

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

February 10, 2014

Pledge of Allegiance

Roll Call

Dave Buchewicz presiding. Board members Walt Sackinsky and Ed Snee were present. Also in attendance was: Karen Fosbaugh, Township Manager; Chief Dennis M. McDonough; Jordanna Lehman, Administrative Assistant; and Paul J. Gitnik, Esq., Township Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which may or may not qualify as administrative action(s), conference(s) and/or an executive session(s):

Wednesday, January 22, 2014 – Interview Planning Consultant and personnel issues.

Wednesday, February 5, 2014 – Personnel issues.

PLEASE BE ADVISED THAT ANY ACTION APPROVED AND/OR DECISION RENDERED BY THE BOARD OF SUPERVISORS AT THIS MEETING CAN BE APPEALED TO THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA, WITHIN THIRTY (30) DAYS AFTER THE DATE AND/OR THE DECISION IS RENDERED.

Call on the People

Joe Betz, 3581 Falmouth Drive – Mr. Betz explained that when he first moved to South Park Township, 25 years ago, he would drive on Ridge Road, Snowden Road, and Cochrans Mill Road, and would literally get lost. He would try different routes and end up in different areas. He said that he read somewhere that there has to be a tree line when a developer builds in South Park. He felt that was a good idea because trees screen the plans of houses. He inquired if there was still an Ordinance that stated that there needed to be a tree line. He explained that he was driving up Single Track Road and when they started to excavate for the development he thought that they were going to maintain the tree line.

Mr. Snee – Mr. Snee asked for Mr. Betz to clarify if he is talking about buffer zones or sight lines. Mr. Betz was unsure.

Mr. Sackinsky – Mr. Sackinsky figured that Mr. Betz was talking about the trees being removed along Ridge Road. Mr. Sackinsky explained that there is not an Ordinance that requires that they leave trees there, but there was discussion with the developer about trying to keep some of the trees that would not interfere, but it looks like the trees have been leveled. Mr. Buchewicz said that they were going to try to keep the trees on the back end of the development.

Mrs. Fosbaugh – Mrs. Fosbaugh also added that the developers needed to bring in fill material to level out the area and asked Mr. Wargo if that was correct.

Mr. Wargo – Mr. Wargo agreed and said that those are the areas where all of the utility lines are going to be placed as well. Mr. Buchewicz asked if there will be driveways exiting onto Ridge Road. Mr. Wargo said that there will be fourteen driveways that will exit onto Ridge Road.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the minutes of the regular meeting of the Board of Supervisors held on January 13, 2014. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the minutes of the Public Meeting held on January 29, 2014 for the purpose of adopting Resolution No. 2-14, which designated an agent to serve as the Township's representative to execute all documentation to PEMA and FEMA as related to the flood that occurred on July 10, 2013. All members voted aye. Motion carried.

Mr. Sackinsky - Mr. Sackinsky explained that Karen Fosbaugh has been involved in recovering money from a storm event. She has been very successful in tracking down the areas that were repaired and is nearing the end of the process.

Mrs. Fosbaugh – Mrs. Fosbaugh explained that Bruce Beaver, Director of Public Works, and herself have worked together to gather the information. Allegheny County was declared a disaster in November and at this time South Park Township is looking at a reimbursement from damages of approximately \$90,000.

Mr. Sackinsky – Mr. Sackinsky expressed his appreciation of their work to recover this money from this disaster.

- Action on Invoices** Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the invoices for January, 2014. All members voted aye. Motion carried.
- Ordinance No. 670** Motion by Mr. Sackinsky, seconded by Mr. Snee to adopt Ordinance No. 670 – AN ORDINANCE OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA ACCEPTING THE DEDICATION TO PUBLIC USE OF PORTIONS OF DECKER DRIVE, BONNIE DELL DRIVE AND FEDOREK DRIVE CONTAINED IN THE FIRST AMENDMENT TO THE BONNIE DELL PLAN NO. 2 MAKING THE SAME PART OF THE HIGHWAY SYSTEM OF THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.
- Action on Bids – 2014 Township-Wide Sanitary Sewer Rehabilitation Program** Motion by Mr. Sackinsky, seconded by Mr. Snee to accept the bids received on February 4, 2014, with regard to the project identified as the 2014 Township-Wide Sanitary Sewer Rehabilitation, and awarding the bid to the lowest responsible bidder being Insight Pipe Contracting L.P. as follows: Base Bid - \$234,205.50; Alternate No. 2 - \$12,420.70, with a total bid amount being \$246,626.20, as recommended by the Project Engineer, subject to the receipt of the acceptable Performance and Payment Bonds. All members voted aye. Motion carried.
- Action on Bids – 2014 Restoration of Various Streets** Motion by Mr. Sackinsky, seconded by Mr. Snee to accept the bids received on February 4, 2014, with regard to the project identified as the 2014 Restoration of Various Streets, and awarding the bid to the lowest responsible bidder, being Victor Paving and Construction, Inc., in the amount of \$262,698.44, as recommended by the Project Engineer. All members voted aye. Motion carried.
- Action on Bids – 2014 Seal Coating of Various Streets** Motion by Mr. Sackinsky, seconded by Mr. Snee to reject the bids received on February 4, 2014, with regard to the project identified as the 2014 Seal Coating of Various Streets. All members voted aye. Motion carried.
- Action to Appoint Planning Consultant – Carolyn E. Yagle of the Firm Environmental Planning & Design** Motion by Mr. Sackinsky, seconded by Mr. Snee to appoint Carolyn E. Yagle, of the firm, Environmental Planning & Design (EPD), to serve as the Planning Consultant to South Park Township in accordance with the terms and conditions of the proposal dated January 30, 2014. All members voted aye. Motion carried.
- Action on Release of Fire Escrow Bond –** Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the release of the fire escrow bond posted by State Farm Fire and

**Ella Braxton – 1975
Ridge Road**

Casualty Company in the amount of \$22,888.92 on behalf of the property owner, Ella Braxton, for the purpose of guaranteeing the completion of the restorations related to the fire damage at 1975 Ridge Road. All members voted aye. Motion carried.

**Action to Authorize
Preparation of
Ordinance –
Amendment to
Floodplain
Requirements**

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the preparation of an Ordinance amending Chapter 70 – Flood-Prone Areas – of the Code of the Township of South Park to comply with the new requirements and guidelines as set forth by the Commonwealth of Pennsylvania, with an advertising and adoption date to be determined at a subsequent public meeting. All members voted aye. Motion carried.

**Action on Grading
Permit Waiver
Request – Montour
Trail Council –
Library Viaduct**

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the request of the Montour Trail Council to waive the requirements of Section 75.12 – Performance and Maintenance Bonds – of the Code of the Township of South Park, as it related to the grading permit application submitted by the Montour Trail Council for the portion of the Trail identified as the Library Viaduct 8A project, located between Pleasant Street and Rt. 88 (Library Road), with the contingency that a Hold Harmless Agreement by and between South Park Township and the Montour Trail Council must be in place and fully executed prior to the release of the Grading Permit. All members voted aye. Motion carried.

**Action on Auditing
Proposal – Annual
Township and
Library Audits –
Hosack, Specht,
Muetzel & Wood
LLP**

Motion by Mr. Sackinsky, seconded by Mr. Snee to ratify the Proposal submitted by the firm Hosack, Specht, Muetzel & Wood LLP with regard to performing the annual audit of the 2013 financial statements as follows:

South Park Township	\$10,000.00
South Park Township Library	<u>\$ 1,300.00</u>
Total	\$11,300.00.

All members voted aye. Motion carried.

**Action to Ratify
Indemnification
Agreement – Bill
Gamble – Municipal
Police Testing
Consultant**

Motion by Mr. Sackinsky, seconded by Mr. Snee to ratify the Indemnification Agreement submitted by Bill Gamble, Municipal Police Testing Consultant, to provide technical assistance in developing Police Officer Hiring and Promotional Rules and Regulations and any related documentation, at a cost of \$900.00. All members voted aye. Motion carried.

**Action to Authorize
the Preparation and
advertisement of Bids
– McElheny Road
Bridge Project**

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the preparation and advertisement of bids for the project identified as the 2014 Restoration of McElheny Road Bridge, a joint endeavor between South Park Township and Jefferson Hills Borough, establishing the bid opening for Tuesday, March 4, 2014 at 10:00

a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, March 10, 2014. All members voted aye. Motion carried.

Action on Conference Attendance – Township Supervisors David J. Buchewicz

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the attendance of Township Supervisor David J. Buchewicz to the 41st Annual Conference of the Allegheny League of Municipalities scheduled for April 3-6, 2014, which will be held at Seven Springs, PA at a total cost of \$972.00. Roll Call: Mr. Buchewicz – abstain; Mr. Sackinsky – aye; Mr. Snee – aye. Motion carried.

Action on Conference Attendance – Township Supervisors Edward T. Snee

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz to authorize the attendance of Township Supervisor Edward T. Snee to the 41st Annual Conference of the Allegheny League of Municipalities scheduled for April 3-6, 2014, which will be held at Seven Springs, PA at a total cost of \$972.00. Roll Call: Mr. Buchewicz – aye; Mr. Sackinsky – aye; Mr. Snee – abstain. Motion carried.

Presentation of Proclamation – Eagle Scout Matthew Lizik

Mr. Snee read the proclamation acknowledging Matthew Lizik on the accomplishment of achieving the rank of Eagle Scout. Mr. Lizik completed outdoor improvements and landscaping at Baldwin United Presbyterian Church. Mr. Lizik has also held different positions within the Boys Scouts organization. The Board of Supervisors congratulated him on his achievement.

Action on Reimbursement Request – Lawrence P. Arrigo – Tax Collector

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the reimbursement of expenditures related to the operation of the real estate tax office in the amount of \$1,434.47, as requested by Lawrence P. Arrigo in documentation dated February 4, 2014. All members voted aye. Motion carried.

Action on 2012 Assessment Change Reimbursement – Lawrence P. Arrigo, Property Tax Collector

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize a 2012 assessment change reimbursement due to a successful appeal at the County level, as requested by Lawrence P. Arrigo, Tax Collector, in correspondence dated February 4, 2014. All members voted aye. Motion carried.

Action on Training Request – Managing the Use of Force Incident – Sgt. David Starzynski

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the attendance of Sgt. David Starzynski to a seminar entitled, “Managing the Use of Force Incident,” to be held on March 20-21, 2014, in Pittsburgh, PA. All members voted aye. Motion carried.

Police Chief’s Report

Police Chief’s Report for the month of January, 2014:
Calls for Service 742

Arrests	13
Traffic Citations	13
Parking Citations	0
Warnings Issued	33
Reportable Accidents	8
Non-Reportable Accidents	8
Fire Calls	11
Emergency Medical Assists to Tri-Community EMS	73
Deer Complaints	2

Motion by Mr. Sackinsky, seconded by Mr. Snee to accept the Police Chief's monthly report for January, 2014. All members voted aye. Motion carried.

**Supervisors'
Comments**

Mr. Snee – Nothing.

Mr. Sackinsky – Mr. Sackinsky commended the Public Works Department during the long, crucial, and snowy season. They have done a tremendous job. Mr. Sackinsky feels that South Park is doing comparatively better than other communities. He feels that the department is diligent in doing their job and would just like to thank them.

Mr. Buchewicz – Mr. Buchewicz asked Bruce about the status of the salt. Mr. Beaver said that right now the salt barn is filled and there are 500 Tons in the tunnel. Mr. Buchewicz asked if the tunnel is full. Mr. Beaver clarified that it is about one-quarter full. The salt barn holds 700 Tons. Mr. Sackinsky asked if the salt amount has hit the 125% mark for purchasing. Mr. Beaver thinks that will happen soon.

Adjournment

Motion by Mr. Sackinsky, seconded by Mr. Snee to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:24 p.m.

130327