

**Minutes of the Regular Meeting
of the South Park Township**

Board of Supervisors

January 13, 2014

Pledge of Allegiance

Roll Call

Dave Buchewicz presiding. Board members Walt Sackinsky and Ed Snee were present. Also in attendance was: Karen Fosbaugh, Township Manager, Chief Dennis M. McDonough; Jordanna Lehman, Administrative Assistant; and Paul J. Gitnik, Esq., Township Solicitor.

Wednesday, December 11, 2013 – Budget meeting and personnel issues.

Saturday, December 14, 2013 – Possibly during the Tuna Christmas fundraising event at Broughton Volunteer Fire Department.

Wednesday, December 18, 2013 – Possibly during the Employee Christmas Luncheon at the Community Center.

Saturday, December 21, 2013 – Possibly during the Broughton Volunteer Fire Department Christmas Party.

PLEASE BE ADVISED THAT ANY ACTION APPROVED AND/OR DECISION RENDERED BY THE BOARD OF SUPERVISORS AT THIS MEETING CAN BE APPEALED TO THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA, WITHIN THIRTY (30) DAYS AFTER THE DATE AND/OR THE DECISION IS RENDERED.

Call on the People

Jennifer Halaszynski, Representative Kortz's Chief of Staff – Ms. Halaszynski introduced herself because she is Representative Bill Kortz's Chief of Staff. He will have areas of South Park in his district starting December 1st, 2014. Representative Kortz wanted to acquaint his office with the community, as well as familiarize himself with any outstanding issues. His office is offering support to the Township. Representative Kortz would have been present but he is currently in Harrisburg. She will try to attend as many meetings as she can to keep updated and meet as many people as she can in the community. She also opened up the opportunity for any

questions for Representative Kortz's office. Representative Kortz will be taking over Districts 2, 4, 5, 6, 8, and 12, and Representative Saccone will retain the other Districts. She just wanted to introduce herself and if there is anything needed from the Representative that they are there to help. Dave Buchewicz mentioned about the Southwest Planning Commission in regards to the Library Corridor Study and help down the road. Ms. Halaszynski asked for clarification. Mr. Buchewicz said that there is a study, a letter with the Southwest Planning Commission, and there was a meeting with Senator Matt Smith's office, Representative Saccone's office, the County Redevelopment Authority, and PennDOT. Ms. Halaszynski said that they would be more than happy to join in on those meetings and asked for a copy of the appropriate documents. Mr. Buchewicz clarified that South Park Township is trying to get funding from the Southwest Planning Commission for the project and are currently waiting for more information from that entity. The meeting has already taken place, but Mr. Buchewicz would like to arrange another meeting and have the same parties involved. Currently, South Park Township officials are reading the final draft that was received about a month ago. Karen Fosbaugh asked Ms. Halaszynski about an issue of flooding on Aurora Drive that occurred on July 10th, 2013. There is a meeting here on Thursday, January 16th at 10 AM. The Department of Environmental Protection is attending and invitations were given to Representative Saccone's office and Senator Matt Smith's office, and representative from South Park Township's offices. Ms. Fosbaugh asked if Representative Kortz's office would want to attend, because this area will be in Representative Kortz's district when the transition happens. Ms. Halaszynski wanted to clarify the location of the flooding and will check the schedule and get back to Ms. Fosbaugh. She would be happy to have someone attend the meeting, schedule permitting.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the minutes of the Public Hearing held on December 9, 2013 with regard to the Conditional Use Request Application filed by Pennsylvania American Water Company. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the minutes of the regular meeting of the Board of Supervisors held on December 9, 2013. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the minutes of the regular meeting of the Board of Supervisors continued from December 9, 2013, to December 16, 2013. All

members voted aye. Motion carried.

- Action on Minutes** Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the minutes of the Reorganization Meeting held on January 6, 2014. All members voted aye. Motion carried.
- Action on Invoices** Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the invoices for December, 2013. All members voted aye. Motion carried.
- Action to Authorize Preparation and Advertisement of Ordinance – Acceptance of Bonnie Dell Plan No. 2** Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the preparation and advertisement of an Ordinance to provide for the acceptance of the public improvements within the subdivision identified as Bonnie Dell Plan No. 2, scheduling a Public Hearing for February 10, 2014, at 6:45 p.m., with action on said Ordinance anticipated to take place at the regular meeting of the Board of Supervisors immediately following. All members voted aye. Motion carried.
- Action to Appoint Planning Commission Member – Mark Depretis** Motion by Mr. Sackinsky, seconded by Mr. Snee to appoint Mark Depretis, Hertford Drive, to fill the vacancy on the South Park Township Planning Commission with a term to expire the first Monday of the year 2015. All members voted aye. Motion carried.
- 2014 Junkyard License – Louis Pane, Jr.** Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the application of Louis Pane, Jr., representing Advance Auto Recyclers, Inc., 3100 Ridgeway Drive, for a 2014 Junkyard License. All members voted aye. Motion carried.
- Action to Ratify Hiring of Librarian – Jeff Connolly** Motion by Mr. Sackinsky, seconded by Mr. Snee to ratify the hiring of Jeff Connolly, National Drive, as a full-time Librarian with the South Park Township Library, retroactive to January 6, 2014. All members voted aye. Motion carried.
- Resolution No. 1-14** Motion by Mr. Sackinsky, seconded by Mr. Snee to approve Resolution No. 1-14 – A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTED PURSUANT TO ORDINANCE NO. 295 OF THE TOWNSHIP OF SOUTH PARK KNOWN AS THE PERSONNEL CODE OF THE TOWNSHIP OF SOUTH PARK, SETTING THE COMPENSATION AND BENEFITS OF THE BOARD OF SUPERVISORS AND AUDITORS AND THE COMPENSATION RANGES AND BENEFITS OF CERTAIN FULL-TIME ADMINISTRATIVE PERSONNEL AND CERTAIN OTHER PERSONNEL. All members voted aye. Motion carried.

**Action to Establish
the IRS
Reimbursement Rate
for Mileage**

Motion by Mr. Sackinsky, seconded by Mr. Snee to establish the IRS rate for mileage reimbursement at \$0.56 cents per mile in 2014. All members voted aye. Motion carried.

**Action to Ratify
Acceptance of
Insurance Proposal –
HDH**

Motion by Mr. Sackinsky, seconded by Mr. Snee to ratify the insurance proposal submitted by Glatfelter Public Practice, through the firm The HDH Group, Inc., to provide the Township of South Park with the following insurance coverage for the calendar year 2014:

- A. Property;
- B. Inland Marine;
- C. Crime;
- D. General Liability;
- E. Law Enforcement Activity Liability;
- F. Public Officials and Management Liability;
- G. Auto; and
- H. Excess Liability;

at a cost of \$76,800.00. All members voted aye. Motion carried.

**Action on Life
Insurance/Disability
Proposal – Mutual of
Omaha**

Motion by Mr. Sackinsky, seconded by Mr. Snee to award the proposal submitted by Mutual of Omaha, through the firm The HDH Group, Inc., to provide the Township of South Park with life and disability insurance coverage at a total cost of \$34,289.00. All members voted aye. Motion carried.

Mr Buchewicz let the public know that South Park Township receives bids for these items.

**Action on Collective
Bargaining
Agreement – Office
Clerical Employees
and South Park
Township**

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the Collective Bargaining Agreement by and between Teamsters Local Union No. 205, representing the Office Clerical Employees of South Park Township, and South Park Township for the period January 1, 2014 through December 31, 2016. All members voted aye. Motion carried.

**Action to Authorize
the Preparation and
Advertisement of
Bids – 2014 Roads
Program**

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the preparation and advertisement of bids for the project identified as the 2014 Roads Program, establishing the bid opening for Tuesday, February 4, 2014, at 10:30 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, February 10, 2014. All members voted aye. Motion carried.

Action on Training Request – Interview & Interrogation – Officer Richard Griffith and Officer Joseph Leonetti

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the attendance of Officer Richard Griffith and Officer Joseph Leonetti to a seminar entitled “Interview & Interrogation,” which will be held in Peters Township, PA on March 11 – March 13, 2014, at a total cost of \$18.00. All members voted aye. Motion carried.

Action on Training Request – Firearms Instructor – Officer Jon Booth

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the attendance of Officer Jon Booth to a training session for Firearms Instructor which will be held at the Northwest Training Center, in Meadville, PA, on May 19 – May 23, 2014, at no cost to the Township. All members voted aye. Motion carried.

Action on 2013 Assessment Change Reimbursements – Lawrence P. Arrigo, Property Tax Collector

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize 2013 assessment change reimbursements due to successful appeals at the County level, as requested by Lawrence P. Arrigo, Tax Collector, in correspondence dated December 28, 2013. All members voted aye. Motion carried.

Action on Per Capita Tax Refunds – Various Calendar Years – Lawrence P. Arrigo, Tax Collector

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the refund of Per Capita Taxes for various tax years as requested by Lawrence P. Arrigo, Tax Collector, in correspondence dated December 11, 2013. All members voted aye. Motion carried.

Police Chief’s Report

Police Chief’s Report for the month of December, 2013:

Calls for Service	626
Arrests	13
Traffic Citations	6
Parking Citations	3
Warnings Issued	79
Reportable Accidents	2
Non-Reportable Accidents	6
Fire Calls	10
Emergency Medical Assists to Tri-Community EMS	64
Deer Complaints	6

Police Chief’s Report for the year of 2013:

Calls for Service	14,689
Arrests	200
Traffic Citations	368
Parking Citations	38
Warnings Issued	983
Reportable Accidents	42

Non-Reportable Accidents	83
Fire Calls	126
Emergency Medical Assists to Tri-Community EMS	908
Deer Complaints	51

Mr. Buchewicz asked for clarification on reportable and non-reportable accidents. Chief McDonough explained that it is PennDOT regulations. A reportable accident is any crash which either has an injury or death or the vehicle has to be towed from the scene. These accidents are reported to Harrisburg. If there is a crash with no injuries, death, or no cars needed to be towed from the scene, there is a report filed in the Police Department but it does not get sent to Harrisburg.

Motion by Mr. Sackinsky, seconded by Mr. Snee to accept the Police Chief's monthly report for December, 2013 and the year report for 2013. All members voted aye. Motion carried.

Supervisors' Comments

Mr. Snee – Mr. Snee thanked Mrs. Fosbaugh for successful negotiations with the clerical employees. Mr. Snee also wanted to thank and congratulate Bruce Beaver and the Road Crew for a job well done because of Mr. Snee's other job being on the road early in the morning and getting the roads ready for school. He said they did an excellent job on the roads. Mr. Snee also wanted to congratulate and thank the Police Department. On January 8th, Chief notified Mr. Snee about a call regarding a disturbed person at the High School. It seems that on a monthly basis there have been shootings or bodily harm at schools. Mr. Snee received several comments from the School Board members and school teachers. The Police Department did an excellent job. They were notified at 2:00 p.m. that there was a disturbed person in South Park High School. Chief McDonough and South Park Township Officers coordinated a lockdown of the high school and elementary school. There was an arrest later in the evening of this person. Mr. Snee wanted to thank and congratulate Chief and Officer Griffith, Officer Leonetti, Officer Booth, Sergeant Starzynski, and Officer Pantuso. Mr. Snee knows that when there is a call for a domestic or disturbed person, no one knows what to expect.

Mr. Sackinsky – Mr. Sackinsky had nothing to add, Ed acknowledged the fine people that are working at the Township. He is very proud of them and they do a terrific job.

Mr. Buchewicz – Mr. Buchewicz said to keep up the good work and that the Township is in pretty good shape. Things are moving

forwardly nicely.

Adjournment

Motion by Mr. Sackinsky, seconded by Mr. Snee to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:18 p.m.