor Edward Snee to the 2022 Spring Educational Conference sponsored by the Allegheny League of Municipalities (ALOM), scheduled for April 7-10, 2022, which will be held at Seven Springs, PA, at a total cost to the Township of \$693.00. Roll Call: Mr. Sackinsky – aye; Mr. Lucot– aye; Mr. Snee – abstained. Motion carried.

Supervisor Edward Snee

Action on Allegheny League of Municipalities Conference Attendance – Township Supervisor Brian Lucot

Motion by Mr. Sackinsky, seconded by Mr. Snee, to authorize the attendance of Township Supervisor Brian Lucot to the 2022 Spring Educational Conference sponsored by the Allegheny League of Municipalities (ALOM), scheduled for April 7-10, 2022, which will be held at Seven Springs, PA, at a total cost to the Township of \$417.00. Roll Call: Mr. Sackinsky – aye; Mr. Snee– aye; Mr. Lucot – abstained. Motion carried.

Action on Assessment Change Reimbursements – Lawrence P. Arrigo, Tax Collector

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Township real estate tax refunds for the calendar year 2020 and 2021, as the result of successful appeals at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated January 26, 2022. All members voted aye. Motion carried.

Action on MS4 Report – January, 2022

Mrs. Fosbaugh stated that the following is the MS4 Report for January, 2022, dated February 14, 2022.

1. The part-time litter collection employee continued with his duties on Township streets to prevent trash from impacting the function of the stormwater inlets, particularly during the winter season.
2. The Public Works Department did not rebuild any inlets in January due to weather conditions and snow removal activities.
3. The 2022 Township-Wide Sanitary Sewer Project was on the agenda this evening. There were two alternates included in the bid that addressed stormwater repairs. The first was a 48” storm line in the vicinity of Cardox Road and Kathy Street. The tin whistle pipe, which drains into Piney Fork Creek, is deteriorated and needs to be replaced. The second alternate was the 36” distribution line leading to the retention pond at the end point of Robinwood Drive, which also needs replaced.
4. The CD Year 47 project located in the vicinity of Victory Drive and Brownsville Road has been completed and will assist in eliminating infiltration in the watershed. Fifty percent of the \$34,000 costs are being funded through a community development grant. Prior to the implementation of the relining work, the lines were flushed and televised. South Park Township has participated in the Community Development grant program for 40+ years and has received funding in excess of \$1,000,000 over that time period, which assisted in rebuilding the Township’s sanitary sewer system in various neighborhoods.

5. The SHACOG flusher truck will be addressing problematic areas of the Township in 2022. The Township is waiting for SHACOG to provide the annual maintenance schedule.

6. The inspection of storm water outfalls was completed with the exception of those located on private property, which will be finalized later this year.

Mr. Sackinsky expressed his appreciation for Mrs. Fosbaugh's efforts in obtaining the CD grant funding received over the years. Mrs. Fosbaugh thanked Mr. Sackinsky and added that the CD applications are a joint effort, utilizing our engineer and various Township employees. Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of January, 2022. All members voted aye. Motion carried.

Police Chief's Report Chief McDonough was not in attendance.

Supervisors' Comments **Mr. Lucot** – Mr. Lucot had no comments.

Mr. Snee – Mr. Snee expressed his appreciation to the Public Works employees for their snow removal efforts. He wished everyone a Happy Valentine's Day.

Mr. Sackinsky – Mr. Sackinsky had no comments.

Adjournment Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:21 p.m.