

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

March 9, 2020

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were: Karen Fosbaugh, Township Manager; Dennis McDonough, Chief of Police; Irving Firman, Solicitor; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which are executive sessions, informational meetings, or Township-related events:

Monday, February 10, 2020 – After the regular meeting to discuss issues of litigation.

Tuesday, February 17, 2020 – Quarterly Police Pension meeting.

Thursday, February 27, 2020 – Meeting with Architect Mark Edelman to discuss restrooms at Evans Park.

Monday, March 9, 2020 – Prior to the regular meeting to discuss Township safety matters.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

Call on the People

David Oyler, 3321 Brownsville Road Ext. – Mr. Oyler commented on the new voting system and inquired as to why South Park Township Library does not have demonstrations for educating the public. Mr. Sackinsky and Mrs. Fosbaugh replied that they will investigate the matter. Mr. Lucot mentioned that all counties across the state are determining how the new laws will take effect.

Virginia Hoffman, 1905 Strawbridge Drive – Ms. Hoffman commented that she is attending the meeting because she is requesting an easement agreement. Mr. Sackinsky replied that her agreement is on the meeting agenda.

Charlie Bartos, 1115 Aurora Drive – Mr. Bartos requested a status of the proposed detention ponds, which will help alleviate flooding in the Broughton area. Mrs. Fosbaugh explained that the Township started the project over a year ago. Gateway Engineers conducted a study of the area and determined that most of the water was coming from the Allegheny County Golf Course. The Township met with the County, and they were receptive to installing the detention ponds on the County property; one off of Park Street and the other behind the golf course. After several reviews by the County, the design for the ponds changed to a series of small cascading ponds with the same volume of water and velocity being held back. The second pond is now being proposed to be installed near Wilhelm Avenue, instead of near the golf course. At this time, Gateway Engineers is reviewing the latest comments received by the County and is making additional adjustments. When the plans are finalized, the Township will hold another public informational session for the general public. Mr. Bartos mentioned that it is difficult for him and a lot of older residents to hear the Township Officials during the Board Meeting. Mr. Sackinsky and Mrs. Fosbaugh replied that they will try to speak louder.

- Action on Minutes** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Public Hearing, which was held on February 10, 2020, with regard to Ordinance No. 696 (electronic billboards and related matters). All members voted aye. Motion carried.
- Action on Minutes** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors which was held on February 10, 2020. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Snee, seconded Mr. Lucot, to approve payment of invoices for the month February, 2020. All members voted aye. Motion carried.
- Ordinance No. 695** Motion by Mr. Snee, seconded Mr. Lucot, to approve Ordinance No. 695: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AMENDING ORDINANCE No. 556, AS AMENDED, ENTITLED “SOUTH PARK TOWNSHIP ZONING ORDINANCE,” TO AMEND THE DEFINITION OF “DISTRIBUTED ANTENNA SYSTEM (DAS)” AND STEALTH TECHNOLOGY, TO AMEND AND ADD PROVISIONS REGARDING RETENTION OF EXPERTS AND TO DEFINE AND ESTABLISH CONDITIONS FOR “SMALL WIRELESS COMMUNICATIONS FACILITIES” AND “MICRO-WIRELESS COMMUNICATIONS FACILITIES.” All members voted aye. Motion carried.

Ordinance No. 697

Motion by Mr. Snee, seconded Mr. Lucot, to approve Ordinance No. 697: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, TO ADOPT REVISED PRE-TREATMENT STANDARDS FOR EXISTING AND FUTURE INDUSTRIAL USERS FOR THE DISCHARGE OF WASTEWATER INTO THE COLLECTION SYSTEM OPERATED BY THE TOWNSHIP OF SOUTH PARK WITH REGARD TO THE INTERCEPTOR SYSTEM AND SEWAGE TREATMENT PLANT OPERATED BY THE PLEASANT HILLS AUTHORITY. All members voted aye. Motion carried.

Action to Determine Public Nuisance – Paul Coffey – Coffey Properties LLC – 1134-1136 Cochrans Mill Road – Lot/Block No. 563-N-170

Mr. Lucot commented that he hopes that the dispute between neighbors can be rectified and that Mr. Coffey will meet with Mr. Bonidie to bring his property into code compliance. Mr. Snee stated that Mr. Coffey is to attend a Township Planning Staff Meeting on March 18th, to review his site plan. Motion by Mr. Snee, seconded Mr. Lucot, to table declaring the following property a public nuisance until April 13, 2020, pending Mr. Coffey’s good faith in rectifying the issues with his property:

Owners:

Coffey Properties LLC
Paul Coffey

Location:

1134-1136 Cochrans Mill Road
Pittsburgh, PA 15236
Lot/Block No. 563-N-170

All members voted aye. Motion carried

Action on Sanitary Sewer Tap Agreement – Villas of South Park, LP, Clairton Municipal Authority and the Township of South Park

Motion by Mr. Snee, seconded Mr. Lucot, to approve the Sanitary Sewer Tap Agreement by and between the Villas of South Park, LP, Clairton Municipal Authority, and the Township of South Park, which defines and outlines the conditions related to the issuance of sanitary sewer taps in the Clairton Watershed by the Clairton Municipal Authority; and further authorizing the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor and Township Engineer. All members voted aye. Motion carried.

Action on Release and Settlement Agreement – Susan Malys and South Park Township – Eminent Domain Taking – Lot/Block 1010-C-273 – Library Road (Rt. 88)

Motion by Mr. Snee, seconded Mr. Lucot, to approve the Release and Settlement Agreement by and between Susan Malys and South Park Township which defines the terms and conditions to resolve the litigation stemming from an eminent domain taking of property owned by Ms. Malys, being Lot/Block No. 1010-C-273, located on Library Road (Rt. 88) in the amount of \$35,462.02, which is directly associated with the project identified as the Library Rd. (Rt. 88) Intersection Upgrade; and further authorizing the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – Joseph & Virginia Hoffman – 1905 Strawbridge Drive

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Joseph and Virginia Hoffman (Grantees), to permit the construction of a four (4) foot fence over a public utilities easement located on Lot No. 636 of the Piney Forks Village Plan No. 6, Lot & Block No. 885-M-146, being 1905 Strawbridge Drive, as recommended by the Director of Public Works; and further authorized the appropriate Township officials to execute said Agreement. Mr. Sackinsky informed the property owners that by signing the agreement, they are permitting the Township to do repairs in the easement, if needed; and the Township would not be responsible for replacing the fence. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – Michael & Lindsay Siwec – 150 Sylvania Drive

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Michael & Lindsay Siwec (Grantees), to permit the construction of a 140-foot Versa-Lok wall over a storm and sanitary sewer easement located on Lot No. 909 of the Windover Hills Plan No. 9, Lot & Block No. 564-F-3, being 150 Sylvania Drive, as recommended by the Director of Public Works; and further authorized the appropriate Township officials to execute said Agreement. Mr. Sackinsky informed the resident that the same stipulation as was mentioned in the previous motion, applies to Mr. Siwec's wall. All members voted aye. Motion carried.

Action to Ratify Articles of Agreement – Peer-to-Peer Technical Assistance – Study of Fire Departments – Department of Community and Economic Development (DCED)

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the Articles of Agreement by and between the Commonwealth of Pennsylvania, Department of Community and Economic Development, Governor's Center for Local Government Services (CENTER), South Park Township (MUNICIPALITY), and an agent of the CENTER referred to as a peer-to-peer CONSULTANT, which defines the terms and conditions for the CENTER to provide technical assistance to conduct an administrative, management and problem-solving study of the Municipality's two (2) volunteer fire services and to report to the Municipality's manager and the elected officials the findings and recommendations based upon said study; and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Action to Ratify Peer Consultant Technical Assistance – Scope of Services – Study of Fire Departments

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the Peer consultant Technical Assistance Scope of Services by and between the Governor's Center for Local Government Services and South Park Township which defines the subject matter of the report to be provided to South Park Township relative to the operations of the Municipality's two (2) volunteer fire departments: Broughton Volunteer Fire Department and Library Volunteer Fire Company, operating within the community. All members voted aye. Motion carried.

**Action on
Employment – Part-
Time Children’s and
Teen Library
Assistant – Joy
Kontos Lavezoli**

Motion by Mr. Snee, seconded Mr. Lucot, to approve the employment of Joy Kontos Lavezoli, Hilldale Drive, as a part-time Children’s and Teen Library Assistant with the South Park Township Library at the rate of \$12.00 per hour, with a hire date of March 10, 2020. All Members voted aye. Motion carried.

**Action to Accept
Resignation – Zoning
Hearing Board
Member Dave
Scandrol**

Motion by Mr. Snee, seconded Mr. Lucot, to accept the resignation of Dave Scandrol from his position on the Zoning Hearing Board, effective March 9, 2020. All members voted aye. Motion carried.

Mr. Sackinsky expressed his appreciation to Mr. Scandrol for his years of service and added that he did a tremendous job.

**Action to Appoint
Zoning Hearing
Board Member –
Brock Urlakis –
Brownsville Road
Extension**

Motion by Mr. Snee, seconded Mr. Lucot, to approve appointing Brock Urlakis, Brownsville Road Extension, to the South Park Township Zoning Hearing Board, with a term to expire the first Monday of the year 2022, with an effective date being March 9, 2020. All members voted aye. Motion carried.

Resolution No. 1-20

Motion by Mr. Snee, seconded Mr. Lucot, to approve Resolution No. 1-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR THE DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS MANUAL APPROVED ON DECEMBER 16, 2008. All members voted aye. Motion carried.

**Action to Reschedule
Bid Opening –
Administration
Courtyard
Replacement Project**

Motion by Mr. Snee, seconded Mr. Lucot, to accept rescheduling the bid opening for the project identified as the Administration Courtyard Replacement and Military Memorial Installation from March 4, 2020, to April 1, 2020, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for April 13, 2020. All members voted aye. Motion carried.

**Action on Training
Request –
International
Building Code 2018:
and Pennsylvania
Amendments to 2015
IBC**

Motion by Mr. Snee, seconded Mr. Lucot, to approve authorizing the attendance of Code Enforcement Officer Tom Bonidie to attend a training session entitled, “International Building Code 2018: and Pennsylvania Amendments to 2015 IBC,” which will be held in Coraopolis, PA, on Tuesday, March 17, 2020, at a total cost of \$299.00. All members voted aye. Motion carried.

**Action on
Assessment Change
Reimbursements –
Lawrence P. Arrigo,
Tax Collector**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing assessment change reimbursements for the 2019 tax year due to successful appeals at the County level, as requested by Lawrence P. Arrigo, Tax Collector. All members voted aye. Motion carried.

**Action on ALOM
Spring Conference
Attendance –
Township Manager
Karen Fosbaugh and
Administrative
Assistant Chris
Satter**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the attendance of Township Manager Karen Fosbaugh and Administrative Assistant Chris Satter to the 2020 Spring Educational Conference sponsored by the Allegheny League of Municipalities (ALOM), scheduled for Friday, April 3, 2020, which will be held at Seven Springs, PA, at a total cost of \$300.00. All members voted aye. Motion carried.

**Monthly MS4
Report**

Mrs. Fosbaugh stated that the following is the MS4 Report for February, 2020, dated March 9, 2020. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System, and it is a series of mandates from DEP:

1. The litter collection employee continued with his duties along the Township's streets. The focus at this time is on keeping the inlets free of leaves.
2. Gateway Engineers continues to work on the response to Allegheny County with regard to the reconfigured retention pond designs in the Broughton area of the Township. Once the designs are finalized, a second informational meeting will be held for the public.
3. As previously reported, South Park Township's application to the Local Government Academy relative to the Municipal Intern Project was approved. The Township's project involves MS4 mapping and other MS4-related issues. The Public Works Director and I attended a mandatory orientation meeting on February 26th in Carnegie. The Municipal Intern Fair is scheduled for March 26th at CMU. At that time, Township representatives will receive resumes from interested candidates.
4. The Township is in the process of purchasing equipment related to the implementation of the ArcGIS software program, which includes an iPad and high accuracy software.
5. The Public Works Director, Project Manager and Administrative Assistant will be attending a training session entitled, "MS4 Series: MS4 Refresher," that will be held at North Fayette on March 19th.
6. The Public Works Department rebuilt two storm sewer inlets in February.

Motion by Mr. Snee, seconded Mr. Lucot, to approve the February, 2020. MS4 Report. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's report for the month of February, 2020:

Calls for Service	609
Arrests	8
Traffic Citations	20
Parking Citations	2
Warnings Issued	47
Reportable Accidents	4
Non-Reportable Accidents	4
Fire Calls	11
Emergency Medical Assists to Tri-Community EMS	74
Deer Struck by Vehicles	2

Motion by Mr. Snee, seconded Mr. Lucot, to accept the Police Chief's Reports for February, 2020. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Lucot – Mr. Lucot thanked everyone for attending. He commented that South Park Township was recently awarded the County Banner Community Award, which we have received multiple years. The Township was also ranked the second safest community in Pennsylvania from the Alarms.org 2020 Report. He expressed his appreciation to Chief McDonough and the Police Department in keeping our area safe. Mr. Lucot congratulated Library VFC and Broughton VFD for successful Gun Bash Fundraisers held over the weekend. He also congratulated Devon Serena and the Recreation Board for the time and effort to revamp the Summer Recreation Program and create the Recreation Facebook Page. Mr. Lucot expressed his appreciation to Mrs. Fosbaugh for the successful launch of the Savvy Citizen Notification System. He encouraged all residents to sign up to receive notifications of various events occurring in South Park.

Mr. Snee – Mr. Snee had no comments

Mr. Sackinsky – Mr. Sackinsky had no comments.

Adjournment

Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:55 p.m.