

**Minutes of the Regular Meeting  
of the South Park Township**

**Board of Supervisors**

**July 11, 2022**

**Pledge of Allegiance**

**Roll Call**

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Dennis McDonough; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, June 13, 2022 – After the regular meeting to address personnel issues.

Thursday, June 30, 2022 – Discussion of online utility billing payment system and personnel issues.

Monday, July 11, 2022 – Interviews for police officer.

Monday, July 11, 2022 – Prior to the regular meeting to address personnel issues.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

**THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.**

Mrs. Fosbaugh stated for the record that correspondence was received from Mr. Doleno, which Mr. Bonidie has already entered into the record. There were no other questions or comments received.

## **Call on the People**

**Karen Folmar, 6480 Second Avenue** – Ms. Folmar inquired about the property next to her (6484 Second Ave.) and what can be done to alleviate the nuisance. She explained that the grass is being cut at least once a month; however, there are stray raccoons possibly living in old furniture left in the back yard. Mr. Bonidie replied the grass is being maintained, and the ivy/weeds growing along the side of the house will be removed. Ms. Folmar commented that the ivy/weeds were already removed, except for the chimney which is dilapidated and may fall down. Everything that was removed was not taken away but placed behind the bushes in the front yard. She stated that her neighbor is maintaining the hedges along the street. Mr. Bonidie stated that he will inspect the property tomorrow. Mr. Snee suggested that Ms. Folmar keep in contact with Mr. Bonidie.

**Paul Schoenstein, 6321 Helen Street** – Mr. Schoenstein commented on the corner of Pleasant Street and Helen Street where there are bent over bollards, which were placed there for a school bus stop. He has resided on Pleasant Street for 33 years, and they have always been there. Mr. Schoenstein added that the grass/weeds are overgrown in that area, as well as on the property at 6367 Helen Street. Mrs. Fosbaugh explained that school bus stops are the responsibility of the school district. Chief McDonough commented that the bollards were in place 40 years ago, before he lived in that area. He is not certain when they were installed or by whom. The school district will need to verify if that area is still a viable school bus stop. If it is not, the responsibility of the bollards will then be determined. Mr. Schoenstein commented that the children do not use that area while waiting for the bus; they stand across the street. Chief McDonough stated that he will contact the school district for clarity regarding the matter.

**Audra Butler, 1040 Ajay Drive** – Ms. Butler commented on a shooting incident that took place on July 3<sup>rd</sup>, when a bullet entered her home. She provided pictures. Ms. Butler expressed her concern for the safety of her family and asked what measures would be taken to ensure their well-being. Ms. Butler believes that the bullet came from Highland Park, which she feels is a nuisance area. She added that in the park there is drug paraphernalia and liquor bottles. Chief McDonough explained that their investigation will continue until he gets a resolution. He added that they have increased the patrolling in that area after dark. He encouraged all residents who hear or see something suspicious to call 911 immediately. The Township is in the process of formulating a plan to increase the lighting throughout the park. Chief McDonough added that there is a sign posted stating that no one is to be in the park after dusk, and the police are starting to aggressively enforce that ordinance. Ms. Butler suggested a camera system. She added that it is the Township's responsibility to patrol and keep criminal activity out of the park. Mr. Sackinsky mentioned that when residents hear activity in the park after 11:00 p.m., they should call 911. Ms. Butler stated that she will be

contacting the police for everything that she hears. Mr. Snee commented that the police will be citing for curfew violations.

**Mike Scarnati, 5469 Broad Street** – Mr. Scarnati stated that he is present for the approval of his Easement Agreement. Mr. Snee responded that he is on the agenda this evening.

**Action on Minutes – Public Hearing** – Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Public Hearing held on June 13, 2022, with regard to the request submitted by Park Social LLC to approve an inter-municipal transfer of a liquor license for a proposed new building to be located at the intersection of Parkford Drive and Brownsville Road. All members voted aye. Motion carried.

**Action on Minutes** – Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on June 13, 2022. All members voted aye. Motion carried.

**Action on Invoices** – Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of June, 2022. All members voted aye. Motion carried.

**Ordinance No. 708** – Motion by Mr. Snee, seconded by Mr. Lucot, to approve Ordinance No. 708: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, ADDING TO CHAPTER 133, ARTICLE II, SECTION 133.15, OF THE CODE OF THE TOWNSHIP OF SOUTH PARK ADDRESSING STOP INTERSECTIONS; NAMELY AT THE INTERSECTION OF FRICKWOOD DRIVE AND BIDEFORD DRIVE WITHIN THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.

**Action on Waiver Request – Park Social Site Development Plan – Section 118.36 – Subdivision and Land Development Ordinance – Sidewalk Requirements – Mark Raymond – 2525 Brownsville Road** – Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting approval to the waiver request submitted by Developer Mark Raymond, d/b/a Park Social LLC, relative to Chapter 118, Section 118.36, of the Code of the Township of South Park, regarding sidewalk requirements, as there are no sidewalks in close proximity of the proposed development, as recommended by the Township Engineer, Planning Consultant and Planning Commission members. All members voted aye. Motion carried.

**Action on Minor Land Development – Preliminary and Final Approval – Park Social Development Plan – 2525 Brownsville Road**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor land development identified as the Park Social Development Plan, as presented by the Developer, Mark Raymond, d/b/a Park Social LLC, to be located at 2525 Brownsville Road, with the following contingencies:

- A. The execution of a Developer’s Agreement is required prior to the onset of construction activities;
- B. The appropriate bonds and fees must be posted prior to the onset of construction activities;
- C. The execution of a Stormwater Maintenance Agreement, with the appropriate bond, is required prior to the onset of construction activities;
- D. A complete soils report, including the recommended building foundation type, must be submitted to South Park Township prior to the issuance of a building permit;

as recommended by the Township Engineer, Planning Consultant and Planning Commission members. All members voted aye. Motion carried.

**Action to Determine Public Nuisance – Demolition Process – 6352 Helen Street – Lot/Block No. 887-K-147 – Estate of Irene Doleno**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve declaring the following property a public nuisance and possibly pursuing the demolition process, and authorizing the preparation and advertisement of an Ordinance authorizing the demolition, if required, with action on said Ordinance anticipated at a future meeting of the Board of Supervisors to be determined:

**Owner(s):**

Estate of Irene Doleno

**Location:**

6352 Helen Street  
South Park, PA 15129  
Lot/Block No. 887-K-147

All members voted aye. Motion carried.

**Action on Non-Exclusive License Agreement – 2020 Stoltz Road – Mike Betler & Clare Crossen**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Michael Betler & Clare Crossen (Grantees), to permit the construction of a six-foot (6’) fence over a public utility easement located on Lot No. 247 of the Maripat Plan of Lots No. 2, Lot & Block No. 772-D-103, being 2020 Stoltz Road, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and

all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Non-Exclusive License Agreement – 5469 North Broad Street – Michael & Jessica Scarnati**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Michael & Jessica Scarnati (Grantees), to permit the construction of a six-foot (6') fence over a public utility easement located on Lot No. 429 of the Forest Park Plan of Lots No. 4, Lot & Block No. 772-H-46, being 5469 North Broad Street, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Non-Exclusive License Agreement – 1712 Queens Drive – Daniel S. & Deena R. Battista**

Motion by Mr. Snee, seconded by Mr. Lucot, to table the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Daniel S. & Deena R. Battista (Grantees), to permit the construction of a 37' x 12' deck, 9' of which will extend into a storm sewer easement located on Lot No. 24 of the Imperial Ridge Plan, Lot & Block No. 662-E-2, being 1712 Queens Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment.

Mrs. Fosbaugh explained that the Township is trying to determine if the area of the proposed deck and stairs is in fact the Township's easement or the Homeowners Association's easement. In order to move forward with granting the easement agreement, it will need to be verified what party would be responsible. This issue has just come to light recently, and the Township will need to review the files.

**Action to Authorize Payment Request No. 1 and Final – Pleasant Street Paving – Alex E. Paris**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 1 and Final as submitted by Alex E. Paris Contracting Company, Inc., for the work completed to date on the project identified as the Pleasant Street Paving project as follows:

Contract Price	\$25,841.00
Retainage	( <u>2,584.10</u> )
Amount Due	\$23,256.90

as recommended by the Project Manager. All members voted aye. Motion carried.

**Action on Proposal – Online Payment of Sewage & Refuse Bills – InvoiceCloud and Harris Local Government**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Proposals submitted by InvoiceCloud and Harris Local Government which provide for the software integration into the Township’s current utility billing system to allow for online payment capabilities. All members voted aye. Motion carried.

**Action to Ratify Employment of Counselors – 2022 Summer Recreation Program –**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify the employment of counselors associated with the 2022 Summer Recreation Program, with a date of hire being June 12, 2022, in accordance with Attachment A, which is attached to each audience agenda. All members voted aye. Motion carried.

**Action to Accept Resignation – Township Bookkeeper – Becky Dixon**

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the resignation of Becky Dixon from her position as Bookkeeper with South Park Township, effective on Friday, July 15, 2022, at the close of the business day. All members voted aye. Motion carried.

**Action to Establish the 2022 IRS Reimbursement Rate for Mileage – Remainder of 2022**

Motion by Mr. Snee, seconded by Mr. Lucot, to establish the IRS rate for mileage reimbursement at \$0.625 cents per mile for the remainder of 2022. All members voted aye. Motion carried.

**Action on MS4 Report – June, 2022**

Mrs. Fosbaugh stated that the following is the MS4 Report for June, 2022, dated July 11, 2022. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System, which essentially is an edict from DEP requiring that all municipalities across Pennsylvania enact certain procedures to protect the freshwater system.

1. The part-time litter collection employee continued with his duties on Township streets to prevent trash from impacting the function of the stormwater inlets with the onset of the summer season.
2. The Public Works Department rebuilt three inlets in June.

3. South Park Township was recently awarded \$20,000 in grant funding for CD Year 48 which is approximately 50% of the funds needed for the project identified as the Sebolt Road/Brownsville Road Sanitary Sewer Rehabilitation Project. The project will prevent the infiltration of sewage into the freshwater supply.
4. The SHACOG flusher and camera truck were in the Township July 5-8, 2022. Problem areas were identified and flushed. The flusher truck and camera will return in September.
5. The Administrative Assistant has inspected approximately 95% of the required storm inlets.
6. The contractor for the 2022 Township-wide sanitary sewer program recently met with Township forces to discuss the repair work outside of the scope of relining activities. The activities, which include the damaged storm line in the Robinwood Drive retention pond and a faulty storm sewer line in the vicinity of Sebolt Road, will begin on Tuesday morning, July 12, 2022.
7. The logistics are being planned on a project which involves the lining of the main sanitary sewer interceptor line which commences at the Trolley Stop in Bethel Park and will continue through South Park Township to the Piney Fork Sewage Treatment Plant. The purpose of the project is to prevent infiltration from the main interceptor line, specifically those portions which lie within the Piney Fork Creek and Catfish Run Creek beds, into the fresh water supply. This is a joint endeavor with Bethel Park and South Park Township and is expected to cost \$7,000,000, which will be paid out of our annual fees being paid to Municipality of Bethel Park.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of June, 2022. All members voted aye. Motion carried.

**Police Chief's Report** The Police Chief's report for the month of June, 2022:

Calls for Service	714
Arrests	7
Traffic Citations	9
Warnings Issued	72
Reportable Accidents	1
Non-Reportable Accidents	6
Fire Calls	13
Emergency Medical Assists to Tri-Community EMS	66
Deer Struck by Vehicles	4

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's reports for the month of June, 2022. All members voted aye. Motion carried.

**Supervisors'  
Comments**

**Mr. Lucot** – Mr. Lucot thanked everyone for attending. He commented that it is the Board of Supervisors duty to try and rectify issues brought to their attention. Mr. Lucot added that they are committed to making sure the Township stays safe.

**Mr. Snee** – Mr. Snee thanked everyone for attending. He asked that everyone keep them posted regarding Highland Park and the bus stop that was discussed previously. He expressed his appreciation to Mrs. Fosbaugh for obtaining grant funding for the Sebolt Road/Brownsville Road Sanitary Sewer Rehabilitation Project.

**Mr. Sackinsky** – Mr. Sackinsky echoed his fellow supervisors. He commented that the residents are the eyes and ears of the Township. If there is anything of concern, residents should contact the appropriate department or any of the Township officials.

**Adjournment**

Motion by Mr. Snee, seconded Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

**Time: 7:44 p.m.**