

**Minutes of the Regular Meeting  
of the South Park Township**

**Board of Supervisors**

**August 10, 2020**

**Pledge of Allegiance**

**Roll Call**

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot (via telephone) were present. Also in attendance were: Karen Fosbaugh, Township Manager; Dennis McDonough, Chief of Police; Irving Firman, Solicitor; Tom Bonidie, Code Enforcement Officer; and Aaron Laughlin, Director of Public Works.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, July 13, 2020 – Prior to the regular meeting to discuss issues of litigation.

Monday, August 10, 2020 – Prior to the regular meeting to discuss personnel issues.

**PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.**

**ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.**

**THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:00 P.M. TODAY.**

**Mrs. Fosbaugh stated for the record that no questions or comments were submitted.**

**Call on the People**

There were no public comments.

- Action on Minutes** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors which was held on July 13, 2020. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Snee, seconded Mr. Lucot, to approve the payment of invoices for the month July, 2020. All members voted aye. Motion carried.
- Action on Non-Exclusive License Agreement – 1621 Connor Drive – William Walker & Angela Andartes** Motion by Mr. Snee, seconded Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and William Walker & Angela Andartes (Grantees), to permit the construction of a five foot (5') fence over a storm and sanitary sewer easement located on Lot No. 1101 of the Piney Fork Village Plan No. 11, Lot & Block No. 1007-K-161, being 1621 Connor Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.
- Action on Non-Exclusive License Agreement – 997 Holly Lynne Drive – David Nicola, Jr.** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and David Nicola Jr. (Grantees), to permit the construction of a four-foot (4') fence over a public utilities easement located on Lot No. 805 of the South Park Estates Plan No. 8, Lot & Block No. 473-A-92, being 997 Holly Lynne Drive, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee is to understand and acknowledge that by executing the Agreement, he agrees that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee further understands and acknowledges that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee at his cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.
- Action on Non-Exclusive License Agreement – 1426 Bristol Drive – Thomas & Jamie Scanlon** Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Thomas Patrick Scanlon & Jamie Lynn Scanlon (Grantee), to permit the construction of a four and one-half foot (4-1/2') fence over a sanitary and storm sewer easement located on Lot No. 337 of the Piney Ridge Manor Plan No. 3, Lot & Block No. 884-E-45, being 1426 Bristol Drive, as recommended by the Director of Public Works, and

further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) is to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

**Action on Minor  
Subdivision –  
Summit Station  
Phase 1 –  
Subdivision of Lot  
No. 12 – Preliminary  
and Final Approval**

Motion by Mr. Snee, seconded Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 1 – Subdivision of Lot No. 12, as submitted by NVR, Inc., to be located at 4019-4025 Crown Drive, as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.

**Action on Minor  
Subdivision –  
Summit Station  
Phase 1 –  
Subdivision of Lot  
No. 16 – Preliminary  
and Final Approval**

Motion by Mr. Snee, seconded Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 1 – Subdivision of Lot No. 16, as submitted by NVR, Inc., to be located at 4060-4066 Crown Drive, as recommended by the Township Engineer, Planning Commission, and Planning Consultant. All members voted aye. Motion carried.

**Action on Waiver  
Request – Parker’s  
Ridge Minor  
Subdivision – ACPM  
Properties, Inc. –  
Chris Drive**

Motion by Mr. Snee, seconded by Mr. Lucot to approve the waiver request submitted by ACPM Properties, Inc. for the proposed development identified as Parker’s Ridge, to be located at the end of Chris Drive, being Section 118.49.1 of the Subdivision and Land Development Ordinance, “Storm Sewers and Drainage Facilities (size and grade)” allowing for the reduction of the required 15-inch minimum diameter storm sewer pipe and standard inlets, to an 8-inch diameter storm sewer pipe and yard drains to service sump overflow as the proposed line has ample capacity; and as recommended by the Township Engineer, Planning Consultant and Planning Commission. All members voted aye. Motion carried.

**Action on Minor  
Subdivision –  
Parker’s Ridge–  
ACPM Properties,  
Inc. – Chris Drive**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval on the proposed development identified as Parker’s Ridge to be located on Chris Drive as submitted by the Developer, ACPM Properties, Inc., with the following contingencies:

A. The Developer must obtain a temporary construction easement in the vicinity of the Furman property for the sanitary sewer prior to the onset of construction activities.

B. A fully executed Developer’s Agreement and/or Stormwater Agreement must be in place relative to all public and private improvements prior to the onset of construction activities.

C. The appropriate bonds and fees must be submitted to the Township by the Developer prior to the onset of construction activities.

D. Postal delivery must comply with the requirement established by the Postmaster.

All members voted aye. Motion carried.

**Action on Release of Bond – Brookfield Manor Phase 2 – Snee Drive**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the release of the cash bond in the amount of \$23,209.82, posted by the Developer, The Wadwell Group, to serve as the required 18-month maintenance bond for the project identified as Brookfield Manor Phase 2, as recommended by the Township Engineer as follows:

Current Bond and Escrow	\$25,228.60
Sealing Estimate	(\$1,596.28)
Engineer's Review Fees	<u>(\$422.50)</u>
Balance	\$23,209.82

All members voted aye. Motion carried.

**Action to Authorize the Preparation and Advertisement of Ordinance – Acceptance of Sanitary Sewer Line – Home Place Development Plan – Riggs Road**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of an Ordinance accepting the dedication of the sanitary sewer line which services the Homeplace Development Plan, a two-lot subdivision, located on Riggs Road, with action on said ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for September 14, 2020. All members voted aye. Motion carried.

**Action to Authorize the Preparation and Advertisement of Ordinance – Section of South Park Trails Plan – Pleasant Street**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of an Ordinance accepting the dedication of a strip of land within the development identified as the South Park Trails Plan located on Pleasant Street, with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors scheduled for September 14, 2020. All members voted aye. Motion carried.

**Action on Payment**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request

**Request No. 2 and Final – 2020 Restoration of Various Streets – Youngblood Paving, Inc.**

No. 2 and Final (Retainage) in the amount of \$25,651.01, as submitted by Youngblood Paving, for the work completed to date on the project identified as the 2020 Restoration of Various Streets, as recommended by the Project Engineer and Project Manager. All members voted aye. Motion carried.

**Action on Payment Request No. 1 – Ridgeway Drive Landslide Repair – JG Contracting Co.**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 1 in the amount of \$112,504.70, as submitted by JG Contracting Co., for the work completed to date on the project identified as the Ridgeway Drive Landslide Repair, as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Payment Request No. 2 and Final – Ridgeway Drive Landslide Repair – JG Contracting Co.**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 2 and Final in the amount of \$5,921.30, as submitted by JG Contracting Co., for the work completed to date on the project identified as the Ridgeway Drive Landslide Repair, as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Resolution No. 14-20**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Resolution No. 14-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, EXTENDING THE DISASTER DECLARATION IN SOUTH PARK TOWNSHIP, WHICH IS DIRECTLY CAUSED BY THE COVID-19 EPIDEMIC, FROM AUGUST 10, 2020, TO SEPTEMBER 14, 2020. All members voted aye. Motion carried.

**Action on Payment Request No. 1 – Municipal Courtyard Renovation Project**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 1 in the amount of \$21,898.79, as submitted by Baiano Construction, Inc., for the work completed to date on the project identified as the Municipal Courtyard Renovation Project, as recommended by the Township Engineer. All members voted aye. Motion carried.

**Action on Resolution No. 15-20**

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve Resolution No. 15-20: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, SUBMITTING TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION (DEP) A REVISION TO SOUTH PARK TOWNSHIP'S OFFICIAL SEWAGE FACILITIES PLAN TO INCLUDE THE PROPOSED PROJECT IDENTIFIED AS PARKER'S RIDGE SUBDIVISION AND LAND DEVELOPMENT. All members voted aye. Motion carried.

**Monthly MS4 Report – July 2020**

Mrs. Fosbaugh stated that the following is the MS4 Report for July, dated August 10, 2020. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System:

1. The litter collection employee continued with his duties along the

Township's streets. The focus at this time is keeping the inlets free of leaves and debris.

2. Gateway Engineers continues to work on the response to Allegheny County with regard to the reconfigured retention pond designs in the Broughton area of the Township. Once the designs are finalized, a second informational meeting will be held for the public. COVID-19 has impacted progress on the project since many of the County's employees are working from home and not readily available. This has been an ongoing issue for five months.
3. The Administrative Assistant and the intern from Local Government Academy (LGA) completed the 2020 inspection of 1,157 inlets. This function is an MS4 mandate.
4. The Public Works Department rebuilt 7 storm sewer inlets in July.
5. The SHACOG flusher truck and camera was in the Township the week of July 20, 2020, to flush and camera problematic lines. The equipment will be returning in September.
6. Public Works and the Administrative Assistant accompanied by the LGA intern continue to monitor the condition of the sedimentation ponds. The replacement of aging pipe is needed at one location.
7. The intern associated with LGA's Municipal Intern Program continued his work with South Park Township. His primary focus is MS4 data collection and entry. The Environmental Systems Research Institute (ESRI) software package has been installed as well. The Township purchased a new GPS data mapping device to work in conjunction with ESRI software. In-house training on the device will be scheduled shortly.
8. The Ridgeway Drive Slide Repair project is completed. The slide repair will correct water erosion problems in the area of Ridgeway Drive.
9. Township officials are experiencing back-ups in the Township's sewers as a result of wipes, masks, gloves and other materials being flushed into the sanitary sewer system. Back-ups may cause manholes to overflow, introducing sewage and other contaminants into the fresh water system and possibly to residential households as well.
10. The 2020 Road Program was completed at a cost of \$500,000. Additional roads are being paved this season by the contractor for PAWC. All told, over \$1,000,000 in paving costs will be completed in 2020 with the Township funding just 50% of the costs. The paving will assist in properly directing stormwater to the inlets.

Motion by Mr. Snee, seconded Mr. Lucot, to approve the MS4 Report for

July, 2020. All members voted aye. Motion carried.

**Police Chief's Report** The Police Chief's report for the month of July, 2020:

Calls for Service	712
Arrests	1
Warnings Issued	22
Reportable Accidents	2
Non-Reportable Accidents	4
Fire Calls	10
Emergency Medical Assists to Tri-Community EMS	96

Motion by Mr. Snee, seconded Mr. Lucot, to accept the Police Chief's Reports for July, 2020. All members voted aye. Motion carried.

**Supervisors' Comments**

**Mr. Lucot** – Mr. Lucot thanked the Board and Mrs. Fosbaugh for setting up his telephone conference call to enable him to participate in this evening's meeting.

**Mr. Snee** – Mr. Snee had no comments.

**Mr. Sackinsky** – Mr. Sackinsky inquired about Thomas Sepich's latest status report on his properties. Mr. Bonidie replied that the Township received an email from Mr. Sepich this morning; and for the record, Mr. Bonidie read aloud the email. Mr. Bonidie added that he met with Mr. Sepich last week and provided him with a list of items that need to be addressed. At that time, he informed Mr. Sepich that he had until the end of the year, unless the Board of Supervisors stated otherwise. Mr. Firman stated that strategy and/or litigation should be discussed in an Executive Session.

**Adjournment**

Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

**Time: 7:29 p.m.**