

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

March 8, 2021

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board member Edward Snee and Brian Lucot were present. Also in attendance were: Karen Fosbaugh, Township Manager; Katie Janocsko, Solicitor; Dennis McDonough, Chief of Police; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, February 8, 2021 – After the regular meeting to discuss personnel issues.

Wednesday, March 3, 2021 – Meeting with State Senator Devlin Robinson.

Monday, March 8, 2021 – Prior to the regular meeting to discuss potential issues of litigation.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:00 P.M. TODAY. Mrs. Fosbaugh stated for the record that no emails or comments were received.

Call on the People

There were no public comments.

- Action on Minutes** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors held on February 8, 2021. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month February, 2021. All members voted aye. Motion carried.
- Action on Non-Exclusive License Agreement – Duane Tabak and Rebecca Holko – 6718 Ridgevue Drive** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Duane Tabak & Rebecca Holko (Grantees), to permit the construction of a six-foot (6’) fence over a public utility easement located on Lot No. 79 of the Windover Hills Addition No. 1 Plan of Lots, Lot & Block No. 564-P-105, being 6718 Ridgevue Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.
- Action on Minor Subdivision – Summit Station Phase 1 – Subdivision of Parcel No. 19 – Preliminary and Final Approval** Motion by Mr. Snee, seconded by Mr. Lucot, to grant preliminary and final approval to the minor subdivision identified as Summit Station Phase 1 – Subdivision of Parcel No. 19, as submitted by NVR, Inc., to be located at 4034-4042 Crown Drive, as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.
- Action on Shut-Off Agreement – Township of South Park and Pennsylvania-American Water Company** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Shut-Off Agreement by and between the Township of South Park and Pennsylvania-American Water Company, the purpose of which is to define the terms and conditions to shut-off the supply of water from its system to any premises in which the rentals, rates and charges for sewer, sewage or sewage treatment service supplied by the Municipality are unpaid and the claim or lien for such service has been assigned to the Municipality, and authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

<p>Action on Service Agreement for Household Hazardous Waste Recycling Services – Noble Environmental</p>	<p>Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Service Agreement by and between Noble Environmental Specialty Recycling, LLC (NESR) and South Park Township which defines the terms, conditions and costs for the collection and recycling of household waste by NESR at a Township event scheduled for July 10, 2021, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.</p>
<p>Action on Resolution No. 2-21</p>	<p>Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 2-21: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING THE MASTER FEE SCHEDULE, AS AUTHORIZED BY ORDINANCE NO. 466 OF THE CODE OF THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.</p>
<p>Action on Resolution No. 3-21</p>	<p>Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 3-21: A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBER <u>887-K-400-0-1</u>, LOCATED OFF BROWNSVILLE ROAD, WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY. All members voted aye. Motion carried.</p>
<p>Action on Service Agreement – Retiree and other Benefit Payment Administration – Definiti LLC</p>	<p>Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Service Agreement addressing retiree and other benefit payment administration by and between the Township of South Park and Definiti LLC for the purpose of providing retiree and other benefit payment administration services, and authorizing the appropriate Township official to execute said Agreement. All members voted aye. Motion carried.</p>
<p>Action on Payment No. 5 and Final – South Park Courtyard Project</p>	<p>Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment No. 5 and Final in the amount of \$15,254.00 as submitted by the contractor, Baiano Construction Inc., for the project identified as the South Park Courtyard, contingent upon the receipt of the required 2-year maintenance bond, as recommended by the Township Engineer. All members voted aye. Motion carried.</p>
<p>Action on Assessment Change Reimbursements – Lawrence P. Arrigo, Tax Collector</p>	<p>Motion by Mr. Snee, seconded by Mr. Lucot, to approve a Township real estate tax refund for the calendar year 2020, as a result of a successful appeal at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated February 16, 2021. All members voted aye. Motion carried.</p>

Action on Training Request – Taser Instructor Recertification – Sgt. Shannon Henrich and Officer Joseph Leonetti

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the attendance of Sgt. Shannon Henrich and Officer Joseph Leonetti to a training class entitled, “Taser Instructor Recertification,” which will be held on April 9, 2021 at the Baldwin Borough Police Department, at a total cost to the Township of \$712.00. All members voted aye. Motion carried.

Action to Ratify Training Request – Performing MS4 Outfall Inspections – Administrative Assistant Chris Satter

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the participation of Administrative Assistant Chris Satter in a virtual training session sponsored by the Pennsylvania State Association of Township Supervisors (PSATS) entitled, “Performing MS4 Outfall Inspections,” which was held on February 16, 2021, at a total cost to the Township of \$35.00. All members voted aye. Motion carried.

Action on Training Request – Blight Mitigation Initiative – Township Manager Karen Fosbaugh and Code Enforcement Officer Tom Bonidie

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the participation of Township Manager Karen Fosbaugh and Code Enforcement Officer Tom Bonidie in a series of virtual training sessions sponsored by the Local Government Academy entitled, “Blight Mitigation Initiative,” scheduled for February 24, March 10, and March 24, 2021, at a total cost to the Township of \$30.00. All members voted aye. Motion carried.

Action on MS4 Report

Mrs. Fosbaugh stated that the following is the MS4 Report for February, dated March 8, 2021. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System:

1. The new part-time litter collection employee began his duties on Township streets to prevent trash from impacting the function of stormwater inlets.
2. The Public Works Department did not rebuild any inlets in February due to the inclement weather conditions.
3. The Community Development project in the vicinity of Brownsville Road and Wood Street was completed. Approximately 1,000 feet of sanitary sewer line was relined to prevent the infiltration of stormwater in the sanitary sewer system in this area.
4. The Administrative Assistant and Local Government Academy intern have been scanning existing sanitary sewer tap-in drawings into the ESRI data base for easy reference. The drawings for approximately 133 streets have been scanned; and of those, 118 streets have been added to the data base. The project will enable the members of the Public Works Department to more easily access critical sanitary sewer information when out in the field, particularly in emergency situations. Sedimentation ponds, both those owned by the Township and also those owned by

HOAs, are being added to the ESRI program. Further adjustments have also been made in the program to allow the township to begin mapping sections of sanitary sewer pipe that have been lined.

5. The Administrative Assistant participated in a virtual class on February 16th that addressed outfall inspections. The next step in the process is to finalize the inspection form.

6. The bid was awarded for the 2021 Township-Wide Sanitary Sewer Program to Jet Jack, Inc. Included in the project scope is approximately 250 l.f. of 15” storm sewer line in the vicinity of Ridge Road.

7. All new developments are conforming with the stormwater management Ordinance with regard to erosion and sedimentation controls. The Township Engineer is conducting the inspections to ensure that developers adhere to the appropriate guidelines.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of February, 2020. All members voted aye. Motion carried.

Police Chief’s Report The Police Chief’s report for the month of February, 2021:

Calls for Service	582
Arrests	3
Traffic Citations	25
Parking Citations	1
Warnings Issued	40
Reportable Accidents	3
Non-Reportable Accidents	3
Fire Calls	8
Emergency Medical Assists to Tri-Community EMS	54
Deer Struck By Vehicle	2

Chief McDonough commented that their department, as well as neighboring police departments, have received numerous calls regarding Chase Credit Card fraud.

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief’s report for the month of February, 2021. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Lucot – Mr. Lucot had no comments.

Mr. Snee – Mr. Snee had no comments.

Mr. Sackinsky – Mr. Sackinsky mentioned that South Park Township has once again been awarded the status of Banner Community for 2020. The program is sponsored by the Allegheny League of Municipalities in cooperation with Allegheny County. Mr. Sackinsky also commented that opening day for Trout season will be April 3rd, and Peters Creek will remain closed until that time while the creek is being stocked.

Adjournment

Motion by Mr. Lucot, seconded Mr. Sackinsky to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:19 p.m.