

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

September 13, 2021

Pledge of Allegiance

Roll Call

Walt Sackinsky presiding. Board members Edward Snee and Brian Lucot were present. Also in attendance were Karen Fosbaugh, Township Manager; Dennis McDonough, Chief of Police; Tom Bonidie, Code Enforcement Officer; Aaron Laughlin, Director of Public Works; and Irv Firman, Solicitor. Also present was Township Engineer, Dan Deiseroth.

Two or more members of the Board of Supervisors were together on the following occasions which were executive sessions, informational meetings, or Township-related events:

Monday, August 9, 2021 – After the regular meeting to discuss employee issues.

Saturday, August 14, 2021 – Broughton VFD Family Picnic.

Tuesday, August 17, 2021 – Police Pension Plan meeting.

Tuesday, September 7, 2021 – September 11th Remembrance Ceremony Planning Meeting.

Saturday, September 11, 2021 – September 11th Remembrance Ceremony.

Monday, September 13, 2021 – Prior to the regular meeting to discuss potential issues of litigation.

PLEASE BE INFORMED THAT THE TOWNSHIP OF SOUTH PARK RECORDS ALL PUBLIC MEETINGS AS PART OF THE MEETING MINUTES PROCESS.

ANYONE SPEAKING THIS EVENING IS REQUESTED NOT TO REPEAT THE SAME POINTS ADDRESSED AT A PRIOR MEETING. RESIDENTS ARE REMINDED THAT THE BOARD OF SUPERVISORS IS REGULATED TO ADHERE TO EXISTING ORDINANCES.

THE AUDIENCE AGENDA WAS PLACED ONLINE FOR RESIDENTS WHO MAY WISH TO OFFER PUBLIC COMMENT OR ASK A QUESTION WHICH WILL BE ENTERED INTO THE RECORD AT THE MEETING THIS EVENING. COMMENTS/QUESTIONS WERE TO BE SUBMITTED NO LATER THAN 4:30 P.M. TODAY.

Mrs. Fosbaugh stated for the record that no emails or comments were received.

Call on the People

Cindy Atchison, 3121 Southern Drive – Ms. Atchison asked if the Township has ever considered widening Brownsville Road Ext., behind Coen’s, to accommodate the garbage trucks. Mr. Sackinsky replied that Brownsville Road Ext. is not owned by South Park Township. She also inquired about the proposed Food Truck Ordinance. Mr. Sackinsky explained that by adopting an ordinance, the Township will be able to regulate the food trucks. Mrs. Fosbaugh added that public safety is the main issue relative to the proposed ordinance.

William Buszko, Jr., 6805 Vickers Drive – Mr. Buszko stated that he moved from the city into the Township last year. He commented that because there is no parking on Hilldale Drive, residents are parking on Vickers Drive, making it difficult for him to navigate his truck and dump trailer in and out of his driveway. He is forced to drive over his neighbor’s driveway. Mr. Buszko added that in the winter, the salt trucks cannot plow Vickers Drive properly because of the vehicles parked along the street. Chief McDonough responded that he would investigate the situation and possibly post Vickers Drive for “No Parking”. Mr. Sackinsky explained that if Chief McDonough, through his investigation, feels that the street should be posted with “No Parking,” the Township will then adopt an ordinance addressing the same.

Action on Minutes

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the minutes of the regular meeting of the Board of Supervisors held on August 9, 2021. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the payment of invoices for the month August, 2021. All members voted aye. Motion carried.

Ordinance No. 704

Mr. Lucot commented that it is not the Township’s intent to prohibit food trucks but to make certain that public safety issues are regulated. He added that the Township encourages food trucks in our community. Mr. Snee added that for the resident’s safety, the Township is still investigating certain issues. For that reason, a motion was made by Mr. Snee, seconded by Mr. Lucot, to table Ordinance No. 704: AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA,

CHAPTER 98, REGULATING THE OPERATION OF FOOD TRUCKS IN THE TOWNSHIP. All members voted aye. Motion carried.

Action on Minor Subdivision – Summit Station Phase 1 – Subdivision of Parcel No. 25 – Preliminary and Final Approval

Motion by Mr. Snee, seconded by Mr. Lucot, to approve granting preliminary and final approval to the minor subdivision identified as Summit Station Phase 1 – Subdivision of Parcel No. 25, as submitted by NVR, Inc., to be located at 200-208 Crescent Place, as recommended by the Planning Commission, Township Engineer, and Planning Consultant. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – 1112 Tyhurst Lane – John L. & Sherri L. Betarie

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor) and John J. & Sherri L. Betarie (Grantees), to permit the construction portions of a four-foot (4') and six-foot (6') fence over a sanitary sewer easement located on Lot No. 66 of the Tyhurst Plan, Lot & Block No. 1008-F-342, being 1112 Tyhurst Lane, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost, and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – 1929 Riggs Road – Eric Smith and Kristina Ketchel

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor) and Eric Smith & Kristina Ketchel (Grantees), to permit the construction of a six-foot (6') fence over a sanitary sewer easement located on Lot No. 414 of the Piney Forks Village Plan No. 4, Lot & Block No. 885-R-32, being 1929 Riggs Road, with the provision the fence must be reduced by two feet (2') in both the front and rear yards of the property, as it is currently obstructing a manhole, as recommended by the Director of Public Works, and further authorizing the appropriate Township officials to execute said Agreement. The Grantee(s) are to understand and acknowledge that by executing the Agreement, they agree that South Park Township has the right to access the easement for repair and/or maintenance purposes. The Grantee(s) further understand and acknowledge that access to the easement by South Park Township may necessitate the removal of the encroachment by the Grantee(s) at their cost and that South Park Township will not be responsible for any and all repairs, damages or replacement of said encroachment. Mr. Sackinsky stated that the grantees will be notified of the two-foot (2') reduction in the fencing, and if they are not in agreement, the Non-Exclusive License Agreement will be rescinded. All members voted aye. Motion carried.

**Action on Agreement
– Rave Alert for
Public Safety**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between South Park Township and Rave Mobile Safety, the purpose of which is to define the terms and conditions for the utilization of the Rave Alert for Public Safety program to provide emergency alerts to residents throughout South Park Township at an annual cost of \$6,000, and authorizing the appropriate Township official to execute said Agreement. All members voted aye. Motion carried.

**Action to Authorize
Sale of Township
Vehicles**

Motion by Mr. Snee, seconded by Mr. Lucot, to authorize the sale of the following Township vehicles by engaging the formal public bid process to establish minimum bid amounts, scheduling the bid opening for Thursday, October 7, 2021, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, October 11, 2021:

	Vehicle:	Minimum Bid Amount:
A.	2013 Ford Taurus Sedan Interceptor	\$8,200.00
	VIN 1FAHP2MK4DG201781	
B.	2015 Ford Taurus Sedan Interceptor	\$8,700.00
	VIN 1FAHP2MK2FG148999	
C.	1992 Chevy Cheyenne 3500	\$2,800.00
	HD/Bucket Truck with ALTEC Boom	
	VIN 16BKC34NP4PJ101011	
D.	2006 Ford Explorer	\$2,900.00
	VIN 1FMEU72E06UB19367	

All vehicles are being sold “as is-where is.” All members voted aye. Motion carried.

**Action on Agreement
– CD 47 7.5 –
Victory Drive and
Highland Avenue
Sanitary Sewer
Agreement**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Agreement by and between the South Hills Area Council of Governments (SHACOG) and the Township of South Park (Municipality), which establishes the terms and conditions for the administration of Community Development grant funding in the amount of \$20,000.00 for the project identified as the Victory Drive and Highland Avenue Sanitary Sewer Project, being CD 47 7.5, and further recommending the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

**Action on 2022
Minimum Municipal
Obligation**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the Minimum Municipal Obligation (MMO) for the year 2022, as prepared by Mockenhaupt Benefits Group relative to the Service Employees' Pension Plan and the Police Pension Plan, and to authorize the certification of said documents by the Chief Administrative Officer. All members voted aye. Motion carried.

**Action to Ratify
Hiring Part-Time
Employees – 2021
Summer Recreation
Program**

Motion by Mr. Snee, seconded by Mr. Lucot, to ratify hiring the following individuals who filled various part-time positions in the 2021 Summer Recreation Program:

<u>Name:</u>	<u>Hourly Rate:</u>	<u>Date of Hire:</u>
Layla Gillis	\$7.25	June 16, 2021
Vanessa Tribuzio	\$7.25	June 16, 2021
Timmy Lakatos	\$7.25	June 16, 2021
Alex Duing	\$7.25	June 16, 2021
Joey Toth	\$7.25	June 16, 2021

All members voted aye. Motion carried.

**Action on Payment
Request No. 1 – 2021
Restoration of
Various Streets –
Alex E. Paris
Contracting Co. Inc.**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve Payment Request No. 1 in the amount of \$378,982.07, as submitted by Alex E. Paris Contracting Co. Inc., for the work completed to date on the project identified as the 2021 Restoration of Various Streets, as recommended by the Project Engineer and Project Manager. All members voted aye. Motion carried.

**Action to Schedule
Public Meeting –
MS4 Presentation**

Motion by Mr. Snee, seconded by Mr. Lucot, to approve scheduling a Public Informational Meeting for Monday, October 11, 2021, at 6:45 p.m., for the purpose of providing educational information to the public concerning the Municipal Separate Storm Sewer System (MS4), as required by DEP under the permitting process. All members voted aye. Motion carried.

**Action on MS4
Report - August,
2021**

Mrs. Fosbaugh stated that the following is the MS4 Report for August, dated September 13, 2021. She explained that MS4 is an acronym for Municipal Separate Storm Sewer System. It is an increasingly restrictive and expensive series of mandates issued by DEP, in order to protect the freshwater system. The monthly report helps to inform the public of the steps taken by the Township to comply with MS4 guidelines.

1. The part-time litter collection employee continued with his duties on Township streets to prevent trash from impacting the function of the stormwater inlets.

2. The Public Works Department rebuilt three inlets in August.

3. The SHACOG flusher truck was used to flush problematic areas for one week in August.
4. Jet Jack, Inc., the contractor for the 2021 Township-Wide Sanitary Sewer Program, continues on with the contract work which should be completed shortly. Several other areas of concern came to light during the program and are under investigation for repair either this year or in 2022, depending upon the severity of the problem.
5. The administrative assistant and part-time intern compiled the appropriate documentation for inclusion into the annual report which was submitted to DEP. The report documents the activities the Township engaged in and completed for the period of September 2020 to September 2021 as related to MS4 progress.
6. The project engineer from Gateway Engineers, Township officials and representative of Allegheny County will view the stake-out of the detention pond being proposed in the vicinity of the rear of Wilhelm Avenue tomorrow. The plan has been revised three times to address the concerns raised by Allegheny County.
7. The 2021 Road Repaving Project has been completed. A number of the asphalt seams in the vicinity of the stormwater inlets located on the targeted streets were deteriorated and allowed for the infiltration of gravel and asphalt into the freshwater system. The paving project corrected these problems.
8. The administrative assistant conducted annual training activities with the members of the Public Works Department.
9. A Public Informational Meeting was scheduled for October 11, 2021.

Motion by Mr. Snee, seconded by Mr. Lucot, to approve the MS4 Report for the month of August, 2021. All members voted aye. Motion carried.

Police Chief's Report The Police Chief's report for the month of August, 2021:

Calls for Service	686
Arrests	3
Traffic Citations	12
Warnings Issued	43
Reportable Accidents	6
Non-Reportable Accidents	9
Fire Calls	14
Emergency Medical Assists to Tri-Community EMS	49

Motion by Mr. Snee, seconded by Mr. Lucot, to accept the Police Chief's report for the month of August, 2021. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Lucot – Mr. Lucot thanked everyone for attending. He commented that the Township held a 9/11 Remembrance Ceremony on Saturday and expressed his appreciation to the first responders, military veterans, the people who organized the event, and all the attendees. He encouraged everyone to attend next year, as it is a very nice event. Mr. Lucot also thanked the Broughton VFD and Library VFC for putting on the Stair Climb Event held on Saturday. It was well-attended by several fire departments in this area.

Mr. Snee – Mr. Snee thanked Cindy Atchison for attending the meeting. He stated that Chief McDonough will be investigating the situation on Vickers Drive.

Mr. Sackinsky – Mr. Sackinsky expressed his appreciation to Mrs. Fosbaugh for organizing the 9/11 Ceremony. He mentioned that this Saturday is Community Day and encouraged everyone to attend. Mr. Snee added that the Parade this year begins at 11:00 a.m. Mr. Sackinsky informed the audience that the Fall Creek Clean-up will be held on Saturday, September 25th, beginning at 9:00 a.m., to remove accumulated litter and debris along both Peters Creek and Piney Fork Creek, and encouraged volunteers to attend. He commented that on Saturday, October 2nd, from 1:00 p.m. to 4:00 p.m., the Tri-Community Anglers will be sponsoring a Kids Fish for Fun Day. The creek is fully stocked with trout, and it is a catch and release event. Mr. Sackinsky added that he advertised and has received a great number of used fishing equipment to be given to the kids at the event.

Adjournment

Motion by Mr. Snee, seconded Mr. Lucot to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:34 p.m.