

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

August 8, 2022

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Chief Dennis McDonough; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, July 11, 2022 – After the regular meeting to address personnel issues.

Friday, July 22, 2022 – Personnel issues.

Monday, August 8, 2022 – Prior to the regular meeting to address personnel issues.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record there were no questions or comments received.

Action on Hiring of Full-Time Police Officer – Wyatt Hathaway

Motion by Mr. Snee, seconded by Mr. Lucot, to approve taking the appropriate action to hire Wyatt Hathaway as a full-time police officer with the South Park Township Police Department, with an effective date of employment being August 9, 2022, and a probationary period of eighteen (18) months, contingent upon the successful completion of physical and psychological examinations by Township selected physicians. All members voted aye. Motion carried

Mr. Sackinsky administered the Oath of Office to Wyatt Hathaway. Afterward, the Oath of Office was executed and pictures were taken.

Call on the People

Tracy Sabich, 6339 Helen Street – Ms. Sabich asked for an update on the property at 6352 Helen Street. Mr. Sackinsky replied that the Township has received her photos and comments. He informed Ms. Sabich that anytime she goes onto the property at 6352 Helen, it is considered trespassing. Ms. Sabich inquired about the maintenance of the property, and Mr. Sackinsky replied that Public Works will not be maintaining the property on a weekly basis, as this time of year is extremely busy for that department. Mr. Sackinsky informed Ms. Sabich that the Township has been notified by an individual interested in purchasing the property through the Vacant Property Recovery Program. Mrs. Fosbaugh is currently compiling a list of nuisance properties to make available to the public through the Vacant Property Recovery Program. Ms. Sabich inquired about a timeline for acquiring the property, and Mr. Sackinsky replied that there is a process and fees involved. Mr. Laughlin stated that at this time, public works is busy working on the Road Program, and public works' employees vacation throughout the summer months. Mr. Laughlin added that they generally maintain nuisance properties once a month. Ms. Sabich mentioned the corner house where the brush is covering the Weight Limit sign. Mr. Bonidie replied that a Notice of Enforcement was sent to the property owner giving them a certain amount of time to correct the issue. If they do not respond, a hearing will be scheduled with the Magistrate. Ms. Sabich expressed her appreciation relative to the bollards being removed. She also inquired about the clogged drain, and Mr. Sackinsky replied that the problem has been remedied. Ms. Sabich, again, inquired about the length of time to alleviate the nuisance property. Mrs. Fosbaugh replied that there is an entire process through the County that involves an appraisal. There are specific guidelines for anyone interested in purchasing the property. Under the Vacant Property Recovery Program, the property would not be sold to a slum landlord. The renovation project would need to be fully restored within a 2-year period. Mrs. Fosbaugh commented that the items in the backyard will be moved out of the way; however, the Township cannot arbitrarily remove the items from the property. Ms. Sabich asked about the chemicals in the yard and is concerned about them blowing up or catching on fire. Mrs. Fosbaugh replied that the Township will investigate the type of chemicals once the

grass and weeds are trimmed back. Mr. Sackinsky added that if the chemicals need to be addressed, the appropriate agencies will be notified.

Cindy Atchison, 3121 Southern Drive – Ms. Atchison inquired about why the neighbors on Helen Street are not permitted to maintain the nuisance property. Mr. Sackinsky replied that there is an owner, and he could take legal action. He added that when a property is not being maintained by the owner, the Township will notify the owner. If the owner does not comply, the Township will declare it a nuisance, and a hearing will be scheduled with the Magistrate. Mr. Firman commented that when there are personal items left on the property, the Township does not feel comfortable removing them. The Township, as a government entity, cannot take items from personal property. The chemicals are something the Township can look into, but they cannot arbitrarily remove them. As for the grass and weeds, the Township has stated that they will maintain the property when Public Works is available to do so. Mrs. Fosbaugh added that Public Works has a number of properties needing maintained throughout the growing season. When they have the time, they can cut the nuisance properties; however, they cannot manicure them. Mrs. Fosbaugh stated that the nuisance properties are not their number one priority.

**Action on Minutes –
Public Hearing**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Public Hearing held on July 11, 2022, to determine if 6352 Helen Street should be declared a public nuisance. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the Regular Meeting of the Board of Supervisors held on July 11, 2022. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month of July, 2022. All members voted aye. Motion carried.

**Action on
Retirement – Officer
Joseph Pantuso –
South Park
Township Police
Department**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the retirement of Joseph Pantuso from his position as an Officer with the South Park Township Police Department, with an effective date being Saturday, August 13, 2022, at the close of the business day. All members voted aye. Motion carried.

**Action on Ordinance
No. 710**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Ordinance No. 710: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO INCUR LEASE RENTAL DEBT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$608,448.00 BY GUARANTYING THE GUARANTEED SEWER REVENUE BONDS, SERIES OF 2022, TO BE ISSUED BY THE PLEASANT HILLS AUTHORITY FOR THE PURPOSES OF PAYING CERTAIN COSTS OF VARIOUS PROJECTS AND PAYING COSTS OF ISSUANCE OF THE BONDS, GUARANTYING TO PAY A PORTION OF THE PRINCIPAL AND INTEREST ON THE BONDS, APPROVING THE FORM OF THE GUARANTY AGREEMENT, AUTHORIZING APPROVAL OF THE GUARANTY AGREEMENT, AUTHORIZING ALL NECESSARY AND PROPER ACTIONS OF TOWNSHIP OFFICERS AND REPEALING ALL INCONSISTENT ORDINANCES AND RESOLUTIONS. All members voted aye. Motion carried.

Mrs. Fosbaugh explained that the debt the Ordinance is incurring is relative to Pleasant Hills Authority and its master meters being installed in Baldwin, South Park, and Pleasant Hills. The master meters are for the purpose of tracking consumption, which is the basis of the billing for all the communities that drain to the Pleasant Hills Authority. Because we are a customer of the Municipal Authority, we are part of the bond issue. The debt will be incurred over 20 years, and we do not expect any increase from the authority to South Park Township.

**Action on Minor
Subdivision –
Summit Station
Phase 2 –
Subdivision of Parcel
No. 207 –
Preliminary and
Final Approval**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 2 – Subdivision of Parcel No. 207, as submitted by NVR, Inc. to be located at 3013-3021 Penbrook Drive, as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.

**Action on Minor
Subdivision –
Summit Station
Phase 2 –
Subdivision of Parcel
No. 208 –
Preliminary and
Final Approval**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 2 – Subdivision of Parcel No. 208, as submitted by NVR, Inc., to be located at 3023-3031 Penbrook Drive, as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.

Action on Land Development Agreement – Raymond Realty Management, LLC d/b/a Park Social LLC – 2525 Brownsville Road

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Land Development Agreement by and between Raymond Realty Management, LLC d/b/a Park Social LLC, and the Township of South Park, which defines the terms and conditions for the completion of the site improvements associated with the project identified as the Park Social Plan, to be located at 2525 Brownsville Road, contingent upon the receipt of the appropriate bond prior to the onset of construction activities and the submission of a complete soils report from a professional soils engineers, including the recommended building foundation type prior to the onset of construction activities, and further authorizing the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor. All members voted aye. Motion carried.

Action on Storm Water Facilities Maintenance & Monitoring Agreement – Raymond Realty Management, LLC d/b/a Park Social LLC – 2525 Brownsville Road

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Storm Water Facilities Maintenance & Monitoring Agreement by and between Raymond Realty Management, LLC d/b/a Park Social LLC, and the Township of South Park, which defines the terms and conditions for the construction, inspection, operation, maintenance, repair, elimination and/or replacement of the on-site facilities to be located at the proposed project identified as the Park Social Plan, to be located at 2525 Brownsville Road, contingent upon the receipt of the appropriate bond prior to the onset of construction activities, and further authorizing the appropriate Township officials to execute said Agreement, as recommended by the Township Solicitor. All members voted aye. Motion carried.

Action to Reschedule Public Hearing – Amending the Zoning Ordinance – Beverage Distributor

Motion by Mr. Snee, seconded by Mr. Lucot, to approve rescheduling the public hearing to receive comment on an Ordinance amending Ordinance No. 556, Zoning Ordinance, as it pertains to the definition of beverage distributor and establishing certain other requirements, from August 8, 2022, to September 12, 2022, at 6:45 p.m., with action on said Ordinance anticipated to take place at the regular meeting immediately following. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of an Ordinance – Accepting the Public Improvements in the New Section of Queens Drive

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the preparation and advertisement of an Ordinance accepting the public improvements in the plan identified as Imperial Ridge, being the extension of Queens Drive, with action on said Ordinance anticipated at the regular meeting of the Board of Supervisors scheduled for September 12, 2022. All members voted aye. Motion Carried.

Action on Articles of Agreement – South Park Township and Cargill, Inc. – Salt, Road Safety - Purchase of Rock Salt

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Articles of Agreement by and between South Park Township and Cargill, Inc. – Salt, Road Safety which outlines the terms and conditions for the purchase of rock salt by the Township through the SHACOG Purchasing Alliance, with an expiration date being June 30, 2023, and further authorizing the appropriate Township officials to execute said agreement. All members voted aye. Motion carried.

Action on Payment Request No. 1 and Final – 2022 Restoration of Various Streets – Mele & Mele & Sons, Inc.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 1 and final as submitted by Mele & Mele & Sons, Inc., in the amount of \$369,580.86, for the project identified as the 2022 Restoration of Various Streets, which reflects retainage in the amount of \$19,451.62 being withheld, as recommended by the Project Engineer and the Project Manager. All members voted aye. Motion carried.

Action on Payment Request No. 1 – 2022 Township-Wide Sanitary Sewer Rehabilitation Project – Insight Pipe Contracting, LLC

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 1 as submitted by Insight Pipe Contracting, LLC, in the amount of \$130,471.42, for the project identified as the 2022 Township-Wide Sanitary Sewer Rehabilitation Project, as recommended by the Project Engineer and the Project Manager. All members voted aye. Motion carried.

Action on Demolition – 2956 Sebolt Road – Schaaf Excavating Contractors Inc.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the bid submitted by Schaaf Excavating Contractors Inc., in the amount of \$15,000, for the demolition of the unsafe structure located at 2956 Sebolt Road, as it is a threat to the health, safety and welfare of the residents of South Park Township. All members voted aye. Motion carried.

Action on Demolition – 3114 Southern Drive – Schaaf Excavating Contractors Inc.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the bid submitted by Schaaf Excavating Contractors Inc., in the amount of \$12,500, for the demolition of the unsafe structure located at 3114 Southern Drive, as it is a threat to the health, safety and welfare of the residents of South Park Township. All members voted aye. Motion carried.

Action on Assessment Change Reimbursements – Lawrence P. Arrigo, Tax Collector

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Township real estate tax refunds for the calendar years 2017-2021, as the result of successful appeals at the County level, as requested by Tax Collector Lawrence P. Arrigo, in correspondence dated July 29, 2022. All members voted aye. Motion carried.

Action on Training Request – PA Reconstruction Updates Conference Recertification – Officer Richard Griffith

Motion by Mr. Snee, seconded by Mr. Lucot, to approve authorizing the attendance of Officer Richard Griffith to a training session sponsored by Pennsylvania Collision Analysis and Reconstruction Society (PCARS) entitled, “2022 PCARS Collision Reconstruction Seminar,” that addresses accident reconstruction recertification, to be held in Erie, PA, on October 23-26, 2022, at a total cost to the Township of \$123.00. It is anticipated the District Attorney’s office will fund the costs associated with lodging. All members voted aye. Motion carried.

Action on Reimbursement Request – Chief Dennis McDonough – Chiefs of Police Conference

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the request submitted by Chief Dennis McDonough with regard to the reimbursement of expenses in the amount of \$1,288.01 associated with his attendance to the annual Chiefs of Police Conference recently held in Pocono Manor, PA. All members voted aye. Motion carried.

Action on MS4 Report – July, 2022

Mrs. Fosbaugh stated that the following is the MS4 Report for July, 2022, dated August 8, 2022. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System.

1. The part-time litter collection employee continued with his duties on Township streets to prevent trash from impacting the function of the stormwater inlets with the onset of the summer season. He will not be working for the majority of August, as he will be out of town.
2. The Public Works Department rebuilt twelve inlets in July.
3. The SHACOG flusher truck will return in September.
4. The Administrative Assistance has completed the inspection of the required storm inlets which is part of the MS4 permitting process.
5. The contractor, Insight Pipe Co., is in the process of lining the sanitary sewers that have deficiencies under the defined scope of work for the 2022 Township-Wide Sanitary Sewer Project. The contractor has completed approximately 40% of the work. Insight is waiting for the delivery of materials for the repair of the storm sewer line on Cardox Road and the retention pond at the end of Robinwood Drive, both of which are storm water issues.
6. The joint project with Bethel Park Municipal Authority that involves the interceptor line is presently underway. At this time, approximately 50% of the interceptor has been televised and cleaned. If the line is not properly prepared, the material will not adhere to the walls of the interceptor.

7. The paving contractors for PAWC and Peoples Gas Co. are paving the streets that were disrupted in 2021 during the line replacement project. The work is anticipated to be completed this paving season.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of July, 2022. All members voted aye. Motion carried.

Police Chief's Report Chief McDonough was excused early from the meeting to join in celebrating the hiring of Wyatt Hathaway to the Police Department.

Supervisors' Comments **Mr. Lucot** – Mr. Lucot thanked everyone for attending. He commented that the Township tries to rectify the various issues brought before them and hopes that the nuisance property will be resolved in the near future. Mr. Lucot congratulated Wyatt Hathaway on becoming a Township Police Officer and wished him a great career. He also congratulated Joe Pantuso on his recent retirement from the Police Department.

Mr. Snee – Mr. Snee commented that on Sunday he attended the Purple Heart Recipients Ceremony on Corrigan Drive. He added that it was a great event with Senator Devlin Robinson and Jack Wagner attending. Mr. Snee encourages everyone to view the new monument, which the Veterans of Foreign War were very successful in having the County install. Mr. Snee congratulated the hiring of Wyatt Hathaway and expressed his congratulations to Joe Pantuso on his retirement.

Mr. Sackinsky – Mr. Sackinsky commented that the Township undertakes a long process in evaluating the candidates for Police Officer, and he believes that Wyatt Hathaway was the best candidate. He thanked Joe Pantuso for his 32 years of service and wished him the best in his retirement.

Adjournment Motion by Mr. Snee, seconded Mr. Lucot, to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:45 p.m.