

**Minutes of the Regular Meeting  
of the South Park Township**

**Board of Supervisors**

**April 13, 2020**

**Pledge of Allegiance**

**Roll Call**

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were: Karen Fosbaugh, Township Manager; Dennis McDonough, Chief of Police; Irving Firman, Solicitor; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which are executive sessions, informational meetings, or Township-related events:

Monday, March 5, 2020 – After the regular meeting to discuss issues of litigation.

Tuesday, March 10, 2020 – Meeting with Mike Puskaric.

Monday, April 6, 2020 – Personnel issues.

Monday, April 13, 2020 – Prior to the regular meeting to discuss personnel matters.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

**Call on the People**

There was no one in attendance; therefore, no public comments were made.

**Action on Minutes**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Public Hearing, which was held on March 9, 2020, for the purpose of taking testimony to determine if the property located at 1134-1136 Cochrans Mill Road should be declared a public nuisance. All members voted aye. Motion carried.

- Action on Minutes** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Public Hearing held on March 9, 2020, for the purpose of taking testimony on Ordinance No. 695, which amends the South Park Township Zoning Ordinance as it pertains to Distributed Antenna Systems (DAS) and related issues. All members voted aye. Motion carried.
- Action on Minutes** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors which was held on March 9, 2020. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Snee, seconded Mr. Lucot, to approve payment of invoices for the month March, 2020. All members voted aye. Motion carried.
- Action to Authorize Preparation and Advertisement of Ordinance – Amending Chapter 72 of the Code of the Township of South Park – Portable Storage Containers** Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of an Ordinance amending Chapter 72 of the Code of the Township of South Park, being portable storage containers, temporary dumpsters, and other refuse containers within the Township, with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for May 11, 2020. All members voted aye. Motion carried
- Action on Bids – Township of South Park Municipal Courtyard Renovation Project** Motion by Mr. Snee, seconded Mr. Lucot, to accept the bids received on Wednesday, April 1, 2020, for the project identified as the Township of South Park Municipal Courtyard Renovation and awarding the bid to the lowest responsible bidder being Baiano Construction, in the amount of \$162,540.00, as recommended by the Township Engineer, and contingent upon the appropriate bonds and insurance certificates being submitted prior to the onset of construction activities. All members voted aye. Motion carried.
- Action on Resolution No. 2-20** Motion by Mr. Snee, seconded Mr. Lucot, to approve Resolution No. 2-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, DECLARING APRIL 6-10, 2020, AS LOCAL GOVERNMENT WEEK. All members voted aye. Motion carried.
- Action on Resolution No. 3-20** Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 3-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING TOWNSHIP MANAGER KAREN F. FOSBAUGH TO EXECUTE ANY AND ALL DOCUMENTS RELATED TO THE 2019 AUTOMATED RED-LIGHT ENFORCEMENT (ARLE) FUNDING PROGRAM. All members voted aye. Motion carried.

**Action on  
Automated Red-  
Light Enforcement  
Program Project  
Funding Agreement  
– South Park  
Township and the  
Commonwealth of  
Pennsylvania**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between the Commonwealth of Pennsylvania, through the Department of Transportation, and South Park Township, the purpose of which is to establish the terms and conditions for the administration of grant funding in the amount of \$199,975.00, received under the Automated Red Light Enforcement (ARLE) Program for the project identified as the Rt. 88 and Brownsville and Library Road Signal Improvements Project, and authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

**Action to Ratify  
Resolution  
No. 4-20**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify Resolution No. 4-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, DECLARING A DISASTER IN SOUTH PARK TOWNSHIP WHICH IS DIRECTLY CAUSED BY THE COVID-19 PANDEMIC. SUCH DECLARATION SHALL BE EFFECTIVE FROM THE PERIOD OF MARCH 16, 2020 TO MAY 11, 2020. All members voted aye. Motion carried.

**Action to Declare  
Public Nuisance –  
1301 Wilson Road –  
Clyde Leonard  
Revocable Living  
Trust**

This issue was continued from the regular meeting of January 13, 2020. Mr. Sackinsky stated that a letter was received from Steve Leonard on April 9, 2020, informing the Township that he is in the process of purchasing the property. Motion by Mr. Snee, seconded by Mr. Lucot, to table declaring the following property a public nuisance until June 8, 2020.

**Owner(s):**

Clyde Leonard Revocable Living Trust

**Location:**

1301 Wilson Road  
Pittsburgh, PA 15236  
Lot/Block No. 663-D-60

All members voted aye. Motion carried.

**Action to Declare  
Public Nuisance –  
1134-1136 Cochrans  
Mill Road – Coffey  
Properties LLC –  
Paul Coffey**

Mr. Sackinsky commented that Mr. Coffey is not in attendance but has submitted a letter stating what he has completed and his intentions moving forward. Mr. Bonidie added that as of this date, the Township has not received a formal application or funds for any permits. Mr. Snee asked if Mr. Coffey provided a timeframe for submitting the required documents. Mr. Bonidie replied that he has not; however, he has submitted an application for an electrical inspection permit and is aware of the other applications he is required to submit. Mr. Snee commented that he has made considerable progress in cleaning up the property, and Mr. Lucot concurred with Mr. Snee. Mr. Sackinsky agreed to accommodate Mr. Coffey with additional time to complete the cleanup of the property and requested that Mr. Bonidie send a letter to Mr. Coffey outlining what is required. Motion by Mr. Snee, seconded Mr. Lucot, to table declaring the following property a public nuisance until June 8, 2020, pending the

submittal of a formal application and the completion of cleanup on the property:

**Owners(s):**

Coffey Properties LLC  
Paul Coffey

**Location:**

1134-1136 Cochrans Mill Road  
Pittsburgh, PA 15236  
Lot/Block No. 563-N-170

All Members voted aye. Motion carried.

**Action on Non-Exclusive License Agreement – Jordan Dunn & Jehna Lander – 6549 Zupancic Drive**

Motion by Mr. Snee, seconded Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Jordan Dunn & Jehna Lander (Grantees), to permit the construction of a four-foot (4') fence over a sanitary sewer easement located on Lot No. 292 of the Windover Hills Addition No. 8, Lot & Block No. 564-L-209, being 6549 Zupancic Drive, as recommended by the Director of Public Works, and authorized the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Mr. Sackinsky commented that for public safety reasons, the grantees were not in attendance. A letter will be sent notifying them of the approval of the agreement. It will also inform the grantees that by signing the agreement, they are authorizing the Township, if needed, to access the easement by removing the fence. The Township will not be responsible for any damage or replacement of fencing.

**Action on Non-Exclusive License Agreement – Richard Niccolai – 2980 Amy Drive**

Motion by Mr. Snee, seconded Mr. Lucot to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor) and Richard Niccolai (Grantee), to permit the installation of an electrical line across a sanitary sewer easement located on Lot No. 519 of the Piney Forks Village Plan No. 5, Lot & Block No. 885-H-30, being 2980 Amy Drive, contingent upon the installation of the required electrical tape as recommended by the Director of Public Works, and further authorized the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Mr. Sackinsky commented that for public safety reasons, the grantees were not in attendance. A letter will be sent notifying them of the approval of the agreement. It will also inform the grantees that by signing the agreement, they are authorizing the Township, if needed, to access the easement. The Township will not be responsible for any damage or replacement of the electrical line.

**Action to Schedule Nuisance Hearing – Thomas Sepich – PSP Enterprises Group LP – 6510 Library Road and 6510 Rear Library Road**

Motion by Mr. Snee, seconded Mr. Lucot, to approve scheduling a Public Hearing on Monday, June 8, 2020, at 6:30 p.m., for the purpose of determining if the following properties should be declared public nuisances and subject to the appropriate abatement procedures and/or fines and penalties as outlined in the Code of the Township of South Park:

**Owner(s):**

Thomas Sepich  
PCP Enterprises Group LP

**Location:**

6510 Library Road  
South Park, PA 15129  
Lot/Block No. 1010-C-256

Thomas Sepich  
PSP Enterprises Group LP

6510 Rear Library Road (Peach Alley)  
South Park, PA 15129  
Lot/Block No. 1010-C-256

All members voted aye. Motion carried.

**Action on Social Media Policy – South Park Township**

Motion by Mr. Snee, seconded Mr. Lucot, to approve the Social Media Policy for South Park Township which establishes the guidelines for the use of social media throughout various Township electronic sites for the purpose of conveying information to the public. All members voted aye. Motion carried.

**Action on Training Request – Homicide by Vehicle/DUI – Officer Richard Griffith**

Motion by Mr. Snee, seconded Mr. Lucot, to approve the attendance of Officer Richard Griffith to a seminar sponsored by the Pennsylvania District Attorney’s Institute entitled, “Lethal Weapon: Homicide by Vehicle/DUI,” which will be held in King of Prussia, PA, on June 8-11, 2020, at a total cost of \$468.00, which is to be paid out of the Confiscation Fund line item of the General Fund. All members voted aye. Motion carried.

Mr. Sackinsky inquired about cancellation of classes. Chief McDonough replied that all classes through May have been cancelled; but as of today, the June classes are still scheduled.

**Action on Training Request – Tactical Carbine for Responding Officers – Sgt. Shannon Henrich and Officer Brian Rucienski**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the attendance of Sgt. Shannon Henrich and Officer Brian Rucienski to a seminar sponsored by the Pennsylvania State Police entitled, “Tactical Carbine for Responding Officers,” which will be held at the Northwest Training Center in Meadville, PA, on June 2-4, 2020, at a total cost to the Township of \$36.00, in addition to ammunition. All members voted aye. Motion carried.

**Action on Training Request – Advanced Shotgun Techniques – Sgt. Shannon Henrich, Officer Joseph Leonetti, and Officer Brian Rucienski**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the attendance of Sgt. Shannon Henrich, Officer Joseph Leonetti, and Officer Brian Rucienski to a seminar entitled, “Advanced Shotgun Tactics,” which will be held at the Pennsylvania State Police Southwest Training Center in Greensburg, PA, on June 17, 2020, at a total cost to the Township of \$18.00. All members voted aye. Motion carried.

**Action on Training Request – Active Shooter Threat Program – Sgt. Shannon Henrich and Officer Brian Rucienski**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the attendance of Sgt. Shannon Henrich and Officer Brian Rucienski to a seminar entitled, “Active Shooter Threat Training,” which will be held in Dubois, PA, on June 22-25, 2020, at a total cost to the Township of \$48.00, in addition to ammunition. All members voted aye. Motion carried.

**Monthly MS4 Report**

Mrs. Fosbaugh stated that the following is the MS4 Report for March, 2020, dated April 13, 2020. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System:

1. The litter collection employee continued with his duties along the Township’s streets. The focus at this time is on keeping the inlets free of leaves.
2. Gateway Engineers continues to work on the response to Allegheny County with regard to the reconfigured retention pond designs in the Broughton area of the Township. Once the designs are finalized, a second informational meeting will be held for the public.
3. As previously reported, South Park Township’s application to the Local Government Academy relative to the Municipal Intern Project was approved. The Township’s project involves MS4 mapping and other MS4-related issues. The Township is in the process of reviewing resumes forwarded by interested students. The Municipal Intern Fair was cancelled as a result of the COVID-19 pandemic.
4. The Township is in the process of purchasing equipment related to the implementation of the ArcGIS software program, which includes an iPad and high accuracy software.
5. The Administrative Assistant began the 2020 annual inlet inspection process. To date, he has inspected 25 inlets.
6. The Public Works Department rebuilt five (5) storm sewer inlets in March.

7. Significant storms occurred on March 20, March 28, and March 29, 2020, causing substantial localized flooding. Local sanitary sewer plants experienced both storm and sanitary overflows. Two retention ponds under the control and ownership of South Park Township need minor corrective measures. The inlet pipe leading into the pond located on Robinwood Drive requires backfilling and compaction. The second pond located on Cochrans Mill Road, that drains Colvin Court, has experienced erosion around the headwall in the vicinity of the inlet pipe leading into the pond. The Public Works Department will make the repairs once the weather permits.

8. The Public Works Department received no calls from private homeowners related to stormwater structure failures or flooding as a result of deficient Township facilities. The only flooding that occurred was along County and State roads during peak rain events.

Motion by Mr. Snee, seconded Mr. Lucot, to approve the March, 2020. MS4 Report. All members voted aye. Motion carried.

**Action to Authorize the Preparation of Bids – Chris Drive Stormwater Tank Replacement Project**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of bids for the project identified as the Chris Drive Stormwater Tank Replacement, scheduling the bid opening for June 3, 2020, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, June 8, 2020. All members voted aye. Motion carried.

**Police Chief's Report**

The Police Chief's report for the month of March, 2020:

Calls for Service	705
Arrests	5
Traffic Citations	10
Warnings Issued	29
Non-Reportable Accidents	3
Fire Calls	12
Emergency Medical Assists to Tri-Community EMS	63
Deer Struck by Vehicles	1

Motion by Mr. Snee, seconded Mr. Lucot, to accept the Police Chief's Reports for March, 2020. All members voted aye. Motion carried.

**Supervisors' Comments**

**Mr. Lucot** – Mr. Lucot thanked everyone working to keep the Township departments functional. He thanked Mrs. Fosbaugh and Chris Satter for establishing the Township Facebook Page.

**Mr. Snee** – Mr. Snee expressed his appreciation to Mrs. Fosbaugh for obtaining funding of \$199,975 through the PennDOT Automated Red Light Enforcement Program. He also thanked Recreation Director, Devon Serena for the Easter Bunny Video displayed on the Recreation’s Facebook page, as well as Mrs. Fosbaugh, Officer Jesionowski and Mr. Laughlin who all played a part in the video.

**Mr. Sackinsky** – Mr. Sackinsky commented that the Bunny Video was very innovative. He thanked Mrs. Fosbaugh, and anyone else involved in keeping the residents informed through the Township website and social media. Mr. Sackinsky expressed his appreciation to the Administration Staff, Public Works, and the Police Department who continue working during the Covid-19 emergency.

**Adjournment**

Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

**Time: 7:29 p.m.**