

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

July 11, 2016

**Pledge of
Allegiance**

Roll Call

Dave Buchewicz presiding. Board member Walt Sackinsky was present. Also in attendance were: Karen Fosbaugh, Township Manager; and Paul J. Gitnik, Esq., Township Solicitor. Absent: Board Member Edward Snee and Dennis McDonough, Chief of Police.

Two or more members of the Board of Supervisors were together on the following occasions which may or may not qualify as an administrative actions, conferences and/or executive sessions:

Monday, June 13, 2016 – After the regular meeting of the Board of Supervisors to discuss personnel matters.

Wednesday, June 15, 2016 – Meeting with the Redevelopment Authority of Allegheny County regarding the bingo lots, and personnel matters.

Thursday, June 23, 2016 – Interview of potential Planning Commission member; interview with potential Library Clerk candidates; and personnel matters.

Friday, July 8, 2016 – Meeting to discuss Comprehensive Plan.

Monday, July 11, 2016 – Prior to the regular meeting of the Board of Supervisors to discuss matters of litigation.

PLEASE BE ADVISED THAT ANY ACTION APPROVED AND/OR DECISION RENDERED BY THE BOARD OF SUPERVISORS AT THIS MEETING CAN BE APPEALED TO THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA, WITHIN THIRTY (30) DAYS AFTER THE DATE AND/OR THE DECISION IS RENDERED.

**Presentation of
Proclamation–
Linda Yee –
Former Library
Board Member**

Mr. Buchewicz read and presented the proclamation to Linda Yee, recognizing her seven (7) years of service and dedication, from 2008 to 2015, as a member of the South Park Township Library Board. Afterwards, pictures were taken.

Presentation of

Mr. Sackinsky read and presented the proclamation to Mel Cecotti,

Proclamation– Mel Cecotti – Former Planning Commission Member

recognizing his eighteen (18) years of service and dedication, from 1998 to 2016, as a member of the South Park Township Planning Commission. Afterwards, pictures were taken.

Mr. Sackinsky expressed his appreciation for the residents who volunteer their time on the various boards and commissions and stated that the Township has been very fortunate to have highly dedicated members of the Planning Commission who review and recommend to the Board of Supervisors various new developments within the Township.

Call on the People

Cindy Atchison, Southern Drive – Ms. Atchison inquired on the progress at 3114 Southern Drive. She stated that the garage is broken and is covered up with a blue tarp. Mrs. Fosbaugh replied that Mr. Wargo has contacted the appropriate County agencies and has spoken with Mr. Broudy’s sister. At this time, the Township is not aware of Mr. Broudy availing himself of any help being offered through the County. She explained that the Township does not have the authority to remove Mr. Broudy from his house. Ms. Atchison mentioned getting help from Habitat for Humanity, and Mrs. Fosbaugh and Mr. Buchewicz replied that Mr. Broudy is not willing to participate in any program. Mr. Wargo stated that he met with all the appropriate County officials; however, Mr. Broudy refuses any help. He explained that he has had various conversations with Mr. Broudy’s sister, who has informed Mr. Wargo that her brother is not interested in participating in any program. Ms. Atchison expressed her concern for Mr. Broudy’s health. Mr. Sackinsky stated that the Township has done everything that they can legally do. Mrs. Fosbaugh added that any code violations will be pursued.

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Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the minutes of the regular meeting of the Board of Supervisors held on Monday, June 13, 2016. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve payment of the invoices for the month of June, 2016. All members voted aye. Motion carried.

Action on Non-Exclusive License Agreement – Richard and Cheryl Tracy - 2261 Watchfield Drive

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the Non-Exclusive License Agreement by and between the Township of South Park (Grantor), and Richard R. and Cheryl L. Tracy (Grantees), to permit the construction of a 54” aluminum rail fence within the sanitary sewer easement located on Lot No. 378 of the Piney Ridge Manor Plan No. 3, Lot and Block No. 884-A-97, being 2261 Watchfield Drive, and authorizing the appropriate Township officials to execute said Agreement.

Mr. Sackinsky explained that once they sign the agreement, if the Township needs to get into the easement, they will be required to remove the fence and reinstall it when the Township has completed their project in the easement.

All members voted aye. Motion carried.

**Action on
Appointment of
Police Officer to
Full-Time Status –
Brian Jesionowski**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the appointment of Brian Jesionowski to the position of Full-Time Police Officer with the South Park Township Police Department, effective July 13, 2016, with a seniority date of employment recognized as Officer Jesionowski's date of hire being July 13, 2016. All members voted aye. Motion carried.

**Action to Ratify
Hiring of Intern –
Adam Mark –
Local Government
Academy –
Municipal Intern
Program**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to ratify the employment of Adam Mark as an Intern with South Park Township under the auspices of the Municipal Intern Program sponsored by the Local Government Academy, at the rate of \$15.00 per hour, with the stipulation that the Local Government Academy shall reimburse South Park Township in the amount of \$5.00 per hour, retroactive to May 2, 2016. All members voted aye. Motion carried.

**Action on
Employment –
Susan Perkins –
Full-Time Library
Clerk**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the employment of Susan Perkins to fill the full-time position of Library Clerk with the South Park Township Library, at the rate of \$13.43 per hour, with an effective date of employment being June 28, 2016, and a probationary period of one (1) year, contingent upon the successful completion of a physical examination conducted by a Township-selected physician. All members voted aye. Motion carried.

**Action on
Employment –
Aaron Laughlin –
Public Works
Laborer**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the employment of Aaron Laughlin, Radstock Drive, to fill the full-time position of Laborer with the South Park Township Public Works Department, at the rate of \$21.52 per hour, an effective date of employment being July 5, 2016, and a probationary period of one (1) year, contingent upon the successful completion of a physical examination conducted by a Township-selected physician. All members voted aye. Motion carried.

**Action to Amend
Gas and Oil
Ordinance**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to authorize the amendment of Ordinance No. 556 "Zoning" as it pertains to Ordinance Nos. 652, 664 and 678, which address gas and oil activities, to further address compressor stations and other related matters, with the adoption date to be determined at a subsequent Township meeting. All members voted aye. Motion carried.

**Action on
Appointment to
Planning
Commission – John
Papinchak**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the appointment of John Papinchak, Sheplar Drive, to fill the vacancy on the Planning Commission created by the resignation of Miletto Cecotti, with a term to expire the first Monday of the year 2018. All members voted aye. Motion carried.

**Action on Training
Request — Asphalt
Roads Common
Maintenance**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the participation of the members of the South Park Township Public Works Department in a training session sponsored by LTAP entitled, "Asphalt Roads Common Maintenance Problems/A1," which will be

**Problems/A1 –
Public Works
Department**

held at the South Park Township Community Center on November 2, 2016, at no cost to the Township. All members voted aye. Motion carried.

Resolution No. 2-16

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve Resolution No. 2-16: A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK (THE "TOWNSHIP"), ALLEGHENY COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE PARTICIPATION OF THE TOWNSHIP IN THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY'S VACANT PROPERTY RECOVERY PROGRAM SUBJECT TO CERTAIN REQUIREMENTS.

All members voted aye. Motion carried.

Ms. Atchison asked for an explanation for the adoption of the Resolution, and Mr. Buchewicz explained that the Township applied to the County's Vacant Property Recovery Program which authorizes the County to make an effort to have various blighted properties vacated and sold. Mrs. Atchison asked if that was the case for 3115 Southern Drive, and Mr. Wargo replied that that incident was a mortgage take-back. Mrs. Fosbaugh gave an example of a parcel of land that the owners have abandoned and the Township is not able to locate the owners. The property continues to accumulate liens and taxes are not paid. If the Township participates in the aforementioned program, Allegheny County assumes the role of the Authority. Any individual or entity who is interested in acquiring any vacated property would have to make application to the Allegheny County Redevelopment Authority. The County appraises the property and determines what the property is worth, and the applicant will be required to pay the appraised value of the property, as well as other fees involved. The County is selective in choosing applicants who they are certain will maintain the property at all times.

Ms. Atchison asked if Merle's house was sold, and Mr. Wargo replied that he did not know. Ms. Atchison stated that she assumes that it has been sold but is not certain.

**Action on
Cooperation
Agreement –
Redevelopment
Authority of
Allegheny County
Vacant Property
Program**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve The Cooperation Agreement by and between the Redevelopment Authority of Allegheny County ("Authority") and the Township of South Park ("Municipality"), which outlines the terms and conditions for the participation of the Municipality in the Authority's Vacant Property Recovery Program, and authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Mr. Buchewicz stated that the information relative to the Cooperation Agreement is available to anyone interested.

**Action on Training
Request –**

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the attendance of Officer Brian Jesionowski to a training course

Advanced Roadside Impaired Driving Enforcement – Officer Brian Jesionowski

entitled, “Advanced Roadside Impaired Driving Enforcement,” which is sponsored by the Pennsylvania DUI Association, which will be held at Broughton Volunteer Fire Department on September 12-13, 2016, at a total cost to the Township of \$12.00. All members voted aye. Motion carried.

Action to Authorize Sale of Township Vehicles

Authorized the sale of the following Township vehicles by engaging the formal public bid process to establish minimum bid amounts, scheduling the bid opening for Thursday, August 4, 2016, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, August 8, 2016:

<u>Vehicle:</u>	<u>Minimum Bid Amount:</u>
2011 Ford Crown Victoria VIN 2FABP7BV3BX135182	\$4,000.00
2010 Ford Crown Victoria VIN 2FABP7BV0AX124526	\$3,000.00
2002 Ford Explorer VIN 1FMZU73W22ZC81393	\$1,250.00
1993 Ford F350 Utility Vehicle VIN 2FDKF38G7PCB12304	\$750.00
1989 Ford International Dump Truck VIN 1HTLCCFN6KH662715	\$2,250.00

All vehicles are being sold “as is – where is.” All members voted aye. Motion carried.

Action on Payment Request No. 1 – 2016 Point Repair Contract – Plavchak Construction Company, Inc.

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve Payment Request No. 1 in the amount of \$73,007.50, as submitted by Plavchak Construction Co., Inc. for the work completed to date on the project identified as the 2016 Point Repair Contract, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action on Payment Request No. 1 and Payment Request No. 2 – 2016 Lining Contract – Insight Pipe Contracting, L.P.

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz, to approve the following payment requests as submitted by Insight Pipe Contracting, L.P. for the work completed to date on the project identified as the 2016 Lining Project, as recommended by the Township Engineer:

Payment Request No. 1	\$ 19,896.08
Payment Request No. 2	<u>\$137,709.80</u>
Total Amount Due	\$157,605.88

All members voted aye. Motion carried.

**Police Chief's
Report**

The Police Chief was not in attendance; therefore, the report will be provided at the next regular meeting.

**Supervisors'
Comments**

Mr. Sackinsky – Mr. Sackinsky had no comments.

Mr. Buchewicz – Mr. Buchewicz expressed his appreciation for the dedication and commitment of Township Manager, Karen Fosbaugh; Code Enforcement Officer, Gary Wargo; and Director of Public Work, Bruce Beaver.

Adjournment

Motion by Mr. Sackinsky, seconded by Mr. Buchewicz to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:30 p.m.

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