

Minutes of the Regular Meeting

of the South Park Township

Board of Supervisors

December 8, 2014

Pledge of Allegiance

Roll Call

Dave Buchewicz presiding. Board members Walt Sackinsky and Ed Snee were present. Also in attendance were: Karen Fosbaugh, Township Manager; Chief Dennis McDonough; and Paul J. Gitnik, Esq., Township Solicitor.

Two or more members of the Board of Supervisors were together on the following occasions which may or may not qualify as an administrative action(s), conference(s) and/or executive sessions(s):

Monday, November 10, 2014 – After the regular meeting to address litigation issues.

Saturday, November 15, 2014 – Possibly during the Oldies Dance held at Broughton Volunteer Fire Department.

Sunday, November 16, 2014 – Possibly during the Montour Trail Council Dinner held at St. Joan of Arc Church.

Tuesday, November 18, 2014 – Meeting to discuss the 2015 Budget and personnel matters.

Monday, December 1, 2014 – Meeting to discuss 2015 Budget and personnel matters.

Friday, December 5, 2014 – Possibly during the Boards and Commissions Night held in the Community Center.

Saturday, December 6, 2014 – Possibly during Brunch With Santa event in the Community Center.

Monday, December 8, 2014 – During the Light-up Night Event and prior to the regular meeting to address personnel matters.

PLEASE BE ADVISED THAT ANY ACTION APPROVED AND/OR DECISION RENDERED BY THE BOARD OF SUPERVISORS AT THIS MEETING CAN BE APPEALED TO THE COURT OF COMMON PLEAS OF ALLEGHENY COUNTY, PENNSYLVANIA, WITHIN THIRTY (30) DAYS

AFTER THE DATE AND/OR THE DECISION IS RENDERED.

Action on Hiring of Full-Time Police Officer – Kenneth Gluth

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve taking the appropriate action to hire Kenneth Gluth as a full-time police officer with the South Park Township Police Department, with an effective date of employment being December 9, 2014, and a probationary period of eighteen (18) months, contingent upon the successful completion of physical and psychological examinations by Township selected physicians. All members voted aye. Motion carried. Mr. Buchewicz administered the Oath of Office to Mr. Gluth.

Call on the People

There were no comments.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the minutes of the public hearing held on November 10, 2014 to determine if the property located at 3904 Brownsville Road should be declared a public nuisance. All members voted aye. Motion carried.

Action on Minutes

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the minutes of the regular meeting of the Board of Supervisors held on November 10, 2014. All members voted aye. Motion carried.

Action on Invoices

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the invoices for the month of November, 2014. All members voted aye. Motion carried.

Action on Snow Removal Agreement – Brookfield Manor Phase 2 – Snee Drive

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the Agreement by and between the Township of South Park and the Wadwell Group which provides for winter maintenance services to the major subdivision identified as Brookfield Manor Phase 2 by Township Public Works forces at a specific cost to the Developer, the street being the unaccepted section of Snee Drive, and authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Action on Snow Removal Agreement – Bonnie Dell Acres Phase 3 – Fedorek Drive

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the Agreement by and between the Township of South Park and Quality Rentals which provides for winter maintenance services to the major subdivision identified as Bonnie Dell Acres Phase 3 by Township Public Works forces at a specific cost to the Developer, the street being the unaccepted, developed portion of Fedorek Drive, and authorizing the appropriate Township officials to execute said Agreement. All members voted aye. Motion carried.

Action on

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve

Preliminary and Final Approval – Minor Corrective Subdivision – Park Valley Plan of Lots

granting preliminary and final approval to the minor corrective subdivision identified as the Park Valley Plan of Lots as presented by the Developers, David M. Albert, Mark R. Albert and Jouver, LLC, for the project located at 5916-5920 Brownsville Road, as recommended by the Township Engineer, Planning Consultant and Planning Commission members. All members voted aye. Motion carried.

Action on Major Subdivision – Della Strada Phase 2 Plan of Lots – Final Approval

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve granting final approval to the major subdivision identified as Della Strada Phase 2 as presented by the Developer, Southersby Development Corporation, for the development to be located in the vicinity of Ridge Road and Riggs Road, contingent upon a fully executed Land Development Agreement being in place prior to the onset of any construction activities, as recommended by the Township Engineer, Planning Consultant and Planning Commission members. All members voted aye. Motion carried.

Action to Schedule Conditional Use Hearing – Montour Trail 8A4

Motion by Mr. Sackinsky, seconded by Mr. Snee to schedule a Conditional Use Hearing for Monday, January 12, 2015, at 6:45 p.m. to receive testimony on the request of the Montour Trail Council to allow for the next phase of the Trail, being 8A4, to proceed through an R-3 High Density Single Family Residential zoning district, being Pleasant Street to the Library Viaduct area. All members voted aye. Motion carried.

Action on Re-Bid – Grove Road Storm Sewer – Phase 2

Motion by Mr. Sackinsky, seconded by Mr. Snee to accept the bids received by the South Hills Area Council of Governments (SHACOG) on November 6, 2014 regarding the re-bid of the project identified as Grove Road Storm Sewer Phase 2, being CD Year 40; and awarding the bid to the lowest responsible bidder being Insight Pipe Contracting, LP, in the amount of \$61,830.00, with 65% of the project to be funded through Community Development grant monies, as recommended by the Township Engineer. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Bids – 2015 Township-Wide Sanitary Sewer Program

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the preparation and advertisement of bids for the project identified as the 2015 Township-Wide Sanitary Sewer Program, scheduling the bid opening for Tuesday, February 3, 2015, at 10:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, February 9, 2015. All members voted aye. Motion carried.

Action on Insurance Proposal – Workmen’s Compensation

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve the insurance proposal submitted by the firm Amerihealth Casualty Insurance Company, Inc. through the HDH Group, Inc. to provide the Township of South Park with workmen’s compensation

**Insurance –
Amerihealth
Casualty Insurance
Company, Inc.**

insurance coverage for the calendar year 2015, at a total cost of \$177,250.00. All members voted aye. Motion carried.

**Action on Change
Order No. 3 – 2014
Restoration of
McElheny Road
Bridge**

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve Change Order No. SP7381-C03 in the amount of \$7,838.00, which provides for the replacement of the existing buried concrete blocks at the southwest approach of the McElheny Road Bridge with compacted 2A aggregate and R-6 rip rap, as recommended by the Project Engineer, contingent upon approval of same by the Borough of Jefferson Hills, with costs to be equally shared with the two municipal entities as outlined in the Memorandum of Understanding between the two parties. All members voted aye. Motion carried.

**Action on Change
Order No. 4 – 2014
Restoration of
McElheny Road
Bridge**

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve Change Order No. SP7381-C04 Rev 1 in the amount of \$26,689.75, which provides for the installation of the structure-mounted guiderail to serve as the bridge barrier, as well as the associated approach guiderail to comply with PennDOT standards, as recommended by the Project Engineer, contingent upon approval of same by the Borough of Jefferson Hills, with costs to be equally shared by the two municipal entities as outlined in the Memorandum of Understanding between the two parties. All members voted aye. Motion carried.

**Action on Payment
Request No. 1 – 2014
Restoration of
McElheny Road
Bridge – Lone Pine
Construction, Inc.**

Motion by Mr. Sackinsky, seconded by Mr. Snee to approve Payment Request No. 1 in the amount of \$54,992.70 as submitted by the Contractor, Lone Pine Construction, Inc., for the work completed to date on the project identified as the 2014 Restoration of McElheny Road Bridge, which is South Park Township's proportionate share of the joint project with the Borough of Jefferson Hills, as recommended by the Project Engineer, contingent upon approval by the Borough of Jefferson Hills, as outlined in the Memorandum of Understanding between the two parties. All members voted aye. Motion carried. Mr. Buchewicz recognized Mrs. Fosbaugh's efforts in acquiring the funding for the McElheny Road Bridge Project.

Resolution No. 19-14

Motion by Mr. Sackinsky, seconded by Mr. Snee to adopt Resolution No. 19-14, A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, SETTING MEMBER CONTRIBUTIONS INTO THE POLICE PENSION FUND FOR THE TOWNSHIP OF SOUTH PARK. All members voted aye. Motion carried.

Resolution No. 20-14

Motion by Mr. Sackinsky, seconded by Mr. Snee to adopt Resolution No. 20-14, A RESOLUTION OF THE TOWNSHIP OF

SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR THE SPECIFIC PURPOSE OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH DURING THE YEAR 2015, SETTING REVENUES AT \$6,518,987.00, AND SETTING EXPENDITURES AT \$6,518,987.00. All members voted aye. Motion carried.

- Resolution No. 21-14** Motion by Mr. Sackinsky, seconded by Mr. Snee to adopt Resolution No. 21-14, A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING THE TAX RATE FOR THE YEAR 2015 AT 3.062 MILLS. All members voted aye. Motion carried.
- Resolution No. 22-14** Motion by Mr. Sackinsky, seconded by Mr. Snee to adopt Resolution No. 22-14, A RESOLUTION OF THE TOWNSHIP OF SOUTH PARK, ALLEGHENY COUNTY, PENNSYLVANIA, TO ADOPT THE ACT 537 SEWAGE FACILITIES PLAN UPDATE AS IT RELATES TO PLEASANT HILLS AUTHORITY. All members voted aye. Motion carried.
- Action on Training Request – Office James Skalican** Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the attendance of Officer James Skalican to a training course entitled, “Social Media Investigations,” which will be held in Greensburg, PA on December 10, 2014, at a total cost to the Township of \$6.00. All members voted aye. Motion carried.
- Action on Training Request – Sgt. Terry Banas** Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the attendance Sgt. Terry Banas to a training course entitled, “Child Restraint Recertification,” which will be held at the Bethel Park AAA on December 12, 2014, at a total cost to the Township of \$6.00. All members voted aye. Motion carried.
- Action on Training Request – Sgt. David Starzynski, Sgt. Terry Banas, Sgt. Shannon Henrich, and Sgt. Sean Costa** Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the attendance of Sgt. David Starzynski, Sgt. Terry Banas, Sgt. Shannon Henrich, and Sgt. Sean Costa to a leadership training class entitled, “Blue Courage,” which will be held at the Peters Township Police Department on January 7-8, 2015, at a total cost to the Township of \$48.00. All members voted aye. Motion carried.
- Action on Training Request – Officer Griffith** Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the attendance of Officer Richard Griffith to a training class entitled, “Active Shooter Response Training Instructor,” which will be held at the Keystone Oaks Middle School on January 26-27, 2015 at a total cost to the Township of \$12.00. All members voted aye. Motion carried.
- Action on Assessment** Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize

Change Reimbursements for 2013 and 2014 – Lawrence P. Arrigo, Tax Collector

assessment change reimbursements for tax years 2013 and 2014 due to successful appeals at the County level, as requested by Lawrence P. Arrigo, Tax Collector, in correspondence dated November 13, 2014. All members voted aye. Motion carried.

Action to Authorize the Preparation and Advertisement of Bids – 2015 Roads Program

Motion by Mr. Sackinsky, seconded by Mr. Snee to authorize the preparation and advertisement of the project identified as the 2015 Roads Program, scheduling the bid opening for Tuesday, February 3, 2015, at 11:00 a.m., with action on said bids anticipated to take place at the regular meeting of the Board of Supervisors scheduled for Monday, February 9, 2015. All members voted aye. Motion carried.

Action to Ratify Resignation – Laurie Miller

Motion by Mr. Sackinsky, seconded by Mr. Snee to ratify the resignation of Laurie Miller from the position of part-time Administrative Clerk with South Park Township, retroactive to November 28, 2014. All members voted aye. Motion carried.

Action to Schedule Reorganization Meeting Date and Time

Motion by Mr. Sackinsky, seconded by Mr. Snee to schedule Monday, January 5, 2015, at 7:00 p.m. as the date and time for the Reorganization Meeting of the South Park Township Board of Supervisors. All members voted aye. Motion carried.

Police Chief's Report

Chief McDonough was not present for this portion of the meeting. The December Police Chief's Report will be presented at the next Board of Supervisors' Meeting.

Supervisors' Comments

Mr. Snee – No comment.

Mr. Sackinsky – Mr. Sackinsky wished everyone a Merry Christmas.

Mr. Buchewicz – Mr. Buchewicz mentioned that the Township tries diligently to maintain our roads and infrastructure, and we were fortunate to acquire grants from the DEP. He also pointed out that the Township millage has not increased. Mr. Buchewicz thanked Mrs. Fosbaugh, Mr. Sackinsky, and Mr. Snee for a job well done.

Mrs. Fosbaugh – No comment.

Adjournment

Motion by Mr. Sackinsky, seconded by Mr. Snee to adjourn the meeting. All members voted aye. Motion carried.

Time: 7:50 p.m.