

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

December 14, 2015

Pledge of Allegiance

Roll Call

Dave Buchewicz presiding. Board members Walt Sackinsky and Ed Snee were present. Also in attendance were: Karen Fosbaugh, Township Manager, Chief Dennis McDonough, and Paul J. Gitnik, Esq., Township Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which may or may not qualify as an administrative action(s), conference(s) and/or executive sessions(s):

Monday, November 9, 2015 – After the regular meeting of the Board of Supervisors to discuss personnel matters.

Monday, November 16, 2015 – 2016 Budget, road inspection, and personnel issues.

Monday, November 30, 2015 – Interview for the position of Library Director and meeting with State Senator Elect Guy Reschenthaler's office.

Friday, December 4, 2015 – Possibly during the Boards and Commissions Night.

Saturday, December 5, 2015 – Possibly during Brunch with Santa.

Monday, December 7, 2015 – Possibly during the Light-Up Night celebration.

Monday, December 14, 2015 – Prior to the regular meeting to discuss personnel issues.

PLEASE BE ADVISED THAT ANY ACTION APPROVED AND/OR DECISION RENDERED BY THE BOARD OF SUPERVISORS AT THIS MEETING CAN BE APPEALED TO THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA, WITHIN THIRTY (30) DAYS AFTER THE DATE AND/OR THE DECISION IS RENDERED.

Call on the People

David Oyler, 3321 Brownsville Road Ext. – Mr. Oyler discussed the Yard-Waste Collection schedule and inquired as to why the dates for the collection in the fall have continually moved back each year. He provided a photograph of his pear trees that was taken on December 3rd showing the leaves still on the trees. He stated that he is still raking his leaves into mid-December. Mrs. Fosbaugh informed Mr. Oyler that the leaves can be placed in plastic bags and put out for refuse pickup each month. She stated that the DEP requires the Township to have yard-waste collection from April through November. Mrs. Fosbaugh explained that it would be very expensive to have a door-to-door yard-waste collection each month, and it would impact the refuse bill. The Township has a Yard-Waste Collection in April. In May, June, July, August and September, there is a truck parked in the Public Works parking lot which collects yard-waste on the second Saturday of each month. The door-to-door collections are staggered throughout the months of October and November, so that the Township does not have to pay the additional \$1,000.00/month fee to have the truck parked at Public Works. Mr. Sackinsky inquired about the month of December, and Mrs. Fosbaugh replied that the Township is not required to have a collection in December. She mentioned that she recently received a draft copy of the 2016 Refuse/Recycling and Yard-Waste Collections, and she will try to move ahead the Yard-Waste Collections. Mrs. Fosbaugh explained that in order to not be charged an additional \$1,000.00 to have the truck parked at Public Works for the month of October, a door-to-door collection is scheduled for that month. Mr. Oyler suggested having the collections every other week. Mr. Sackinsky replied that the paper bags will be sitting out twice as long. Mrs. Fosbaugh stated that she will try to accommodate Mr. Oyler's request with the 2016 collection schedule. She commented that this year the weather has been very mild, and the leaves have stayed on the trees longer. Mr. Oyler replied that his pear trees are still green every year on Thanksgiving. Mrs. Fosbaugh reiterated that she will try to move the Leaf collection later into November.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the minutes of the Public Hearing held on November 9, 2015, to determine if the properties located at 2910 and 2910A Highland Avenue, being Lot and Block Nos. 1009-B-240 and 1009-B-242, should be declared public nuisances.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the minutes of the Public Hearing held on November 9, 2015, to determine if the property located at 2503 Grove Road, being Lot and Block No. 886-E-36, should be declared a public nuisance.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the minutes of the regular meeting of the Board of Supervisors held on

Monday, November 9, 2015. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve payment of the invoices for the month of November, 2015. All members voted aye. Motion carried.

Action on Release of Bond – Penn Tex Ventures – Dollar General Store

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the request submitted by Penn Tex Ventures to release Bond No. PBO1262800012 in the amount of \$270,028.00 posted to guarantee the completion of the site improvements for the project identified as the Dollar General Store, located at 2301 Brownsville Road, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Release of Escrow Account Balance – Penn Tex Ventures – Dollar General Store

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the request submitted by Penn Tex Ventures to release the balance of the Escrow Fund in the amount of \$4,605.07, posted for the project identified as the Dollar General Store, located at 2301 Brownsville Road, due to its completion, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Snow Removal Agreement – Wadwell Group – Brookfield Manor No. 2 – Snee Drive

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the Agreement by and between the Township of South Park and the Wadwell Group which provides for winter maintenance services to the major subdivision identified as Brookfield Manor No. 2 by Township Public Works forces at a specific cost to the Developer, the street being the unaccepted, developed portion of Snee Drive, and further authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Action on Training Request – BCO 119: Uniform Construction Code Refresher – Code Enforcement Officer Gary Wargo

Motion by Mr. Sackinsky, seconded by Mr. Snee, to authorize the attendance of Code Enforcement Officer Gary Wargo to attend a training class entitled, “BCO 119: Uniform Construction Code Refresher,” which will be held in Greensburg, PA on January 19, 2016, at a total cost to the Township of \$125.00. All members voted aye. Motion carried.

Action on Resignation – Library Board of Trustees Member – Linda Yee

Motion by Mr. Sackinsky, seconded by Mr. Snee, to accept the resignation of Linda Yee from her position on the South Park Township Library Board of Trustees retroactive to November 10, 2015. All members voted aye. Motion carried.

Action on Resignation – Planning Commission Member – Richard Lauth

Motion by Mr. Sackinsky, seconded by Mr. Snee, to accept the resignation of Richard Lauth from his position on the South Park Township Planning Commission effective December 31, 2015. All members voted aye. Motion carried.

Resolution No. 8-15

A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, SETTING MEMBER CONTRIBUTIONS INTO THE POLICE PENSION FUND FOR THE TOWNSHIP OF SOUTH PARK.

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve Resolution No. 8-15. All members voted aye. Motion carried.

Resolution No. 9-15

A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH DURING THE YEAR 2016, SETTING REVENUES AT \$ _____, AND SETTING EXPENDITURES AT \$ _____.

Motion by Mr. Sackinsky, seconded by Mr. Snee, to table Resolution No. 9-15. All members voted aye. Motion carried.

Resolution No. 10-15

A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING THE TAX RATE FOR THE YEAR 2016 AT 3.062 MILLS.

Motion by Mr. Sackinsky, seconded by Mr. Snee, to table Resolution No. 10-15. All members voted aye. Motion carried.

Action on Insurance Proposal – Workmen’s Compensation Insurance – Amerihealth Casualty Insurance Company, Inc.

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the insurance proposal submitted by the firm Amerihealth Casualty Insurance Company, Inc. through the HDH Group, Inc. to provide the Township of South Park with workmen’s compensation insurance coverage for the calendar year, at a total cost of \$169,946.00. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Bids – 2016 Township-Wide Sanitary Sewer Program

Motion by Mr. Sackinsky, seconded by Mr. Snee, to authorize the preparation and advertisement of bids for the project identified as the 2016 Township-Wide Sanitary Sewer Program, scheduling the bid opening for Tuesday, February 2, 2016, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, February 8, 2016. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Bids – 2016 Roads Program

Motion by Mr. Sackinsky, seconded by Mr. Snee, to authorize the preparation and advertisement of bids for the project identified as the 2016 Roads Program, scheduling the bid opening for Tuesday, February 2, 2016, at 11:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, February 8, 2016. All

members voted aye. Motion carried.

Action to Accept Retirement of Employee – Steve Weber – Public Works Department

Motion by Mr. Sackinsky, seconded by Mr. Snee, to accept the retirement of Steve Weber from his position as a Laborer with the South Park Township Public Works Department, effective at the close of the business day on Thursday, February 4, 2016. All members voted aye. Motion carried.

Action on Proposal – Annual Township and Library Audits – Hosack, Specht, Muetzel & Wood LLP

Motion by Mr. Sackinsky, seconded by Mr. Snee, to ratify the Proposal submitted by the firm Hosack, Specht, Muetzel & Wood LLP with regard to performing the annual audit of the 2015 financial statement as follows:

South Park Township	\$10,600.00
South Park Township Library	<u>\$ 1,375.00</u>
Total	\$11,975.00

All members voted aye. Motion carried.

Action on Bids – Fall Commodities – SHACOG Cooperative Purchasing

Motion by Mr. Sackinsky, seconded by Mr. Snee, to award the contracts providing for the purchase of Fall Commodities from the supplies listed on Attachment A, based upon the bids received by the South Hills Area Council of Governments (SHACOG), through its cooperative purchasing program. All members voted aye. Motion carried.

Action on Insurance Proposal – General Liability, Auto, Etc. – HDH Group

Motion by Mr. Sackinsky, seconded by Mr. Snee, to accept the insurance proposal submitted by Glatfelter Public Practice, through the firm The HDH Group, Inc., to provide South Park Township with the following insurance coverage for the calendar year 2016:

- A. Property;
- B. Inland Marine;
- C. Crime;
- D. General Liability;
- E. Law Enforcement Activity Liability;
- F. Public Officials and Management Liability;
- G. Auto; and
- H. Excess Liability;

at a total cost of \$90,074.00. All members voted aye. Motion carried.

Action on Reimbursements to Property Tax Collector - Lawrence P. Arrigo

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the reimbursement of costs in the amount of \$2,434.47 associated with the operation of the Real Estate Tax Office for the calendar year 2015, as submitted by Lawrence P. Arrigo, Tax Collector, in correspondence dated November 11, 2015, and billing South Park

School District for 80% of the expenditures. All members voted aye. Motion carried.

Action on 2015 Refunds – Per Capita and Township Real Estate Taxes – Lawrence P. Arrigo, Tax Collector

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the refund of Per Capita and/or Township real estate taxes due to overpayments made by the property owner(s), and processing the refunds as requested by Lawrence P. Arrigo, Tax Collector, in correspondence dated November 5, 2015. All members voted aye. Motion carried.

Action on Training Request – Heroin Epidemic/Investigative Techniques – Sgt. Starzynski, Officers Jesionowski, Rucienski, Indof and Pantuso

Motion by Mr. Sackinsky, seconded by Mr. Snee, to authorize the attendance of Sgt. David Starzynski, Officer Jesionowski, Officer Rucienski, Officer Indof and Officer Pantuso to a class entitled, “Heroin Epidemic/Investigative Techniques,” sponsored by the Pittsburgh branch of the FBI, which will be held at the FBI Training Facility in Monroeville, PA, on January 20, 2016, at no cost to the Township. All members voted aye. Motion carried.

Action on Training Request – Standardized Field Sobriety Testing (SFST) Practitioner – Officer Jesionowski

Motion by Mr. Sackinsky, seconded by Mr. Snee, to authorize the attendance of Officer Jesionowski to a class entitled, “Standardized Field Sobriety Testing (SFST) Practitioner,” sponsored by the Institute for Law Enforcement Education, which will be held at the Allegheny County Police Academy on February 16-18, 2016, at a total cost to the Township of \$18.00. All members voted aye. Motion carried.

Action on Training Request – Seat Belt and Occupant Kinematics – Officer Griffith

Motion by Mr. Sackinsky, seconded by Mr. Snee, to authorize the attendance of Officer Richard Griffith to a class entitled, “Seat Belts and Occupant Kinematics,” sponsored by the Institute for Law Enforcement Education, which will be held at the Allegheny County Police Academy on February 2-4, 2016, at a total cost to the Township of \$6.00.

Mr. Sackinsky mentioned that he heard on the news that children should not be wearing winter coats while in their car seats. Chief McDonough replied that the seat belts should be against the child’s body; and therefore, the coats should be removed before the child is placed in their car seat. Mr. Sackinsky added that it was said that even adults should remove their coats before securing their seatbelt.

All members voted aye. Motion carried.

Action on Blanket Insurance Policy – Provident Insurance Co. – Broughton Volunteer Fire

Motion by Mr. Sackinsky, seconded by Mr. Snee, to approve the premium in the amount of \$12,398.80 as submitted by Provident Insurance Company which provides for blanket insurance coverage for Broughton Volunteer Fire Department and Library Volunteer Fire Company. All members voted aye. Motion carried.

**Department and
Library Volunteer
Fire Company**

**Action to Schedule
Reorganization
Meeting Date and
Time**

Motion by Mr. Sackinsky, seconded by Mr. Snee, to schedule Monday, January 4, 2016, at 7:00 p.m. as the date and time for the Reorganization Meeting of the South Park Township Board of Supervisors. All members voted aye. Motion carried.

Police Chief's Reports

Police Chief's Report for the month of November 2015:

Calls for Service	770
Arrests	8
Traffic Citations	21
Parking Citations	4
Warnings Issued	56
Reportable Accidents	6
Non-Reportable Accidents	7
Fire Calls	9
Emergency Medical Assists to Tri-Community EMS	80
Deer Struck by Vehicles	4

Motion by Mr. Sackinsky, seconded by Mr. Snee, to accept the Police Chief's monthly report for November 2015. All members voted aye. Motion was carried.

**Supervisors'
Comments**

Mr. Snee – Mr. Snee thanked the Women's Club for the Christmas Luncheon and the Recreation Board for Brunch with Santa. Both events were well attended. Mr. Snee wished everyone a Merry Christmas and a Happy New Year.

Mr. Sackinsky – Mr. Sackinsky wished everyone a Merry Christmas and a Happy New Year.

Mr. Buchewicz – Mr. Buchewicz expressed his gratitude to Karen Fosbaugh, Gary Wargo, Bruce Beaver, Chief McDonough, Ed Snee and Walt Sackinsky for the good job they have done throughout the year.

Adjournment

Motion by Mr. Sackinsky, seconded by Mr. Snee to continue the meeting to December 21, 2015, at 7:00 p.m. All members voted aye. Motion carried.

Time: 7:28 p.m.